

LYNX Oversight Committee Agenda


Meeting Date: 8/24/2023
Meeting Time: 11:00 AM

Central Florida Regional Transportation Authority
455 N. Garland Ave.
2nd Floor Open Space
Orlando, FL 32801

As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Approval of Committee Minutes

 Oversight Committee Minutes 7.27.23 Pg 3

3. Public Comments


- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.

4. Chief Executive Officer's Report


5. Finance & Audit Committee Report

6. Consent Agenda


A. Request for Proposal (RFP)

- i.  Authorization to Release a Request for Proposal (RFP) for Architectural and Engineering Services to Support Existing Contracts Pg 7


B. Award Contracts

- i.  Authorization to Negotiate and Award a Contract to HR Law, P.A. and Jones, Hurley & Hand, P.A. for Workers' Compensation Legal Services Pg 9


C. Extension of Contracts



- i.  Authorization to Exercise the First Option Year and Increase the Not to Exceed of Contract #20-C74 with Aramark Uniform & Career Apparel, LLC for Uniform Rental and Laundering Services Pg 11



D. Miscellaneous

- i.  Authorization to Increase the Not to Exceed Amount for Contract #23-C72 for the Renovation of the Tool Crib at LOC A and the Wellness Center at LOC B to Include Project Contingency Pg 13



7. Action Items


- A.  Authorization to Submit the Fiscal Year 2024 Transit Development Plan Annual Update to the Florida Department of Transportation Pg 15

- B.  Approval of the FY2024 Proposed Operating Budget Pg 17
-Attachments 

- C.  Approval of the FY2024 Proposed Capital Budget Pg 49
-Attachments 

8. Discussion Items

- A.  Review of the FY2023 3rd Quarter Operating Results Pg 68
-Attachments 

- B.  Update on the Status of the LYNX Southern Operations Base Pg 83

9. Other Business

10. Adjourned

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

LYNX
Central Florida Regional Transportation Authority
Oversight Committee Meeting Minutes

PLACE: **LYNX Central Station**
 455 N. Garland Avenue
 Virtual and 2nd Floor, Board Room
 Orlando, FL 32801

DATE: **July 27, 2023**

TIME: **11:00 a.m.**

Members in Attendance:

Viviana Janer, Chair, Commissioner,
Osceola County BoCC
Tanya Wilder, City of Orlando
Renzo Nastasi, Orange County
Jamie Ledgerwood, FDOT
Mary Moskowitz, Seminole County

Staff Members in Attendance:

Tiffany Homler-Hawkins, Chief Executive Officer/
Chief Administrative Officer
Leonard Antmann, Chief Financial Officer
William Slot, Chief Innovation Officer
Frank Martin, Interim Chief Operating Officer

1. Call to Order

Chair Janer called the meeting to order at 11:00 a.m.

2. Approval of Minutes

A motion to approve the May 25, 2023 Oversight Committee meeting minutes was made by Renzo Nastasi and seconded by Mary Moskowitz. Motion passed unanimously.

3. Public Comments

No one requested to address the Committee.

4. Chief Executive Officer's Report

Tiffany Homler Hawkins, Chief Executive Officer, reported that LYNX staff has been busy this month with public information sessions for the service changes that start on August 20. That presentation is later in the agenda.

Budget presentations to the funding partners is completed. A draft of the budget will be presented to the Board in August, with final adoption of the budget in September.

5. Finance & Audit Committee Report

Lenny Antmann, Chief Financial Officer, was recognized. Mr. Antmann reported that the Finance & Audit Committee met on Thursday, July 20, 2023.

All requested budget presentations to the funding partners have been completed. The proposed budget will be brought back in August.

NeighborLink transitioned to “in-house” on May 28 with no issues, and all are now LYNX employees. The Paratransit contract transitioned to the new vendor, Transdev, and has already improved the on-time performance.

In August, the results will be presented from the FY2023 3rd quarter. Draft funding agreements will be sent out at the beginning of August, with final adoption by the Board in September.

All Consent Agenda items were approved to move forward to the Oversight Committee.

6. Committee Consent Agenda Items

Commissioner Janer asked if there were any changes to the Consent Agenda before there is a motion to approve consent agenda items 6.A.i. through 6.C.iv. Ms. Homler Hawkins stated that she recommends the entire Consent Agenda for approval.

