

LYNX Committee Agenda



Board Date: 6/24/2015
Meeting Time: 10:30AM

Central Florida Regional Transportation Authority
455 N. Garland Ave.
2nd Floor Board Room
Orlando, FL 32801

As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Committee Minutes

-  Risk Committee Minutes

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3. Committee Agenda

A. Risk Committee Agenda

-  Board of Director's Risk Management Committee Agenda for June 24, 2015

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Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

LYNX
Central Florida Regional Transportation Authority
Monthly Risk Management Committee Meeting Minutes

PLACE: LYNX Central Station
455 N. Garland Avenue
Room 215
Orlando, FL 32801

DATE: April 22, 2015

TIME: 10:01 a.m.

Members in Attendance:

John Petrelli, Risk Manager, Orange County
Ray Scullian, Risk Manager, City of Orlando
Denise Lipscomb, Financial Services Manager, FDOT
Reginald Davis, Senior Manager for Risk Management, Osceola County

Members not in Attendance:

James Carnicella, Human Resources Director, Seminole County

1. Call to Order

The Chairman, John Petrelli, called the meeting to order at 10:01 a.m.

2. Approval of Minutes

The Chairman asked the Committee if there were any additions or deletions to the February 4, 2014 Minutes as presented.

3. Agenda Items

The Chairman asked if there were any comments or questions about previous meeting. Committee had no questions or comments.

Chris Connelly, Risk Management Insurance Broker for LYNX addressed committee. Chris gave the committee an overview of LYNX's casualty insurance coverage. Committee recommended that an updated property appraisal be done.

Melanie Herman, Risk Management Consultant with LYNX, addressed the committee. Melanie provided the Committee with an update on her work with the Risk Management Team. CorVel will be handling the claims per Board of Director's approval. Melanie presented options to the Committee on preferred method of reporting.

Debbie Popovich, CorVel representative addressed the committee. Debbie provided the Committee with an overview of the role of CorVel in regards to LYNX and claims management. John Lewis, LYNX Chief Executive Officer, addresses the committee and provided the Committee with an overview of the Lime Alert incident system.

Susan Black, LYNX' General Manager addressed the committee. Susan informed the committee of the notice and publication of settlements which will be submitted to the Board of Directors. Susan asked Committee to decide when and how they would like to be notified of pending litigations.

4. Action Items

Jim Goldsmith, LYNX' General Counsel addressed the committee. Jim provided the Committee with an overview of the Administrative Rule 6 and the recommended changes being presented to the Board of Directors.

Discussion ensued. Suggestions will be noted in edits submitted to the Board of Directors.

Motion was made and seconded to approve changes to Administrative Rule 6 with the changes that have been suggested.

5. Discussion

Discussion of future agenda items.

Meeting adjourned at 12:05 p.m.

LYNX Board Agenda

Committee Agenda Item #1C43885C-4406-4531-A36D-5D27C41E5868

To: LYNX Board of Directors

From: Susan Black
GENERAL MANAGER
BRENDA HERNANDEZ
(Technical Contact)

Phone: 407.841.2279 ext: 6058

Item Name: Board of Director's Risk Management Committee Agenda for June 24, 2015

Date: 6/24/2015

Board of Director's Risk Management Committee Agenda: June 24, 2015

The LYNX Board of Director's Risk Management Committee will begin at 10:30AM

Opening

- Call to Order – Chairman John Petrelli
- Old Business: Questions/Comments from April 22, 2015 Risk Management Committee meeting

Presentations

- Risk Department Status Update, Melanie Herman, Nonprofit Risk Management Center
- Introduction, David Dees, LYNX' Director of Risk, Safety and Security
- Claims Status Update, David Dees, LYNX' Director of Risk, Safety and Security
- Insurance Overview and Recommendations, Chris Connelly, Arthur J. Gallagher

Discussion

- Frequency of Litigation Reports

LYNX Board Agenda

- Proposed Agenda Items for August 2015 Meeting

Adjourn

Executive Session

- Litigation Reports, David Dees

Adjourn