

# LYNX Finance & Audit Committee Agenda

Meeting Date: 8/20/2020  
Meeting Time: 2:00PM

Central Florida Regional Transportation Authority  
455 N. Garland Ave.  
2nd Floor Open Space  
Orlando, FL 32801

As a courtesy to others, please silence all electronic devices during the meeting.

The Central Florida Regional Transportation Authority d/b/a LYNX meeting will be held virtually by means of communications media technology pursuant to the Office of the Governor Executive Order #20-69 and subsequently extended.

The opportunity to provide public comment is available until the Chair closes the item. To appear in person to speak or to submit written comments to LYNX Finance & Audit Committee, complete the customer service form and select Public Comment on <http://www.golynx.com/contactus> or email to [publiccomments@golynx.com](mailto:publiccomments@golynx.com). For additional information regarding other methods of submitting comments, contact the Board Agenda Coordinator at 407-254-6003.

When you are recognized, state your name and address. Please limit your comments to the 3 minute limit set by LYNX Board of Directors policy. Large groups are asked to name a spokesperson.

## 1. Call to Order

## 2. Approval of Committee Minutes



Finance Committee Minutes - July 16, 2020



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## 3. Public Comments

- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.



## 4. Chief Financial Officer Report

## 5. Discussion Items


- A.  Review of the FY2020 3rd Quarter Operating Results Pg 6
- B.  Discussion Regarding Auditor Selection Committee Recommendations Pg 7


## 6. Consent Agenda

### A. Miscellaneous


- i.  Authorization to Auction Surplus Capital Items and Obsolete Parts Pg 8
- ii.  Authorization to Submit an Application to the State of Florida, Division of Emergency Management for Funding Authorized by the Federal Emergency Management Agency (FEMA) Public Assistance (PA) Program Pg 22

## 7. Action Items

- A.  Recommendation to Adopt Changes to the Existing LYNX Reserve Policy to Establish a Budget Stabilization Fund Pg 24

B.  Approval to Present the FY2021 Proposed Operating Budget to the LYNX Board of Directors for Approval

Pg 25

C.  Approval to Present the FY2021 Proposed Capital Budget to the LYNX Board of Directors for Approval

Pg 29

## 8. Other Business

## 9. Adjourned

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

**LYNX**  
**Central Florida Regional Transportation Authority**  
**Finance and Audit Committee Meeting Minutes**

**PLACE:** LYNX Central Station  
455 N. Garland Avenue  
2<sup>nd</sup> Floor, Open Space  
Orlando, FL 32801

**DATE:** July 16, 2020

**TIME:** 2:00 p.m.

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**Members in Attendance:**

Amanda Clavijo, Osceola County  
Michelle McCrimmon, City of Orlando  
Kurt Petersen, Orange County  
Jo Santiago, FDOT, 5<sup>th</sup> District  
Tim Jecks, Seminole County

**Staff in Attendance:**

James E. Harrison, Esq. P.E., Chief Executive Officer  
Bert Francis, Chief Financial Officer  
Tiffany Homler-Hawkins, Chief Administrative Officer  
John Slot, Chief Innovation & Sustainability Officer  
Leonard Antmann, Director of Finance  
Michelle Daley, Manager of Financial Planning & Budgets  
Chris Plummer, Manager of Financial Reporting  
James Goldsmith, LYNX Attorney

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**1.Call to Order**

Chair Clavijo called the meeting to order at 2:02 p.m., and she read a statement that allows for this meeting to take place electronically.

**2.Approval of Minutes**

Chair Clavijo requested a motion for approval of the Finance & Audit Committee minutes from the June 18, 2020, Finance & Audit Committee meeting. Motion to approve the June 18, 2020, minutes was made by Tim Jecks, seconded by Michelle McCrimmon and unanimously adopted. The minutes were approved as presented.

**3. Public Comments**

No members of the public were present to speak.

#### **4. Chief Financial Officer's -Report**

Chair Clavijo recognized Bert Francis, Chief Financial Officer. Mr. Francis stated that we have received our first payment from the CARES funding which was about \$28 million for the months of February through May. We are preparing the expenses for the next reimbursement, which should be for about \$8 million for the month of June.

There is an item on the Board agenda that is for a Bus Disinfecting system. This item is not on this agenda, as it was added late. This is a potential Capital budget item and it has been included in the budget presentation that will be presented today.

#### **5. Committee Discussion Items**

##### **A. FY2021 Preliminary Capital Budget**

Mr. Francis led the presentation. He stated that the FY2021 budget is totaling \$91 million, however a lot of those dollars are from carryover projects that will not be completed in FY2020 as a result of COVID. A large amount of the carryover dollars are from the vehicle purchases initiated in FY2020, when the COVID state of emergency occurred the plants shut down which pushed production schedules out. Those plants have re-opened and we are expecting to receive vehicles by the first of January 2021.

The vehicle replacement program continues to be a top priority for the agency. This is our largest expense category. We try to buy about twenty-five vehicles a year, but COVID has delayed some of the delivery of the FY2020 vehicle purchased.

We continue with our passenger amenities program such as bus shelter program. The preliminary budget has programmed about 30 shelters per county. Some of which are new and some are rehab of existing shelters.

There are a few items related to the COVID-19 Pandemic. The bus disinfecting system has been added and will be used on the entire fleet including Paratransit vehicles.

Completion of the LOC expansion project and other facility improvements. We need to fix the bus wash area and other projects. Local funds will be utilized for the completion of this project.

Development of a Southern Operations Center. We are still trying to identify a site location.

##### **B. Discussion Regarding the Budget Stabilization Fund**

Mr. Francis presented proposed changes to the LYNX Reserve Policy that could establish a Budget Stabilization Fund. A pro forma example was provided to illustrate

how a Budget Stabilization Fund could be funded. Due to CARES funding and the funding partner's contributions, this may now be a viable option. Any funds in excess of the calculated unrestricted net position at year end, could be transferred into this fund. This fund could be used for unexpected and/or emergency purchases. Any utilization of these funds would require Board approval. We would like to work this into the Reserve policy. Committee members agreed that the interest earned on these funds should stay in the Budget Stabilization Fund account.

## **6. Consent Agenda**

### **A. Miscellaneous**

- i. Authorization to Transfer Two (2) Retired revenue Vehicles to the Lakeland Area Mass Transit System

Motion to approve Consent Agenda item 6.A.i. was made by Kurt Petersen, Second by Michelle McCrimmon. Motion passed unanimously.

## **7. Other Business**

No other business was discussed.

## **8. Adjourned**

The meeting adjourned at 3:03 p.m.

# LYNX Finance & Audit Committee Agenda

## Discussion Item #5.A.

**To:** LYNX Finance & Audit Committee

**From:** **Albert Francis**  
Chief Financial Officer  
**Leonard Antmann**  
(Technical Contact)  
**Michelle Daley**  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6058

**Item Name:** Review of the FY2020 3rd Quarter Operating Results

**Date:** 8/20/2020

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### **ACTION REQUESTED:**

LYNX Staff will present a summary of the FY2020 3<sup>rd</sup> Quarter Operating results.