A. Request for Proposal (RFP)

- i. Authorization to Release a Request for Proposal (RFP) for the Design of the LYNX Orlando International Airport Intermodal Bus Transfer Station
- ii. Authorization to Release a Request for Proposal (RFP) for Purchase and Installation of a New Bus Wash System at LB McLeod Paratransit Operations Center

B. Award Contracts

- i. Authorization to Negotiate and Award a Contract to RSC Insurance Brokerage, Inc. for Health Benefits Consultant

C. Miscellaneous

- i. Authorization to Submit a Grant Application to the U.S. Department of Transportation (DOT), and Federal Highway Administration (FHWA) for the FY 2022-2023 PROTECT Discretionary Competitive Grant Program in the Total Amount of Approximately \$7,252,000
- ii. Authorization to Auction Surplus Capital Items
- iii. Authorization to Dispose of Items Accumulated Through the Lost and Found Process
- iv. Authorization to Purchase Support Vehicles

Renzo Nastasi made a motion to approve Consent Agenda items 6.A.i. through 6.C.iv. excluding item 6.C.i. Second by Tanya Wilder. Motion passed unanimously. Motion to approve item 6.C.i. was made by Mary Moskowitz, second by Tanya Wilder. Motion passed unanimously with Jamie Ledgerwood abstaining.

7. Action Items

A. Authorization to Implement August 20, 2023 Service Changes

Commissioner Janer recognized Bruce Detweiler, Manager of Service Planning, to make the presentation. Mr. Detweiler stated that the service design principles focus on safety and connections to SunRail, reallocating resources from low demand routes to areas of higher demand, the testing of autonomous vehicles, and schedule analysis and adjustments to improve on-time performance.

Public hearings and information sessions were held, and notices were placed on social media and at key bus stops and terminals regarding the changes.

Tanya Wilder made a motion for Authorization to Implement August 20, 2023, Service Changes. Second by Renzo Nastasi. Motion passed unanimously.

B. Authorization to Enter into a Bus Service Agreement with the School Board of Osceola County

Ms. Homler-Hawkins stated that this item has been pulled from the agenda.

C. Authorization to Submit a Public Transit Grant Agreement (PTGA) With the Florida Department of Transportation (FDOT) for FY2024 Block Grant Funding and Adoption of Resolution #23-006

Tanya Wilder made a motion for Authorization to Submit a Public Transit Grant Agreement (PTGA) With the Florida Department of Transportation (FDOT) for FY2024 Block Grant Funding and Adoption of Resolution #23-006. Second by Renzo Nastasi. Motion passed unanimously with Jamie Ledgerwood abstaining.

8. Discussion Items

A. Update on the Current Status of the Addition of Zero-Emission Vehicles to the Fleet

Chair Janer recognized Doug Jamison, Program Administrator, Innovation, to make the presentation. Mr. Jamison stated that the zero-emission fleet transition plan is required by law for entities applying for funds to procure zero emission vehicles under low no grants and bus and bus facilities competitive grants.

The last diesel bus was purchased in 2015, and a goal was set to have a fleet of low emission and zero emission vehicles by 2028. Funding was obtained in 2019 with dollars from the LYMMO Grapefruit line, to buy the first electric bus. A FY2019 grant allowed for the purchase of an additional seven electric buses. The buses were put into service in 2021 and operate on the LYMMO line. There are six additional buses that will be added to the LYMMO line in August, and this will transition the LYMMO line to fully zero-emission.

A grant has been approved for twenty fixed-route buses and five NeighborLink vehicles, which are expected to arrive in 2025. An additional ten fixed-route buses were

awarded through the Florida Department of Environmental Protection Reimbursement Funding and are expected to arrive in 2025.

Commissioner Janer asked how long it takes for a bus battery to charge. Mr. Jamison stated that most buses come back from service with twenty-five percent of the charge remaining, and it takes three to four hours to fully charge.

Mary Moskowitz asked if a route was longer, if there is enough battery, or if there are buses that provide that type of service. Mr. Jamison explained that the fixed-route buses are Proterra Max buses. These buses have a maximum range of 300 miles per charge. Eighty-five percent of the routes are under 275 miles.

Renzo Nastasi congratulated LYNX on the transition from fossil fuels to electric.

9. Other Business

No other business was discussed.

10. Adjourned

Meeting adjourned at 11:31 a.m.

Certification of Minutes:

I certify that the foregoing minutes of the July 27, 2023 Oversight Committee meeting are true and correct, approved by the Oversight Committee.

X

Assistant

LYNX Oversight Committee Agenda

Consent Agenda Item #6.A. i

To: LYNX Oversight Committee

From: **Leonard Antmann**
Chief Financial Officer
Jeffrey Reine
(Technical Contact)
Lismar Matos Hernandez
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: **Authorization to Release a Request for Proposal (RFP) for Architectural and Engineering Services to Support Existing Contracts**

Date: 8/24/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the CEO or designee to issue a Request for Proposal (RFP) for Architectural and Engineering Services (A & E) to support existing A & E contracts.

BACKGROUND:

On August 26, 2021, the LYNX Board of Directors granted permission to award contracts to both AECOM Technical Services, Inc. and Kimley-Horn, Inc. for Architecture and Engineering Services. The awards were such that AECOM provides these services for facilities and Kimley-Horn for shelters, amenities and transfer centers. The contracts were awarded for a period of three (3) years with two (2) one (1) year options.

