




As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Approval of Minutes

-  Minutes of the January 28, 2016 Board of Directors' Meeting Pg 5

3. Recognition

- 20 Years of Service: Clarissa Suarez, Bus Operator

4. Public Comments





- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.

5. Chief Executive Officer's Report


6. Executive Session

7. Consent Agenda



A. Award Contracts

-  Authorization to Award a Contract to American Janitorial, Inc. for Lawn Maintenance and Trash Removal Services and LYNX Bus Stops and Shelters Pg 19
-  Authorization to Award a Contract to Fleetwash, Inc. for Steam Cleaning and Maintenance of LYNX Bus Shelters and Bus Stops Pg 21
-  Authorization to Award a Contract to Akerman LLP for Federal Lobbying Services Pg 23
-  Authorization to Negotiate and Award Contract #16-C06 to Jacobs Engineering, Contract #16-C07 to Kimley-Horn and Associates, Inc., and Contract #16-C08 to WSP Parsons Brinckerhoff for Architecture and Engineering Consultant Services Pg 25

B. Extension of Contracts





-  Authorization to Exercise Second Option Year of Contract 12-C16 with Goodyear Tire and Rubber Company for Bus Tire Leasing Pg 28

C. Miscellaneous

-  Authorization to Issue a Purchase Order to Alliance Bus Group d/b/a First Class Coach Sales Under the Florida Department of Transportation's (FDOT) Florida Vehicle Procurement Program's (TRIPS) State Contract #TRIPS-11-CAFCCSC for Six (6) Paratransit Replacement Vehicles Pg 29
-  Re-adopt Resolution #16-001 Reappointing Donna Tefertiller to the Board of Trustees for the Amalgamated Transit Union (ATU) Local 1596 Pension Plan (Defined Benefit Plan) Pg 32




-Attachments



- iii.  Authorization to Purchase Nine (9) Wheelchair Accessible Vanpool Vehicles for Replacement and Expansion Pg 35
- iv.  Authorization to Write-off Assets Pursuant to the June 30, 2015 Physical Inventory Count and Reconciliation Pg 37
- v.  Authorization to Modify Contract #14-C26 with Balfour Beatty Construction for Parramore Bus Rapid Transit (BRT) LYMMO Expansion Project Pg 42
- vi.  Authorization to Amend the Joint Project Agreement (JPA) with Orlando Utilities Commission (OUC) for the Construction of the Parramore Bus Rapid Transit (BRT) Project Pg 45

-Attachments



- vii.  Authorization to Award a Task Order to AECOM under Contract #11-C12 for the Completion of Engineering and Design of the LYNX Orlando Trail Pg 53
- viii.  Authorization to Modify Contract #15-C07 with Regis Southern, Inc. for the Final Project Closeout of the Poinciana Bus Transfer Center Pg 55
- ix.  Authorization to Negotiate and Execute a Land Purchase Agreement with Central Florida Community Properties (d.b.a. Central Florida Urban League) for Property Located on Belco Drive, Pine Hills for the Pine Hills Transfer Center Pg 57








-Attachments





- x.  Authorization to Submit Grant Application to the Federal Transit Administration (FTA) for FY16 Competitive Funding Opportunity, Section 5339 Bus and Bus Facilities Program Pg 64
- xi.  Authorization to Auction Surplus Equipment & Obsolete Bus Parts Pg 66
- xii.  Authorization to Submit Grant Applications to the Federal Transit Administration for Fiscal Year 2016 Apportionments and to Sub-allocate FY 2016 Orlando Urbanized Area 5307 Funding to Lake County Transit Services and Florida Department of Transportation Pg 81
- xiii.  Authorization for LYNX Insurance Broker to Negotiate and Bind Coverage and Premium for Additional Leased Buses and Update Road Ranger Liability Policy Pg 85
- xiv.  Authorization to Transfer Three (3) VanPool Vehicles and Two (2) Revenue Vehicles to Life Concepts d/b/a Quest Pg 86
- xv.  Authorization to Dispose of Items Accumulated Through the Lost and Found Process Pg 88
- xvi.  Authorization to Amend the FY2016 Operating Budget for Sub-recipient Award to The Opportunity Center for Section 5317 New Freedom Program (NFP) Rural Transportation Services Pg 90
- xvii.  Authorization to Submit FY2016/2017 Service Development Grant Proposals to the Florida Department of Transportation (FDOT) and the Authority to Execute a Joint Participation Agreement (JPA) Upon Notification of Funding Pg 92

-Attachments





- A.  Amendment to LYNX' FY2016 Operating and Capital Budgets Pg 96
 - *Attachments*
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- B.  Acceptance of the Annual Financial Audit and Comprehensive Annual Financial Report (CAFR) Pg 112
 - *Attachments*
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- C.  Authorization to Implement the April 24, 2016 Proposed Service Changes Pg 206
- D.  Update on Chief Executive Officer Search and Action by the Board of Directors Pg 5
(Amended)
- D.  Status Report Regarding Matters Related to Pension Plan and Retirement Plan Pg 212

9. Work Session

- A.  Overview of the FY2017 Preliminary Operating Budget Pg 213
 - *Attachments*
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10. Information Items

- A.  Parramore BRT Project Update Pg 229
- B.  Notification of Settlement Agreement Pursuant to Administrative Rule 6 Pg 232

11. Monthly Reports

- A.  Monthly Financial Reports - February 29, 2016 Pg 234
 - *Attachments*
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- B.  Monthly Financial Reports - January 31, 2016 Pg 239
 - *Attachments*
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- C.  Ridership Report - November and December 2015 (Final) Pg 244
- D.  Planning and Development Report - March 2016 Pg 263
- E.  Communications Report: January - February, 2016 Pg 268
- F.  Business Development Report: January - February, 2016 Pg 281
- G.  Monthly Employee Travel - March 2016 Pg 283

12. Other Business

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

Action Agenda Item #8.D

To: LYNX Board of Directors

From: Susan Black
INTERIM CHIEF EXECUTIVE OFFICER
Deborah Morrow
(Technical Contact)

Phone: 407.841.2279 ext: 6058

Item Name: Update on Chief Executive Officer Search and Action by the Board of Directors

Date: 4/14/2016

ACTION REQUESTED:

LYNX' Board of Directors General Counsel, Pat Christiansen, Akerman LLC, will provide an update on the search to fill the position of Chief Executive Officer (CEO).

LYNX' Board of Directors will take whatever action deemed appropriate regarding the CEO search and the selection of the CEO.