# LYNX Finance & Audit Committee Agenda

## Discussion Item #5.B.

**To:** LYNX Finance & Audit Committee

**From:** Leonard Antmann  
Director Of Finance  
Christopher Plummer  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6125

**Item Name:** Discussion Regarding Auditor Selection Committee Recommendations

**Date:** 8/20/2020

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### **ACTION REQUESTED:**

LYNX staff will give an update on the Auditor Selection Committee process.

# LYNX Finance & Audit Committee Agenda

## Consent Agenda Item #6.A. i

**To:** LYNX Finance & Audit Committee

**From:** Leonard Antmann  
Director Of Finance  
Warren Hersh  
(Technical Contact)  
Edward Velez  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6125

**Item Name:** Authorization to Auction Surplus Capital Items and Obsolete Parts

**Date:** 8/20/2020

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### **ACTION REQUESTED:**

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to retire, transfer, recycle or sell, at public auction, surplus and obsolete capital items as identified in the following detailed list.

### **BACKGROUND:**

It is LYNX's policy to hold a quarterly auction to dispose of Board approved surplus and obsolete items. This year's auction is scheduled for September 2020. The following surplus items require authorization for retirement and disposal at the public auction pursuant to Administrative Rule 4.16.2.A:

#### **Computer Equipment:**

Surplus and obsolete computer equipment, including desktop computers and monitors with a total net book value of \$0.

#### **Furniture, Fixtures and Equipment:**

Surplus and obsolete furniture, fixtures, equipment, and shop equipment with a total net book value of \$0.



# LYNX Finance & Audit Committee Agenda

## Categorical Totals

Category	Acquisition Value	Net Book Value
Computer Equipment	\$154,298	0
Furniture and Fixtures	\$3,958,920	0
<b>GRAND TOTAL</b>	<b>\$4,113,218</b>	<b>\$ 0</b>

## Obsolete and Excess Bus Parts:

LYNX staff has identified several obsolete and excess parts from the revenue vehicle fleet. The total acquisition value of the obsolete items is \$39,702

## Surplus Equipment

System Number	Asset ID	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
15555	10757	5/2/2013	CE	TOSHIBA ES354C-DISPATCH	5	\$7,150	0	0
15556	10758	5/3/2013	CE	TOSHIBA ES3540C-TRAINING	5	\$7,150	0	0
15557	10759	5/2/2013	CE	TOSHIBA ES3540-FINANCE	5	\$7,150	0	0
13769	9568	5/16/2011	CE	Toshiba ES3530C Copier	5	\$7,072	0	0
13770	9556	5/16/2011	CE	Toshiba ES3530C Copier	5	\$7,072	0	0
13771	9655	5/16/2011	CE	Toshiba ES3530C Copier	5	\$7,072	0	0
13772	9654	5/16/2011	CE	Toshiba ES3530C Copier	5	\$7,072	0	0
13773	9653	5/16/2011	CE	Toshiba ES3530C Copier	5	\$7,072	0	0
13774	9657	5/16/2011	CE	Toshiba ES3530C Copier	5	\$7,072	0	0
13901	9774	9/1/2011	CE	Toshiba 3530C Copier	5	\$7,072	0	0
14463	10076	2/12/2012	CE	Toshiba e-Studio 3540C	5	\$7,072	0	0
14512	10153	5/9/2012	CE	Toshiba Copier ES3540C	5	\$7,071	0	0
14513	10154	5/9/2012	CE	Toshiba Copier ES3540C	5	\$7,071	0	0
14514	10155	5/9/2012	CE	Toshiba Copier ES3540C	5	\$7,071	0	0
17184	11878	2/28/2014	CE	TOSHIBA ES3555C	5	\$6,974	0	0
17185	11879	2/28/2014	CE	TOSHIBA ES3555C	5	\$6,974	0	0
17186	11880	2/28/2014	CE	TOSHIBA ES3555C	5	\$6,974	0	0
17187	11991	2/28/2014	CE	TOSHIBA ES3555C	5	\$6,974	0	0
17188	11992	2/28/2014	CE	TOSHIBA ES3555C	5	\$6,974	0	0
17190	12124	2/28/2014	CE	TOSHIBA ES3555C	5	\$6,974	0	0
14462	10075	2/21/2012	CE	Toshiba e-Studio 3540C	5	\$5,466	0	0
17189	11993	2/28/2014	CE	TOSHIBA E-STUDIO 356	5	\$1,220	0	0
15485	10727	3/20/2013	CE	Dell Computer 9010 Desktop	5	\$1,214	0	0
15495	10737	3/20/2013	CE	Dell Computer 9010 Desktop	5	\$1,214	0	0
15240	10476	10/4/2012	CE	Dell Computer 990	5	\$1,140	0	0
15251	10487	10/4/2012	CE	Dell Computer 990	5	\$1,140	0	0
15276	10512	10/4/2012	CE	Dell Computer 990	5	\$1,140	0	0
14606	10437	8/22/2012	CE	Dell Computer 3010	5	\$682	0	0
				<b>SUBTOTAL COMPUTER EQUIPMENT</b>		<b>\$154,298</b>	<b>0</b>	<b>0</b>
12396	8465	4/30/2008	FE	GFI Bill Validators for Fare boxes	5	\$117,887	0	0
16784	11690	9/11/2013	FE	FAREBOX	5	\$15,969	0	0
16996	11681	10/31/2013	FE	FAREBOX	5	\$15,969	0	0
17001	11676	10/31/2013	FE	FAREBOX	5	\$15,969	0	0
17002	11666	10/31/2013	FE	FAREBOX	5	\$15,969	0	0
17007	11671	10/31/2013	FE	FAREBOX	5	\$15,969	0	0