The need for a third A and E firm has arisen due to additional funding sources becoming available for capital projects. When the original contracts were awarded, the primary source of funding was through the Federal Transit Administration (FTA). The FTA allows projects to have the same design engineer of record and construction engineering and inspection (CEI) staff. The transit agency must determine if in doing so a conflict is created. If it is determined that the risk creates a conflict, mitigation of that risk must occur. If the risk is not significant, then the transit agency can choose to make the decision to use the same firm for both activities design and CEI.

LYNX has typically determined that the conflict is de minimus. The projects that use these services undergo significant permitting. In doing so, potential design changes that could create conflict between the designer and the CEI are identified during permitting. In cases where LYNX has identified a conflict, the agency has followed FTA guidance and brought in a third

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party to oversee any change orders or schedule changes. This RFP would allow for that support to the existing contracts.

Recently, LYNX has had the ability to use Florida Department of Transportation (FDOT) grant dollars to fund projects. This funding is anticipated to continue to be made available via various opportunities both now and in the future. FDOT grant rules (with the exception of bus shelters and amenities) is very specific that the designer and CEI must be completely separate companies.

The way the current contracts are written does not allow for this. Thus, the need for this RFP.

The scope for this will also include general on-call services as well. These services will allow for assessments to occur on a quick turnaround basis.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE Goal has been established for this contract. LYNX encourages the Contractor to make every attempt to obtain the participation of certified DBEs and other small businesses in the completion of this contract.

FISCAL IMPACT:

The FY2023 Amended Capital Budget includes \$190,000 for Architectural and Engineering Services (A&E) which includes CEI related expenses. The FY2024 Proposed Capital Budget includes \$500,000 for these services.

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Consent Agenda Item #6.B. i

To: LYNX Oversight Committee

From: **John Burkholder**
Director Of Risk Management
John Burkholder
(Technical Contact)

Phone: 407.841.2279 ext: 6167

Item Name: Authorization to Negotiate and Award a Contract to HR Law, P.A. and Jones, Hurley & Hand, P.A. for Workers' Compensation Legal Services

Date: 8/24/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to negotiate and award a contract with the law firm of HR Law, P.A. and the law firm of Jones, Hurley & Hand, P.A. for Workers' Compensation Legal Services. The contract period will be an initial period of three (3) years with a contract not to exceed \$435,000.

BACKGROUND:

On March 23, 2023, the LYNX Board of Directors approved the release of a Request for Proposal for Workers' Compensation Legal Services. LYNX uses outside legal firms to provide expertise, experience, and resources to effectively represent and defend LYNX in workers' compensation matters. It is the intent to award two contracts, to avoid conflicts of interest.

RFP PROCESS:

RFP Release date: April 14, 2023
Questions due date: May 1, 2023
Proposals due: May 15, 2023

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The Source Evaluation Committee (SEC) met on July 10, 2023 to provide their scoring and comments.

Proposer	SEC Ordinal Ranking
HR Law, P.A.	4
Jones, Hurley & Hand, P.A.	5
Vaughan Baio & Partners	9

Based on the Scores and Ordinal Ranking, the SEC voted to negotiate and award contracts to HR Law, P.A. and Jones, Hurley & Hand, P.A.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The FY2023 Amended Operating Budget includes \$95,000 for Workers' Compensation Legal Services. The FY2024 Proposed Operating Budget includes \$90,000 for these services.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.C. i

To: LYNX Oversight Committee

From: Elvis Dovalés
Director Of Maintenance
Elvis Dovalés
(Technical Contact)

Phone: 407.841.2279 ext: 6239

Item Name: Authorization to Exercise the First Option Year and Increase the Not to Exceed of Contract #20-C74 with Aramark Uniform & Career Apparel, LLC for Uniform Rental and Laundering Services

Date: 8/24/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to exercise the first-year option of Contract #20-C74 for uniform rental and laundering services with Aramark Uniform & Career Apparel, LLC, and increase the Not to Exceed (NTE) to \$276,000.

BACKGROUND:

On September 24, 2020 the LYNX Board of Directors approved the award of Contract # 20-C74 for uniform rental and laundering services to Aramark Uniform & Career Apparel, LLC, with an initial term ending September 30, 2023 and two (2) one-year options.

This contract to provides LYNX the following services and supplies on an on-going basis:

- Vehicle Maintenance – Mechanics Uniforms, Shop Rags, Floor Mats
- Finance – Material Control Clerk and Supervisor Uniforms, Revenue Clerk Smocks
- FDOT Highway Assistance Program (Road Ranger) – Road Ranger Uniforms

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

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FISCAL IMPACT:

The FY2023 Amended Operating Budget includes \$83,591 for Uniform Rental and Laundering Services. The FY2024 Proposed Operating Budget includes \$86,739 for these services.

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Consent Agenda Item #6.D. i

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Lismar Matos Hernandez
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: Authorization to Increase the Not to Exceed Amount for Contract #23-C72 for the Renovation of the Tool Crib at LOC A and the Wellness Center at LOC B to Include Project Contingency

Date: 8/24/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to increase the Not to Exceed amount for Contract #23-C72 for the Renovation Project to LYNX Operations Center (LOC) Building A Tool Crib and LYNX Operations Center (LOC) Building B Wellness Center to include Project Contingency.

BACKGROUND:

At the April 27, 2023, Board of Directors meeting, LYNX awarded a contract to JC KC CONSTRUCTION, LLC for the Tool Crib Renovation Project at LOC A, and the Wellness Center Renovation Project at LOC B at a total dollar amount for both projects of \$274,400.

The Tool Crib Renovation Project at LOC A consists of converting the tool crib space into two (2) offices, one (1) breakroom, and a closed-off Training/Conference Room area. The project is anticipated to consist at a minimum of architectural (new doors, glass windows, acoustical ceiling, and epoxy finish flooring), electrical (power outlets and data), and mechanical (air duct and fire sprinkler work).

The Wellness Center Renovation Project at LOC B consists of increasing the wellness center space area from 728 SQFT to 971 SQFT. The project is anticipated to consist at a minimum of architectural (a new wall, acoustical ceiling, rubber flooring installation), electrical (power outlets) and mechanical (air duct and fire sprinkler work).

During Wellness Center construction, additional modifications due to site conditions and project owner needs were identified that will require additional dollars. However, the original contract

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amount did not include the Project Contingency needed for both projects. Staff is now requesting to add a total of \$27,440 as 10% project contingency for both projects for a new project total of \$301,840.

Project	Contract Amount	10% Contingency
Tool Crib Renovation	\$199,600	\$19,960
Wellness Center Renovation	\$74,800	\$7,480
Subtotal	\$274,400	\$27,440
TOTAL		\$301,840

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal of 3% is assessed for this procurement. LYNX's procurement policy requires contractors to use a good faith effort to subcontract portions of their work for material, supplies, and services to Disadvantaged Business Enterprise (DBE) Firms.

FISCAL IMPACT:

The FY2023 approved capital budget includes \$27,440 of the tool crib and wellness center renovations. This project is 100% federally funded.

LYNX Oversight Committee Agenda

Action Agenda Item #7.A.

To: LYNX Oversight Committee

From: **James Boyle**
Director Of Planning And Development
Myles O'Keefe
(Technical Contact)
Patricia Whitton
(Technical Contact)

Phone: 407.841.2279 ext: 6036

Item Name: Authorization to Submit the Fiscal Year 2024 Transit Development Plan Annual Update to the Florida Department of Transportation

Date: 8/24/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization to submit the 2024 Transit Development Plan (TDP) Annual Update to the Florida Department of Transportation (FDOT) for approval to meet Block Grant funding requirements.

BACKGROUND:

The LYNX TDP Annual Update is completed as a self-evaluation tool to review progress towards meeting the goals and implementation plans set within the Major Update that is completed every five years. The TDP Annual Update assesses LYNX's past year accomplishments, identifies steps to mitigate any discrepancies between the plan and its implementation for the past year and facilitates any necessary changes to the goals, objectives, and strategies, and the implementation plan for the coming year.

The Annual Update also includes a new 10th year (2033) and associated new recommendations as well as an updated financial plan identifying operating and capital improvements for LYNX over a ten-year planning horizon, covering the year for which funding is sought, and the nine subsequent years.

Some of the accomplishments highlighted in the LYNX FY2024 TDP Annual Update, include:

- Implementation of minor service changes to improve system-wide efficiency and improve connections to SunRail service in December 2022 and April 2023.

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- Continuation of the planning and construction of facility projects to include: 1.) Pine Hills Transfer Center; 2.) Florida Mall SuperStop; and 4.) Southern Operations and Maintenance Facility.
- Completion of the Transportation Disadvantaged Service Plan Major Update and Title VI Program.
- Reimaging NeighborLink services and transitioning the NeighborLink operations from contracted to directly operated by LYNX.
- Completing an onboard origin and destination survey of LYNX routes.

The TDP is a needs-based assessment and is not financially constrained.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The FY2023 Amended Operating Budget includes \$25,000 for Transit Development Plan (TDP) updates and support services.

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Action Agenda Item #7.B.