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System Number	Asset ID	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
17012	11661	10/31/2013	FE	FAREBOX	5	\$15,969	0	0
17017	11691	10/31/2013	FE	FAREBOX	5	\$15,969	0	0
17123	11897	2/28/2014	FE	FAREBOX	5	\$15,969	0	0
17128	11903	2/28/2014	FE	FAREBOX	5	\$15,969	0	0
17133	11909	2/28/2014	FE	FAREBOX	5	\$15,969	0	0
17136	11912	2/28/2014	FE	FAREBOX	5	\$15,969	0	0
17139	11915	2/28/2014	FE	FAREBIX	5	\$15,969	0	0
17148	11927	2/28/2014	FE	FAREBOX	5	\$15,969	0	0
17153	11933	2/28/2014	FE	FAREBOX	5	\$15,969	0	0
17158	11939	2/28/2014	FE	FAREBOX	5	\$15,969	0	0
17163	11945	2/28/2014	FE	FAREBOX	5	\$15,969	0	0
17168	11951	2/28/2014	FE	FAREBOX	5	\$15,969	0	0
17352	12051	3/31/2014	FE	FAREBOX	5	\$15,969	0	0
17359	12009	3/31/2014	FE	FAREBOX	5	\$15,969	0	0
17365	12003	3/31/2014	FE	FAREBOX	5	\$15,969	0	0
17371	12096	3/31/2014	FE	FAREBOX	5	\$15,969	0	0
17377	12027	3/31/2014	FE	FAREBOX	5	\$15,969	0	0
17383	12033	3/31/2014	FE	FAREBOX	5	\$15,969	0	0
17389	12039	3/31/2014	FE	FAREBOX	5	\$15,969	0	0
17395	12094	3/31/2014	FE	FAREBOX	5	\$15,969	0	0
17401	12015	3/31/2014	FE	FAREBOX	5	\$15,969	0	0
11456	7727	6/30/2007	FE	Farebox, Gillig Bus #602	5	\$13,951	0	0
11461	7730	6/30/2007	FE	Farebox, Gillig Bus #601	5	\$13,951	0	0
11466	7733	6/30/2007	FE	Farebox, Gillig Bus #603	5	\$13,951	0	0
11472	7736	6/30/2007	FE	Farebox, Gillig Bus #604	5	\$13,951	0	0
11477	7739	6/30/2007	FE	Farebox, Gillig Bus #605	5	\$13,951	0	0
11482	7742	6/30/2007	FE	Farebox, Gillig Bus #606	5	\$13,951	0	0
11487	7745	6/30/2007	FE	Farebox, Gillig Bus #607	5	\$13,951	0	0
11492	7748	6/30/2007	FE	Farebox, Gillig Bus #711	5	\$13,951	0	0
11497	7751	6/30/2007	FE	Farebox, Gillig Bus #712	5	\$13,951	0	0
11502	7754	6/30/2007	FE	Farebox, Gillig Bus #713	5	\$13,951	0	0
11507	7757	6/30/2007	FE	Farebox, Gillig Bus #714	5	\$13,951	0	0
11512	7760	6/30/2007	FE	Farebox, Gillig Bus #715	5	\$13,951	0	0
11517	7763	6/30/2007	FE	Farebox, Gillig Bus #801	5	\$13,951	0	0
11522	7766	6/30/2007	FE	Farebox, Gillig Bus #802	5	\$13,951	0	0
11527	7769	6/30/2007	FE	Farebox, Gillig Bus #803	5	\$13,951	0	0
11532	7772	6/30/2007	FE	Farebox, Gillig Bus #804	5	\$13,951	0	0
11659	7894	9/30/2007	FE	FAREBOX, BUS 716	5	\$13,951	0	0
11660	7895	9/30/2007	FE	FAREBOX, BUS 717	5	\$13,951	0	0
11661	7896	9/30/2007	FE	FAREBOX, BUS 718	5	\$13,951	0	0
11662	7897	9/30/2007	FE	FAREBOX, BUS 719	5	\$13,951	0	0
11663	7898	9/30/2007	FE	FAREBOX, BUS 720	5	\$13,951	0	0
11664	7899	9/30/2007	FE	FAREBOX, BUS 608	5	\$13,951	0	0
11665	7900	9/30/2007	FE	FAREBOX, BUS 609	5	\$13,951	0	0
11666	7901	9/30/2007	FE	FAREBOX, BUS 610	5	\$13,951	0	0
11667	7902	9/30/2007	FE	FAREBOX, BUS 611	5	\$13,951	0	0
11668	7903	9/30/2007	FE	FAREBOX, BUS 612	5	\$13,951	0	0
11669	7904	9/30/2007	FE	FAREBOX, BUS 613	5	\$13,951	0	0
11670	7905	9/30/2007	FE	FAREBOX, BUS 614	5	\$13,951	0	0
11671	7906	9/30/2007	FE	FAREBOX, BUS 615	5	\$13,951	0	0
11672	7907	9/30/2007	FE	FAREBOX, BUS 616	5	\$13,951	0	0
11673	7908	9/30/2007	FE	FAREBOX, BUS 617	5	\$13,951	0	0

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System Number	Asset ID	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
11674	7909	9/30/2007	FE	FAREBOX, BUS 618	5	\$13,951	0	0
11675	7910	9/30/2007	FE	FAREBOX, BUS 619	5	\$13,951	0	0
11676	7911	9/30/2007	FE	FAREBOX, BUS 620	5	\$13,951	0	0
11677	7912	9/30/2007	FE	FAREBOX, BUS 621	5	\$13,951	0	0
11678	7913	9/30/2007	FE	FAREBOX, BUS 622	5	\$13,951	0	0
11679	7914	9/30/2007	FE	FAREBOX, BUS 623	5	\$13,951	0	0
12500	639F	12/31/2007	FE	FareBox	5	\$13,781	0	0
12507	640F	12/31/2007	FE	Farebox	5	\$13,781	0	0
12514	641F	12/31/2007	FE	Farebox	5	\$13,781	0	0
12521	642F	12/31/2007	FE	Farebox	5	\$13,781	0	0
12528	643F	12/31/2007	FE	Farebox	5	\$13,781	0	0
8295	4020	9/30/2004	FE	Odyssey Farebox	5	\$12,657	0	0
8302	4021	9/30/2004	FE	Odyssey Farebox	5	\$12,657	0	0
8309	4022	9/30/2004	FE	Odyssey Farebox	5	\$12,657	0	0
6762	3471	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6763	3472	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6764	3473	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6765	3474	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6766	3475	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6767	3476	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6768	3477	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6769	3478	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6770	3479	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6771	3480	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6772	3481	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6773	3482	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6775	3484	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6776	3485	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6777	3486	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
6778	3487	8/21/2002	FE	FAREBOX-ODYSSEY	9	\$12,123	0	0
11388	7663	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11389	7664	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11390	7665	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11371	7646	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11372	7647	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11373	7648	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11374	7649	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11375	7650	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11376	7651	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11377	7652	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11378	7653	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11379	7654	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11380	7655	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11381	7656	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11382	7657	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11383	7658	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11384	7659	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11385	7660	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11386	7661	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
11387	7662	2/28/2007	FE	FAREBOX, ODYSSEY GFI	5	\$11,922	0	0
9618	6745	9/15/2005	FE	Farebox-Odyssey	5	\$11,500	0	0
9619	6746	9/15/2005	FE	Farebox-Odyssey	5	\$11,500	0	0

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System Number	Asset ID	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
9620	6747	9/15/2005	FE	Farebox-Odyssey	5	\$11,500	0	0
7065	3557	6/5/2002	FE	GFI Genfare Simulator	9	\$11,000	0	0
7230	3600	10/1/2002	FE	Odyssey Validating Farebox	9	\$10,033	0	0
6551	3260	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6552	3261	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6553	3262	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6554	3263	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6555	3264	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6556	3265	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6557	3266	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6558	3267	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6559	3268	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6560	3269	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6561	3270	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6562	3271	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6563	3272	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6564	3273	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6565	3274	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6566	3275	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6567	3276	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6568	3277	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6569	3278	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6570	3279	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6571	3280	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6572	3281	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6573	3282	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6574	3283	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6575	3284	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6576	3285	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6577	3286	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6578	3287	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6579	3288	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6580	3289	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6581	3290	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6582	3291	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6583	3292	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6584	3293	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6585	3294	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6586	3295	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6587	3296	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6588	3297	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6589	3298	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6590	3299	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6591	3300	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6592	3301	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6593	3302	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6594	3303	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6595	3304	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6596	3305	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6597	3306	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6598	3307	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6599	3308	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0