To: LYNX Oversight Committee

From: Michelle Daley
Director Of Finance
Tony Deguzman
(Technical Contact)

Phone: 407.841.2279 ext: 6014

Item Name: Approval of the FY2024 Proposed Operating Budget

Date: 8/24/2023

ACTION REQUESTED:

LYNX Staff is requesting the Oversight Committee's recommendation for the Chief Executive Officer (CEO) or designee to present the FY2024 Proposed Operating Budget to the LYNX Board of Directors for approval.

BACKGROUND:

On March 9, 2023, staff presented a Preliminary Operating budget to LYNX Finance and Audit Committee for discussion and input. On April 20, 2023 LYNX staff presented a revised FY2023 Preliminary Operating Budget to the Finance and Audit Committee for approval to present to the oversight committee in April. LYNX staff presented the Preliminary Operating budget to the LYNX Oversight Committee on April 27, 2023.

The following are the overall key assumptions in developing the operating budget:

- Maintain 2023 level of service.
- Federal Preventative Maintenance revenue budgeted at board approved level of \$6.8 million.
- Budgeted for COVID protocols based on recent trends.
- Funding Partners contributions based on the approved Regional Funding Model.

LYNX Oversight Committee Agenda

OVERVIEW:

The FY2024 Proposed Operating Budget totals \$192,403,670 in revenues and expenses. The Proposed Operating Budget is funded by a combination of LYNX - generated revenue and federal, state and local dollars. These funds are used to fund personnel expenses, services, materials, supplies, taxes, utilities, casualty and liability expenses, purchased transportation expenses, leases and miscellaneous expenses. Specifically, this budget includes funds from the following sources:

	PROPOSED
	FY2024
REVENUES	
Customer fares	\$ 18,367,662
Contract services	4,410,950
Advertising	2,605,000
Interest & Other income	1,480,000
Federal Revenue	12,703,583
State Revenue	14,572,756
Local Revenue	13,342,544
Local Revenue Funding Partner	91,991,691
Use of Budget Stabilization Funds	32,929,484
TOTAL REVENUE	\$ <u>192,403,670</u>

LYNX Oversight Committee Agenda

The funds are programmed to fund the following types of expenses:

	PROPOSED	
	<u>FY2024</u>	
EXPENSE		
Salaries, Wages & Fringe Benefits	\$	112,799,502
Other services		13,637,483
Fuel		14,087,408
Materials and supplies		10,196,129
Utilities		2,133,621
Casualty & Liability		4,618,716
Taxes and licenses		633,738
Purchased transportation services		30,686,488
Leases & Miscellaneous		3,177,386
GASB 87 Lease Expense		388,512
Interest Expense		44,687
TOTAL EXPENSE	\$	<u>192,403,670</u>

LYNX will utilize the regional funding model to allocate each jurisdiction’s share of the costs of operations in FY2024.

The following chart shows the local funding breakdown:

	<u>Orange County</u>	<u>Osceola County</u>	<u>Seminole County</u>	<u>TOTAL</u>
Operating	\$ 69,041,652	\$ 11,533,044	\$ 11,416,995	\$ 91,991,691
Capital	<u>2,849,632</u>	<u>464,018</u>	<u>377,425</u>	<u>3,691,075</u>
Total	<u>\$ 71,891,284</u>	<u>\$ 11,997,062</u>	<u>\$ 11,794,420</u>	<u>\$ 95,682,766</u>

CONCLUSION:

LYNX staff will be seeking guidance from the Board of Directors regarding the FY2024 Operating Budget during the budget work session at the August 24, 2023 board meeting. Based on the Board’s direction, the FY2024 budget will be updated as necessary.

LYNX Oversight Committee Agenda

In accordance with the FY2024 budget calendar, the proposed FY2024 budget has been presented to the funding partners.

The FY2024 budget will be presented to the Board of Directors for final consideration and adoption at the September 28, 2023 board meeting.



FY2024 Proposed Operating Budget



CONTENTS

REVIEW OF KEY BUDGET ASSUMPTIONS

FY2024 PROPOSED OPERATING BUDGET

- ▶ ALL LINES OF BUSINESS
- ▶ FIXED ROUTE SERVICE
- ▶ PARATRANSIT SERVICE

PARTNER FUNDING

NEXT STEPS

KEY BUDGET ASSUMPTIONS

KEY BUDGET ASSUMPTIONS

- Maintain FY 2023 level of service
- Federal Preventative Maintenance revenue budgeted at board approved level of \$6.8 million.
- Lines of business to be presented separately.
- Budget for COVID protocols to FY2023 trends.
- Funding Partners contributions based on the approved Regional Funding Model.

REVENUE BUDGET ASSUMPTIONS

REVENUE BUDGET ASSUMPTIONS

Customer Fares

- No Fare Increases.
- Project Fixed Route ridership at 75% of pre-COVID levels.
- Project Paratransit ridership at 95% of pre-COVID levels.

Federal Funding

- Preventative Maintenance funding level at Board Approved \$6.8 million.

State Funding

- State Operating Assistance will be based latest FDOT projections.

Advertising Revenue

- Advertising revenue at the contract guarantee level.

EXPENSE BUDGET ASSUMPTIONS

EXPENSE BUDGET ASSUMPTIONS

Wages and Benefits

- Project wage increases consistent with Funding Partners and Board approved Union Labor Agreements.
- The only staffing increases are related to NeighborLink transition.
- Increased costs for Medical Expenses based on current trends.
- Continued use of prescription drug rebate program to control costs.

Fuel Costs

- Continue the Fuel Hedging program to stabilize the costs of diesel, unleaded fuel, and compressed natural gas (CNG).
- Continued investment in low/no emission vehicles to include electric and CNG.
- In FY2024 it is projected 75% of the fleet will be low/no emission vehicles.

EXPENSE BUDGET ASSUMPTIONS

Fixed Route, Paratransit, and NeighborLink Services

- Provide route optimization in coordination with Operations.
- Continue right sizing operational staff through service planning.
- Continue focus on improving customer service through new technology
- Control Paratransit trip growth focusing on eligibility and travel training for fixed route.

Technology

- Continued migration to cloud environment.
- New ERP system for all financial functionality.

OTHER INITIATIVES

OTHER INITIATIVES

Pine Hills Transfer Station

- Expected completion FY2024.
- Expected construction award March/April 2023.

Facilities

- Southern Operations site selection evaluation underway.
- LCS Bays to handle Artic Buses.
- LCS Window Replacement

Alternatives to Traditional Fuels

- Focus to continue towards Electric services and infrastructure.
- Evaluation of Hydrogen options.

Organizational Development

- Rollout of an improved employee development program.
- Update of the Organizations vision, mission and values.

Proposed FY2024 Operating Budget

Budget Overview

	<u>PROPOSED FY2024</u>	<u>APPROVED FY2023</u>
Total Operating Revenues	\$ 192,403,670	\$ 182,615,821
Total Operating Expenses	<u>192,403,670</u>	<u>182,615,821</u>
Net Change in Position	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

All Lines of Business

All Lines of Business

	PROPOSED FY2024	APPROVED FY2023
REVENUES		
Customer fares	\$ 18,367,662	\$ 18,367,662
Contract services	4,410,950	4,434,073
Advertising	2,605,000	2,714,796
Interest & Other income	1,480,000	3,980,000
Federal Revenue	12,703,583	14,536,627
State Revenue	14,572,756	14,740,508
Local Revenue	13,342,544	12,246,355
Local Revenue Funding Partner	91,991,691	79,992,773
Use of Budget Stabilization Funds	32,929,484	31,603,027
TOTAL REVENUE	\$ <u>192,403,670</u>	\$ <u>182,615,821</u>

All Lines of Business

	PROPOSED FY2024	APPROVED FY2023
EXPENSE		
Salaries, Wages & Fringe Benefits	\$ 112,799,502	\$ 104,203,614
Other services	13,637,483	12,991,770
Fuel	14,087,408	14,508,025
Materials and supplies	10,196,129	10,084,010
Utilities	2,133,621	1,794,203
Casualty & Liability	4,618,716	4,661,099
Taxes and licenses	633,738	558,022
Purchased transportation services	30,686,488	31,587,576
Leases & Miscellaneous	3,177,386	1,794,302
GASB 87 Lease Expense	388,512	377,045
Interest Expense	44,687	56,155
TOTAL EXPENSE	\$ <u>192,403,670</u>	\$ <u>182,615,821</u>
NET CHANGE IN POSITION	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

Fixed Route

Fixed Route

	PROPOSED FY2024	APPROVED FY2023
REVENUES		
Customer fares	\$ 16,099,183	\$ 16,099,183
Contract services	498,737	521,777
Advertising	2,555,000	2,622,419
Interest & Other income	1,480,000	3,980,000
Federal Revenue	9,603,583	11,366,627
State Revenue	14,572,756	14,740,509
Local Revenue	13,342,544	12,246,355
Local Revenue Funding Partner	68,659,554	57,595,313
Use of Budget Stabilization Funds	<u>28,574,917</u>	<u>27,427,492</u>
TOTAL REVENUE	\$ <u>155,386,274</u>	\$ <u>146,599,675</u>

Fixed Route

	PROPOSED FY2024	APPROVED FY2023
EXPENSE		
Salaries, Wages & Fringe Benefits	\$ 110,325,944	\$ 101,857,247
Other services	12,812,979	12,354,855
Fuel	11,516,608	12,075,443
Materials and supplies	10,179,129	10,069,010
Utilities	1,963,473	1,647,843
Casualty & Liability	4,618,716	4,661,099
Taxes and licenses	532,738	464,222
Purchased transportation services	0	1,415,924
Leases & Miscellaneous	3,003,488	1,620,832
GASB 87 Lease Expense	388,512	377,045
Interest Expense	44,687	56,155
TOTAL EXPENSE	\$ <u>155,386,274</u>	\$ <u>146,599,675</u>
NET CHANGE IN POSITION	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