# LYNX Finance & Audit Committee Agenda

System Number	Asset ID	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
6600	3309	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6601	3310	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6602	3311	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6603	3312	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6604	3313	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6605	3314	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6606	3315	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6607	3316	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6608	3317	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6609	3318	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6610	3319	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6611	3320	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6612	3321	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6613	3322	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6614	3323	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6615	3324	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6616	3325	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6617	3326	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6618	3327	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6620	3329	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6621	3330	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6622	3331	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6623	3332	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6624	3333	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6625	3334	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6627	3336	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6628	3337	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6629	3338	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6630	3339	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6631	3340	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6632	3341	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6633	3342	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6634	3343	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6635	3344	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6636	3345	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6637	3346	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6638	3348	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6639	3347	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6640	3349	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6641	3350	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6642	3351	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6643	3352	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6644	3353	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6645	3354	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6646	3355	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6647	3356	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6648	3357	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6649	3358	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6650	3359	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6651	3360	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6652	3361	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6653	3362	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0

# LYNX Finance & Audit Committee Agenda

System Number	Asset ID	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
6654	3363	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6655	3364	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6656	3365	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6657	3366	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6658	3367	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6659	3368	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6660	3369	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6661	3370	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6662	3371	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6663	3372	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6664	3373	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6665	3374	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6666	3375	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6667	3376	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6668	3377	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6669	3378	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6670	3379	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6671	3380	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6672	3381	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6673	3382	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6674	3388	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6675	3383	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6676	3384	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6677	3385	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6678	3386	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6679	3387	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6680	3389	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6681	3390	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6682	3391	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6683	3392	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6684	3393	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6685	3394	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6686	3395	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6687	3396	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6688	3397	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6689	3398	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6690	3399	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6691	3400	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6692	3401	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6693	3402	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6694	3403	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6695	3404	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6697	3406	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6698	3407	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6700	3409	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6701	3410	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6702	3411	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6703	3412	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6704	3413	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6705	3414	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6706	3415	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6707	3416	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0



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System Number	Asset ID	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
6708	3417	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6709	3418	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6710	3419	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6711	3420	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6712	3421	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6713	3422	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6714	3423	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6715	3424	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6716	3425	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6717	3426	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6718	3427	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6719	3428	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6720	3429	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6721	3430	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6722	3431	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6723	3432	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6724	3433	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6725	3434	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6727	3436	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6728	3437	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6729	3438	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6730	3439	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6731	3440	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6732	3441	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6733	3442	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6734	3443	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6735	3444	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6736	3445	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6737	3446	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6738	3447	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6739	3448	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6740	3449	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6741	3450	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6742	3451	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6743	3452	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6744	3453	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6745	3454	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6746	3455	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6747	3456	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6748	3457	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6749	3458	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6750	3459	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6751	3460	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6752	3461	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6753	3462	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6754	3463	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6755	3464	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6756	3465	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6757	3466	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6758	3467	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6759	3468	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6760	3469	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0

# LYNX Finance & Audit Committee Agenda

System Number	Asset ID	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
6761	3470	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6779	3488	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6780	3489	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6781	3490	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6782	3491	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6783	3492	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6784	3493	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6785	3494	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6786	3495	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6787	3496	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6788	3497	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6789	3498	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6790	3499	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6791	3500	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6792	3501	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6793	3502	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6794	3503	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6795	3504	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6796	3505	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6797	3507	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,999	0	0
6696	3405	6/5/2002	FE	FAREBOX-ODYSSEY	9	\$9,966	0	0
7204	9999G	6/5/2002	FE	Odyssey Farebox Upgd Project	9	\$6,142	0	0
15354	10629	12/21/2012	FE	BBX / Ranger / FareBox Kit - New Flyer Bus	5	\$5,279	0	0
15355	10630	12/21/2012	FE	BBX / Ranger / FareBox Kit - New Flyer Bus	5	\$5,279	0	0
15356	10631	12/21/2012	FE	BBX / Ranger / FareBox Kit - New Flyer Bus	5	\$5,279	0	0
15357	10632	12/21/2012	FE	BBX / Ranger / FareBox Kit - New Flyer Bus	5	\$5,279	0	0
12818	8978	9/30/2008	FE	FAREBOX TRIM	5	\$3,000	0	0
18510	13048	3/20/2015	FE	Dell Latitude E6540	5	\$2,957	0	0
7223	3671	11/21/2002	FE	Farebox Probing Sys/ Isolation & Junction Boxes	5	\$2,581	0	0
7224	3672	11/21/2002	FE	Farebox Probing Sys/ Isolation & Junction Boxes	5	\$2,581	0	0
16770	11253	9/26/2013	FE	TOSHIBA ES356 COPY MACHINE	5	\$2,472	0	0
18508	12936	3/26/2015	FE	Dell Latitude E6540	5	\$2,079	0	0
18185	12662	10/31/2014	FE	OptiPlex Mini Tower	5	\$1,568	0	0
18186	12663	10/31/2014	FE	OptiPlex Mini Tower	5	\$1,568	0	0
18188	12665	10/31/2014	FE	OptiPlex Mini Tower	5	\$1,568	0	0
18201	12678	10/31/2014	FE	OptiPlex Mini Tower	5	\$1,568	0	0
18208	12685	10/31/2014	FE	OptiPlex Mini Tower	5	\$1,568	0	0
7221	3669	11/21/2002	FE	Farebox Data Probe	5	\$1,486	0	0
7222	3670	11/21/2002	FE	Farebox Data Probe	5	\$1,486	0	0
8510	4219	12/20/2004	FE	Recorder DVD/VCR	5	\$307	0	0
8511	4220	12/20/2004	FE	Recorder DVD/VCR	5	\$307	0	0
<b>SUBTOTAL FURNITURE AND FIXTURES</b>						<b>\$3,958,920</b>		
<b>GRAND TOTAL</b>						<b>\$4,113,218</b>		

## Obsolete Parts

Lynx Part ID - Suffix	Part Description (Short)	QTY	EXT VALUE
11319-C032-0	SCREW - FAREBOX PPH 4-40 X 9/16	24	\$5
19103-2056L-0	SCREW - PHIL 6-32 X3/8	84	\$17