Paratransit

Paratransit

	<u>PROPOSED FY2024</u>	<u>APPROVED FY2023</u>
REVENUES		
Customer fares	\$ 2,268,479	\$ 2,268,479
Contract services	3,912,213	3,912,296
Advertising	50,000	92,377
Federal Revenue	3,100,000	3,170,000
Local Revenue Funding Partner	23,332,137	22,397,460
Use of Budget Stabilization Funds	<u>4,354,567</u>	<u>4,175,535</u>
TOTAL REVENUE	\$ <u>37,017,396</u>	\$ <u>36,016,147</u>

Paratransit

	<u>PROPOSED FY2024</u>	<u>APPROVED FY2023</u>
EXPENSE		
Salaries, Wages & Fringe Benefits	\$ 2,473,558	\$ 2,346,367
Other services	824,504	636,915
Fuel	2,570,800	2,432,583
Materials and supplies	17,000	15,000
Utilities	170,148	146,360
Taxes and licenses	101,000	93,800
Purchased transportation services	30,686,488	30,171,652
Leases & Miscellaneous	173,898	173,470
TOTAL EXPENSE	\$ <u>37,017,396</u>	\$ <u>36,016,147</u>
NET CHANGE IN POSITION	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

Partner Funding

PARTNER FUNDING

	Proposed FY2024	Approved FY2023
<u>Fixed Route & Neighborlink</u>		
Orange County	\$ 53,541,137	\$ 44,745,438
Osceola County	8,057,333	6,834,454
Seminole County	7,061,084	6,015,421
<i>subtotal Fixed Route & Neighborlink</i>	68,659,554	57,595,313
 <u>Paratransit Service</u>		
Orange County	15,500,515	14,534,605
Osceola County	3,475,711	3,629,792
Seminole County	4,355,911	4,233,063
<i>subtotal Paratransit</i>	23,332,137	22,397,460
 <u>Total Operating</u>		
Orange County	69,041,652	59,280,043
Osceola County	11,533,044	10,464,246
Seminole County	11,416,995	10,248,484
Total Operating Contribution	\$ 91,991,691	\$ 79,992,773

Partner Funding

	<u>Proposed FY2024</u>	<u>Approved FY2023</u>
<u>Capital Contributions</u>		
Orange County	2,849,632	2,833,556
Osceola County	464,018	417,228
Seminole County	377,425	376,712
Total Capital Contribution	<u>3,691,075</u>	<u>3,627,496</u>
<u>TOTAL CONTRIBUTIONS</u>		
Orange County	71,891,284	62,113,599
Osceola County	11,997,062	10,881,474
Seminole County	11,794,420	10,625,196
Total Contributions	<u>\$ 95,682,766</u>	<u>\$ 83,620,269</u>

Next Steps

Calendar

FY2024 Key Budget Assumptions presentation to: Finance & Audit Committee Oversight Committee	February 16 February 23
FY2024 Preliminary Operating Budget presentation to: Finance & Audit Committee Oversight Committee	March 9/April 20 April 27
Budget Presentation to: Seminole County Orange & Osceola Counties	June July
FY2024 Proposed Operating Budget presentation to: Finance & Audit Committee Oversight Committee	August 17 August 24
Board Work Session for FY24 Operating Budget	August 24
Final Board Action	September 21
FY2024 Commences	October 1

Questions and Comments

LYNX Oversight Committee Agenda

Action Agenda Item #7.C.

To: LYNX Oversight Committee

From: Michelle Daley
Director Of Finance
Tony Deguzman
(Technical Contact)

Phone: 407.841.2279 ext: 6014

Item Name: Approval of the FY2024 Proposed Capital Budget

Date: 8/24/2023

ACTION REQUESTED:

LYNX Staff is requesting the Oversight Committee's recommendation for the Chief Executive Officer (CEO) or designee to present the FY2024 Proposed Capital Budget to the LYNX Board of Directors for approval.

BACKGROUND:

At the May 18, 2023 Finance and Audit Committee meeting, staff presented the FY2024 Preliminary Capital Budget in the total amount of \$134,100,650. Staff presented to the Oversight Committee meeting on May 25, 2023.

The FY2024 Capital Budget, will be presented to the Board of Directors for final consideration and approval at the September 28, 2023 board meeting.

OVERVIEW:

The proposed Capital Budget for FY2024 is 134,100,650.