# LYNX Finance & Audit mmittee Agenda

<u>Lynx Part ID - Suffix</u>	<u>Part Description (Short)</u>	<u>QTY</u>	<u>EXT VALUE</u>
4X502-0	KNOB - FOUR PRONG STUD (FAREBOX)	1	\$0
647-0067-0	CONNECTOR - N MALE CRIMP FOR RG-58 CABLE	6	\$22
8211335-0	O-RING SMALL FAREBOX	31	\$11
8211338-0	O-RING - LARGE FAREBOX	6	\$17
A00156-0001-0	WINDOW - DATA PROBE FARBX	13	\$264
A00157-0001-0	FILTER FARE BOX DATA PROBE	12	\$261
A00251-0002-0	RING - CIRCULAR PUSH ON	33	\$7
A00256-2013-0	SCREW - FLAT HEAD 4/40 X 3/16	70	\$25
A00257-2006-0	SCREW - PHILLIPS 2.56 X 7/8"	40	\$8
A00257-2037-0	SCREW - PHIL P.H. 1-1/8	37	\$0
A00257-2038-0	SCREW - PHIL P.H. 1-1/4	18	\$4
A00262-M051-0	PIN - SPIROL .093 X .312	22	\$0
A00267-1032-0	NUT - HEX 10-32	6	\$0
A00293-2019-0	SCREW - SKT. HD. CAP	30	\$0
A00456-1009-0	SOCKET - 40 PN - FAREBOX	4	\$15
A00746-0003-0	GRIP - FAREBOX CORD (KELLEMS)	9	\$631
A01713-0001-0	COLLAR - SPRING GUIDE - FAREBOX	3	\$5
A03104-0001-0	O-RING - FAREBOX	15	\$11
A03106-0001-0	FILTER - DATA PROBE - FAREBOX	27	\$70
A03161-0008-0	BOLT - SECURITY BTN HD	10	\$0
A03240-0002-0	CLAMP - FARE BOX CABLE	47	\$28
A03867-0001-0	SHIELD & REFLECTOR ASSY - FAREBOX	6	\$23
A11596-0001-0	CABLE - MODEM DB9F-DB25M	2	\$18
A13888-0001-0	SOLENOID - PRINTER ASM - FAREBOX	9	\$336
A14115-0002-0	CABLE ASSY - HP FAREBOX	5	\$0
A14692-2049L-0	SCREW - FLATHEAD 8/32 X 3/8 - FAREBOX	21	\$7
A14788-0001-0	BELT - PGGT 83 T FAREBOX	18	\$35
A15240-0001-0	BASE - MOUNTING FAREBOX	10	\$805
A15713-0001-0	COIL - HEAVY DUTY CHOKE FAREBOX	6	\$56
A16007-0001-0	BEARING KEEPER	1	\$0
A18857-0002-0	KEYHOLE PIN	7	\$7
A22513-0001-0	MOUNT - RIBBON CABLE	124	\$68
A22591-0005-0	CHIP - SOUND FAREBOX	5	\$85
A22709-0001-0	INSULATOR - FAREBOX	50	\$0
A22717-0001-0	COIN BYPASS HANDLE	5	\$0
A23621-0001-0	PIVOT PIN - COIN CUP	11	\$0
B00016-0001-0	SPRING - COMPRESSION - FAREBOX	12	\$10

# LYNX Finance & Audit mmittee Agenda

<u>Lynx Part ID - Suffix</u>	<u>Part Description (Short)</u>	<u>QTY</u>	<u>EXT VALUE</u>
B00016-0009-0	SPRING - COMPRESSION	12	\$0
B00016-0058-0	SPRING - COMPRESSION	9	\$0
B00054-0014-0	SPRING - EXTENSION FAREBX	26	\$19
B00054-0047-0	SPRING - EXTENSION FAREBX	4	\$1
B00054-0053-0	SPRING - FAREBOX EXTENSION	5	\$2
B00199-0002-0	MOTOR - DRIVE 12V FAREBOX	6	\$316
B01461-0001-0	GASKET - DATA ESCUTCHEON - FARE BOX	21	\$17
B01700-0001-0	MOTOR - GEAR 12VDC FAREBX	14	\$0
B01872-0005-0	SHIM - WASHER .005	6	\$0
B01872-0014-0	SHIM WASHER (.010) NYLON	28	\$0
B01872-0033-0	WASHER - SHIM FAREBOX	98	\$0
B03075-0002-0	BOARD ASM - LED FAREBOX - ODYSSEY	6	\$298
B03197-3011-0	SCREW - SHOULDER 5/16 X 3/4 (1/4-20 X 7/16)	5	\$15
B03799-0001-0	BATTERY - 3V FAREBOX	20	\$183
B05655-2005-0	SCREW - SEMS 2-56 X 3/8 FAREBOX	22	\$5
B06150-2017-0	SCREW - P.P.H. M3 X 6	24	\$5
B09644-525R-0	RESISTOR - R17 BOARD	3	\$22
B11682-0001-0	SHUNT - JUMPER 2-CIRCUIT	9	\$5
B11894-0103-0	HEADER - 3 PIN FAREBOX	60	\$61
B11896-0014-0	TERMINAL - FAREBOX	3	\$1
B12490-800E-0	FUSE - F2 BOARD - 5 AMP	20	\$29
B13127-0310-0	SCREW -PLASTITE 3/24 X 5/16	30	\$24
B13853-0001-0	CAPACITOR - C10 FAREBOX	15	\$60
B13883-0001-0	MOTOR ASSY - FAREBOX	6	\$0
B15149-0001-0	CONVERTER - LEVEL SHIFTER - FAREBOX	1	\$87
B15188-0001-0	DISPLAY - S/A PC BD	2	\$0
B15215-0406-0	SCREW - PLASTITE 4-20 X 3/16	6	\$1
B15609-8103-0	LED - RED	97	\$79
B15610-DL00-0	LED - YELLOW	14	\$17
B15611-3950-0	LED - GREEN	12	\$7
B15648-0002-0	BATTERY - LITHIUM RAVAC	22	\$393
B15703-0003-0	SENSOR - U5 BOARD	10	\$280
B16409-0001-0	HARNESS - TRIM DOCKING	3	\$0
B16552-0016-0	FUSE - F1 BOARD - 10 AMP	5	\$17
B17715-0001-0	HARNESS - TRIM TEST	2	\$32
B20946-0003-0	BOARD - E PROM LOGIC - FAREBOX	4	\$293
B21253-0001-0	LEVER - DOOR SWITCH	7	\$27

# LYNX Finance & Audit mmittee Agenda

<u>Lynx Part ID - Suffix</u>	<u>Part Description (Short)</u>	<u>QTY</u>	<u>EXT VALUE</u>
B21261-0002-0	MOTOR CONTROL PC BOARD ASSEMBLY	7	\$392
B21333-0002-0	GLASS - DISPLAY - FAREBOX	14	\$44
B21334-0002-0	GASKET - DISPLAY GLASS - FAREBOX	21	\$9
B21455-0001-0	PCB ASSY - DATA PROBE	3	\$129
B22060-0001-0	PCBD - LAMP COIN CUP	6	\$0
B22063-0001-0	PCBD - BILL VALIDATOR LMP	5	\$0
B22091-0001-0	PCBD - SWIPE READER LAMP	3	\$108
B22145-0001-0	CABLE - ELEC.LOCK SWITCH	4	\$74
B22145-0002-0	CABLE - ELEC. LOCK SWITCH	10	\$0
B22252-0001-0	DRAWER ASSY - FAREBOX	3	\$95
B22261-0001-0	PLATE - WELDMENT OUC MTG	11	\$255
B22263-0001-0	CABLE ASSY - DCU FAREBOX	4	\$95
B22265-0001-0	CABLE - COMM. & POWER	4	\$179
B22266-0001-0	CABLE - TRIM W4 FAREBOX	31	\$272
B22269-0001-0	BASE CABLE ASSEMBLY	20	\$264
B22271-0001-0	SPEAKER ASSY - FAREBOX	2	\$33
B22272-0002-0	CABLE - DOOR SW W/O ALARM	2	\$8
B22273-0002-0	SWITCH - CASHBOX DOOR	10	\$604
B22278-0002-0	PLATE - OCU BACK - FAREBOX	13	\$171
B22298-0001-0	CABLE - ON/OFF SWITCH W6	7	\$0
B22311-0001-0	SWITCH - ON/OFF FAREBOX	5	\$73
B22312-0002-0	COVER - HOLD CABLE	2	\$7
B22343-0001-0	BRACKET - DISPLAY WINDOW	3	\$26
B22493-0002-0	CABLE - SWIPE READER	3	\$43
B22627-0001-0	PCB - COIN RETURN LAMP	9	\$179
B22708-0003-0	CUP - INSERTION ASSY.	9	\$294
B22708-KIT-0	COIN INSERTION CUP ASSY	11	\$245
B22721-0001-0	PLATE - LOCK LOWER	12	\$336
B22724-0001-0	SENSOR - U4 BOARD	10	\$53
B22730-0001-0	GASKET - LENS - FAREBOX	13	\$21
B22748-0002-0	DISPLAY - OCU FAREBOX (NEW)	3	\$298
B22805-0018-0	FUSE - 10AMP FAREBOX	14	\$9
B22805-0019-0	FUSE - 15 AMP FAREBOX	15	\$7
B22851-0001-0	LENS - OCU HOUSING	27	\$335
B22855-0001-0	CABLE - DC POWER TRIM	5	\$45
B22864-0001-0	INSULATOR - FAREBOX	4	\$4
B23500-0001-0	LEVER - BYPASS TOP	5	\$28

# LYNX Finance & Audit Committee Agenda

<u>Lynx Part ID - Suffix</u>	<u>Part Description (Short)</u>	<u>QTY</u>	<u>EXT VALUE</u>
B23632-0001-0	SHIELD - EMI - FAREBOX	6	\$19
B23907-0001-0	CABLE - BOARD PC INTERFACE	5	\$0
B29946-0001-0	BOARD - ODYSSEY SOUND DAUGHTER VER 2	3	\$164
C00317-0013-0	CAPACITOR - LOC C13 - FAREBOX	15	\$6
C00317-0077-0	CAPACITOR - C14 BOARD	36	\$66
C00485-0001-0	EJECTOR - (INJECTOR)	13	\$0
C01459-0001-0	ESCUTCHEON - FARE BOX DATA PROBE	17	\$49
C03881-0001-0	RECEIVER - CASHBOX ID	4	\$349
C04261-0034-0	LOCK - MEDECO FAREBOX	11	\$397
C05692-0001H-0	MAGNETIC LOCK - MIWA(W/O TUMBLER ASSY.)	41	\$125
C14675-0003-0	HARNESS - WIRING DOCKING	4	\$75
C22022-0008-0	CONNECTOR - 8 POSITION	10	\$0
C22029-1009-0	9 POSITION CONNECTOR	4	\$0
C22068-0001-0	KEYPAD - ONE TOUCH (2)	0	\$0
C22075-0001-0	CIRCUIT - FLEX FAREBOX	6	\$165
C22171-0004-0	COIN LABELS	7	\$0
C22171-SET-0	LABEL - COVER DECAL	44	\$355
C22267-0003-0	CABLE - COIN VALIDATOR	28	\$344
C22290-0002-0	CABLE ASM - RIBBON- FAREBOX	5	\$237
C22291-0001-0	CABLE - PWR SUPPLY (W5)	15	\$268
C22292-0007-0	CABLE - VALIDATOR W2 BV07	34	\$1,428
C22294-0002-0	CABLE - WIRING (W15)	16	\$340
C22316-0003-0	INSULATOR - MOTHERBOARD	46	\$27
C22494-0003-0	BOARD - S/A DISPLAY - FAREBOX	6	\$242
C22543-0001-0	HARNESS - OCU FAREBOX	6	\$165
C22807-0007-0	CONVERTER - DC-DC 12VDC	7	\$1,398
C22816-0002-0	LINER - FAREBOX INSULATOR	13	\$22
C22829-0001-0	CABLE - INTERNAL OCU - FAREBOX	6	\$148
C22830-0001-0	CIRCUIT - OCU FAREBOX	7	\$600
C22835-0001-0	LABEL - FAREBOX OCU KEYPAD	4	\$12
C23461-0001-0	BRACKET - CARD READER - FARE BOX	5	\$21
C23695-0001-0	CONVERTER - POWER - FAREBOX	6	\$238
C23908-0001-0	MECHANISM - BYPASS	5	\$812
C23922-0003-0	CABLE - EXTERNAL OCU	11	\$579
C23931-0019P-0	VALIDATOR - COIN FAREBOX (NEW)	5	\$1,575
C23931-0019P-1	VALIDATOR - COIN FAREBOX - OEM REPAIRED	5	\$1,000
C24443-0011-0	11 POS. TERMINAL STRIP	5	\$62

# LYNX Finance & Audit mmittee Agenda

<u>Lynx Part ID - Suffix</u>	<u>Part Description (Short)</u>	<u>QTY</u>	<u>EXT VALUE</u>
C25236-0001-0	BOARD - FAREBOX JUNCTION	10	\$1,608
C26300-0001-1	BILL VALIDATOR - FAREBOX (OEM REPAIRED)	2	\$390
D00361-0002-0	PROBE - DATA FAREBOX	4	\$567
D03525-0001-0	BOARD - CASH BX ID S/A PC	3	\$0
D03798-0001-0	TRANSMITTER PCB ASSEMBLY (NEW)	2	\$176
D03825-0001-0	BATTERY - PCB ASSEMBLY	28	\$1,525
D21133-0003-1	CONTROLLER - PC BOARD (OEM REPAIRED)	6	\$1,660
D21149-2006-0	MOTHERBOARD - FAREBOX	14	\$2,457
D21345-0004-0	FAREBOX COVER	7	\$1,158
D22004-0004-0	ASSEMBLY - LOGIC BOARD CHASIS - FARE BOX	2	\$215
D22170-SLOT1-0	COVER ASSEMBLY - FAREBOX (ODYSSEY)	2	\$1,511
D22581-0005-0	BASE CASTING (S/A COMPLETE #4 - #7)	5	\$1,723
D22597-0001-1	BOARD - CONVEYOR (OEM REPAIRED)	15	\$3,090
D22828-0001-1	BOARD - OCU PROCESSING PC - FAREBOX (OEM REPAIRED)	1	\$270
D22831-0001-0	KEYPAD - OCU FAREBOX	5	\$146
D22834-0001-0	HOUSING - OCU FAREBOX	17	\$694
D23141-0004-0	INSERT - COIN CUP FAREBOX	5	\$20
D23464-0003-0	BRACKET - BYPASS (MOLDED)	5	\$27
D23696-0004-0	BILL TRANSPORT - FAREBOX - W/LOCKING TAB	2	\$1,038
D23963-0001-0	BRACKET - DISPLAY - FAREBOX	6	\$28
D24297-0001-0	SUPPORT BRACKET L/SIDE FAREBOX	10	\$116
D24298-0001-0	SUPPORT BRACKET R/SIDE FAREBOX	10	\$116
		<b>TOTAL</b>	<b>\$39,702</b>

## **DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:**

No DBE participation goal is applicable for this activity.

## **FISCAL IMPACT:**

The total net book value of the surplus items is \$0. The higher of the net book value or the net proceeds from the sale of any item may be due to the Federal Transit Administration (FTA) in FY2020.

The obsolete parts have a value of \$39,702. The fiscal impact will be the net of this less any value received at auction.

# LYNX Finance & Audit Committee Agenda

## Consent Agenda Item #6.A. ii

**To:** LYNX Finance & Audit Committee

**From:** **Tiffany Homler Hawkins**  
Chief Administrative Officer  
**Belinda Balleras**  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6064

**Item Name:** **Authorization to Submit an Application to the State of Florida, Division of Emergency Management for Funding Authorized by the Federal Emergency Management Agency (FEMA) Public Assistance (PA) Program**

**Date:** 8/20/2020

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### **ACTION REQUESTED:**

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to submit an application and enter into an agreement with the State of Florida, Division of Emergency Management, as a qualified and eligible Sub-recipient to receive funds under the Federal Emergency Management Agency (FEMA) Public Assistance Program (PA) in the amount of \$4,350,000.

### **BACKGROUND:**

The President's March 13, 2020, COVID-19 nationwide emergency declaration and subsequent major disaster declarations authorized the Federal Emergency Management Agency (FEMA) to provide Public Assistance (PA) Program funding under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) to state, local, tribal, and territorial (SLTT) government entities and certain private nonprofit (PNP) organizations for emergency protective measures. For COVID-19, Congress authorized over \$3 trillion to multiple federal agencies for them to provide assistance to SLTTs in addressing the effects of this public health emergency pandemic.

In accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"), eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA's Public Assistance program.

For COVID-19, PA funding is authorized at 75% federal cost share. CARES Act funds generally may not be used to meet the local match requirement for other FTA or DOT grants (49 U.S.C. §

# LYNX Finance & Audit Committee Agenda

5307(d)(3)). However, if a federal program explicitly allows other federal funds to be used as match and the project meets all requirements of the participating federal agencies, then CARES Act funds may be eligible as match for such a program. Funding under the CARES act may be available as local share of 25 %, to the extent that they meet the FEMA/FDEM eligibility under the Robert Stafford Act. This will be determined at the time of project work application.

LYNX intends to submit FEMA Public Subsidy funding assistance as summarized below:

FEMA Projects		Amount
<b>Operating</b>		
	Direct COVID-19 related expenditures	\$2,800,000
<b>Capital</b>	Direct COVID-19 related equipment	\$3,000,000
	Driver Protection Shield	
	Automatic Bus Disinfecting System	
	Total Project Cost	\$5,800,000
	FEMA Share 75%	\$4,350,000
	Local Share (CARES) 25%	\$1,450,000

## **DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION**

A DBE participation goal is not applicable for this activity.

## **FISCAL IMPACT:**

LYNX staff will include the award for this program in the appropriate LYNX fiscal year budget upon confirmation of award.

# LYNX Finance & Audit Committee Agenda

## Action Agenda Item #7.A.

**To:** LYNX Finance & Audit Committee

**From:** Albert Francis  
Chief Financial Officer  
Leonard Antmann  
(Technical Contact)  
Michelle Daley  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6058

**Item Name:** Recommendation to Adopt Changes to the Existing LYNX Reserve Policy to Establish a Budget Stabilization Fund

**Date:** 8/20/2020

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### **ACTION REQUESTED:**

Recommendation to adopt changes to the existing LYNX Reserve Policy to establish a Budget Stabilization Fund.

### **BACKGROUND:**

As a result of the CARES funding, combined with the current funding level from the funding partners, LYNX is able to create a budget stabilization fund for future operations. In order to formalize this process and appropriately address the establishment and use of the Budget Stabilization Fund, staff presented a revised Reserve Policy to the Finance and Audit Committee for consideration and review on July 16, 2020.

LYNX's Reserve Policy is based on sound fiscal principles designed to allow the Authority's continuity of operations during uncertain conditions. LYNX must maintain an adequate level of reserve to mitigate revenue shortfalls, weather related natural disasters, pandemic, and other acts of God. The proposed policy updates are being presented to the LYNX Board for approval.

### **DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:**

No DBE participation goal is applicable for this activity.

### **FISCAL IMPACT:**

There is no fiscal impact associated with this activity.



# LYNX Finance & Audit Committee Agenda

## Action Agenda Item #7.B.

**To:** LYNX Finance & Audit Committee

**From:** **Albert Francis**  
Chief Financial Officer  
**Leonard Antmann**  
(Technical Contact)  
**Michelle Daley**  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6058

**Item Name:** Approval to Present the FY2021 Proposed Operating Budget to the LYNX Board of Directors for Approval

**Date:** 8/20/2020

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### **ACTION REQUESTED:**

LYNX Staff is requesting the Finance Committee's recommendation for the Chief Executive Officer (CEO) to present the FY2021 Proposed Operating Budget to the LYNX Oversight Committee for approval.

### **BACKGROUND:**

On March 11, 2020, staff presented a preliminary Operating budget to LYNX Finance and Audit Committee for discussion and input. On March 13, 2020 Florida declared a state of emergency in response the world-wide COVID-19 pandemic. LYNX proceeded to reduce services and suspend fares on March 30, 2020 in coordination with the counties it serves. Based on these events, LYNX staff needed to go back and review the original assumptions for the FY2021 Operating Budget.

LYNX staff presented a revised FY2021 Preliminary Operating Budget to the Finance and Audit Committee on July 16, 2020. The following were the overall assumptions:

- Maintain 2020 level of service
  - Service hours for Fixed Route and NeighborLink
  - Continue Paratransit cost containment strategies
- Maintain Local Funding Partner contributions at FY2020 levels
- Continue to maintain and replace the current fleet as necessary
- Maximize the use of CARES Act funding

# LYNX Finance & Audit Committee Agenda

- Continue to respond to the CDC requirements
- Ability to respond to Federal and State Agency funding challenges
- Maintain ability to respond to Funding Partner challenges
- Creation of a budget Stabilization Fund

## OVERVIEW:

The FY2021 Proposed Operating Budget totals \$157,536,165 in revenues and \$157,536,165 in expenses. The Proposed Operating Budget is funded by a combination of LYNX - generated revenue and federal, state and local dollars. These funds are used to fund personnel expenses, services, materials, supplies, taxes, utilities, casualty and liability expenses, purchased transportation expenses, leases and miscellaneous expenses. This proposed budget does not include a fare increase.

Specifically, this budget includes funds from the following sources:

	<u>PROPOSED FY21 Budget</u>
REVENUES	
Customer fares	\$ 15,283,345
Contract services	7,710,314
Advertising	2,200,000
Interest & Other income	1,032,100
Federal Revenue	14,054,144
State Revenue	13,776,728
Local Revenue	8,785,244
Local Revenue Funding Partner	71,422,119
CARES Funding	16,000,000
Use of Stabilization Funds	<u>7,272,171</u>
TOTAL REVENUE	<u>\$ 157,536,165</u>

# LYNX Finance & Audit Committee Agenda

The funds are programmed to fund the following types of expenses:

	PROPOSED <u>FY21 Budget</u>
EXPENSE	
Salaries, Wages & Fringe Benefits	\$ 84,790,997
Other services	12,560,032
Fuel	12,158,746
Materials and supplies	9,822,116
Utilities	1,581,528
Casualty & Liability	2,734,701
Taxes and licenses	598,048
Purchased transportation services	31,637,695
Leases & Miscellaneous	1,646,267
Interest Expense	<u>6,035</u>
TOTAL EXPENSE	\$ <u>157,536,165</u>

LYNX is continuing the utilization of its funding model to allocate each jurisdiction's share of the costs of operations in FY2021.

With the financial challenges from COVID-19, and the award of Federal CARES funding to LYNX, the local funding partner contributions will be kept at the FY2020 Contribution levels.

The following chart shows the local funding breakdown:

	<u>FY2021 Proposed</u>	<u>FY2020 Approved</u>
<u>Operating Contribution</u>		
Orange	\$ 53,758,012	\$ 53,758,012
Osceola	9,196,097	9,196,097
Seminole	<u>8,468,010</u>	<u>8,468,010</u>
	\$ <u>71,422,119</u>	\$ <u>71,422,119</u>
 <u>Capital Contribution</u>		
Orange	\$ 1,806,724	\$ 1,806,724
Osceola	253,172	253,172
Seminole	<u>218,352</u>	<u>218,352</u>
	\$ <u>2,278,248</u>	\$ <u>2,278,248</u>
 <u>Total Contribution</u>		
Orange	\$ 55,564,736	\$ 55,564,736
Osceola	9,449,269	9,449,269
Seminole	<u>8,686,362</u>	<u>8,686,362</u>
	\$ <u>73,700,367</u>	\$ <u>73,700,367</u>

# LYNX Finance & Audit mmittee Agenda

LYNX staff has included approximately \$1,800,000 in feeder services funded by the Florida Department of Transportation (FDOT) and other operating expenses to support SunRail in FY2021.

## **CONCLUSION:**

LYNX staff will be seeking direction from the Board of Directors regarding the FY2021 Operating Budget. Based on the Board's direction, the FY2021 budget will be updated as necessary.

In accordance with the FY2021 budget calendar, the proposed FY2021 budget has been presented to the funding partners.

The FY2021 budget will be presented to the Board of Directors for final consideration and approval at the September 24, 2020 meeting.

# LYNX Finance & Audit Committee Agenda

## Action Agenda Item #7.C.

**To:** LYNX Finance & Audit Committee

**From:** **Albert Francis**  
Chief Financial Officer  
**Leonard Antmann**  
(Technical Contact)  
**Michelle Daley**  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6058

**Item Name:** Approval to Present the FY2021 Proposed Capital Budget to the LYNX Board of Directors for Approval

**Date:** 8/20/2020

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### **ACTION REQUESTED:**

LYNX Staff is requesting the Finance Committee's recommendation for the Chief Executive Officer (CEO) to present the FY2021 Proposed Capital Budget to the Oversight Committee for approval.

### **BACKGROUND:**

At the July 16, 2020 Finance and Audit Committee meeting, staff presented the FY2021 Preliminary Capital Budget in the total amount of \$90,908,149. Since then, staff discussed capital priorities for FY2021 and applied amounts for projects that would be completed by September 30, 2021. Additionally, staff worked with grants to clarify the funding available for FY2021.

LYNX staff will present the revised FY2021 Capital Budget in the amount of \$92,472,403.

The FY2021 Capital Budget, will be presented to the Board of Directors for final consideration and approval at the September 24, 2020 Board meeting.

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## OVERVIEW:

The proposed Capital Budget for FY2021 is 92,472,403

The capital budget is funded from a combination of federal, state and local sources, and includes items such as the planned purchase of replacement buses and vans, bus shelters, and the use of technology to assist in service delivery and improvements. The majority of the capital budget, 90% is funded through federal grants, the remainder comes from state and local sources.

The table below identifies capital expenditures by program:

Description	FY2021 Proposed Capital Budget
Vehicles	\$ 52,914,780
Facilities	16,185,010
Passenger Amenities	14,410,316
Support Equipment	3,114,320
Technology	2,692,500
Safety & Security	2,295,000
LYMMO State of Good Repair	860,477
<b>TOTAL</b>	<b>\$ 92,472,403</b>

The following are the details of each category:

- 1) Vehicles: include expansion and replacement vehicles for fixed-route, vanpool, paratransit services and support vehicles.
  - 1) (34) 40 Ft CNG Buses (Carryover from FY20)
  - 2) (25) 40 Ft CNG Buses
  - 3) (7) 35 Ft Electric Buses (Carryover from FY20)
  - 4) (6) 35 Ft Electric Buses (pending grant award)
  - 5) (5) Paratransit Vehicles
  - 6) (81) VanPool Vehicles (Carryover from FY20)
  - 7) Sub-recipient 5310 Vehicles
  - 8) Road Ranger, Support and leased vehicles
- 2) Support equipment: includes the bus disinfecting system, maintenance equipment, road ranger equipment, marketing camera equipment and furniture.
- 3) Passenger amenities: include shelter installations, and superstop construction.
  - 1) Pine Hills Superstop
  - 2) Rosemont Superstop
  - 3) Florida Mall Superstop
  - 4) New and Rehab Shelters in the system (94)

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- 4) Facilities: include funds to complete the LOC expansion; site selection for the southern operations facility and other facility improvements.
- 5) Technology: includes items to improve communication and information delivery such as the GTFS project to connect Sunrail, software enhancement for paratransit, network improvements, server replacements, software upgrades, and hardware upgrades.
- 6) Security: includes equipment to enhance security and surveillance at LYNX.
  - 1) Camera system upgrades at the superstops
  - 2) Security gate improvements
  - 3) Camera system upgrades on paratransit fleet

## **CONCLUSION:**

LYNX staff will be seeking direction from the Board of Directors regarding the FY2021 Capital Budget. Based on the Board's direction, the FY2021 capital budget will be updated as necessary.

The FY2021 budget will be presented to the Board of Directors for final consideration and approval in September of 2020.