The capital budget is funded from a combination of federal, state and local sources, and includes items such as the planned purchase of replacement buses and vans, bus shelters, and the use of technology to assist in service delivery and improvements. The majority of the capital budget is funded through federal grants, the remainder comes from state and local sources.

LYNX Oversight Committee Agenda

The table below identifies capital expenditures by program:

		FY2024 PROPOSED
Vehicles	\$	61,182,931
Facilities		35,433,577
Passenger Amenities		26,815,508
Support		4,560,322
Technology		2,070,517
Security		2,037,733
LYMMO SGR		2,000,062
TOTAL	\$	<u>134,100,650</u>

The following are the details of each category:

- 1) Vehicles: include expansion and replacement vehicles for fixed-route, vanpool, paratransit services and support vehicles.
 - 1) (50) 40 Ft CNG Buses (25 - Carryover from FY23)
 - 2) (6) 35 Ft Electric Buses (6 - Carryover from FY23)
 - 3) (70) Paratransit Vehicles
 - 4) (2) 60 Ft Articulated Vehicles (2 - Carryover from FY23)
 - 5) Sub-recipient 5310 Vehicles
 - 6) Road Ranger, Vanpool and Support vehicles
- 2) Support equipment: includes maintenance equipment, road ranger equipment, marketing equipment and other equipment.
- 3) Passenger amenities: includes shelter installations, and Pine Hills Transfer Center construction.
- 4) Facilities: include funds to complete the LOC/LCS improvements. Site selection for the southern operations facility.
- 5) Technology: includes items to improve communication and information delivery, network improvements, server replacements, software upgrades, and hardware upgrades.
- 6) Security: includes access control and cameras to enhance security and surveillance at LYNX facilities

LYNX Oversight Committee Agenda

CONCLUSION:

LYNX staff will be seeking guidance from the Board of Directors regarding the FY2024 Capital Budget during the budget work session at the August 24, 2023 meeting. Based on the Board's direction, the FY2024 budget will be updated as necessary.

In accordance with the FY2024 budget calendar, the proposed FY2024 budget has been presented to the funding partners.

The FY2024 budget will be presented to the Board of Directors for final consideration and adoption at the September 28, 2023 board meeting.



FY2024 Proposed Capital Budget



CONTENTS

KEY ASSUMPTIONS

FY2024 PROPOSED CAPITAL BUDGET

- ▶ BUDGET SUMMARY BY CATEGORY
- ▶ BUDGET SUMMARY BY SUB CATEGORY
- ▶ BUDGET FUNDING SOURCES

FY2024 Capital Budget Calendar

KEY BUDGET ASSUMPTIONS

KEY BUDGET ASSUMPTIONS

- ❑ Fleet replacement to provide safe and reliable service
- ❑ Passenger Amenities Program improvements
- ❑ Technological Improvements to improve efficiency, sustainability and customer experience
- ❑ Facility improvements
 - HVAC Replacement – LOC & LCS
 - Window Replacement LCS



KEY BUDGET ASSUMPTIONS

- ❑ Enhance Security infrastructure at facilities
- ❑ Continue Shelter Program
- ❑ Construction of Pine Hills Transfer Center
- ❑ Southern Operations Land Acquisition
- ❑ Terminal C Intermodal Design



FY2024 Proposed Capital Budget

FY2024 PROPOSED CAPITAL BUDGET

OVERVIEW

	FY2024 PROPOSED	FY2023 APPROVED
Capital Contributions	\$ 134,100,650	\$ 102,398,400
Capital Expenditures	<u>(134,100,650)</u>	<u>(102,398,400)</u>
Total	<u>\$ -</u>	<u>\$ -</u>

FY2024 PROPOSED CAPITAL BUDGET

Budget by Category

	FY2024	FY2023
	PROPOSED	APPROVED
Vehicles	\$ 61,182,931	\$ 49,023,042
Facilities	35,433,577	27,490,099
Passenger Amenities	26,815,508	18,374,551
Support	4,560,322	2,797,949
Technology	2,070,517	1,908,660
Security	2,037,733	1,564,000
LYMMO SGR	2,000,062	1,240,099
TOTAL	<u>\$ 134,100,650</u>	<u>\$ 102,398,400</u>

FY2024 PROPOSED CAPITAL BUDGET

Budget by Sub - Category

Vehicles

	<u>QTY</u>	<u>PROPOSED FY24 BUDGET</u>
CNG Revenue Vehicles 40'	50	\$ 35,578,375
Paratransit Vehicles	70	10,500,000
Electric Vehicles	6	6,143,758
VanPool Vehicles	120	4,339,520
Articulated Vehicles 60'	2	2,171,934
Sub-Recipient Vehicles	10	1,000,000
NeighborLink Vehicles	3	375,000
Road Ranger Vehicles	2	215,400
Support Vehicles		858,944
		<u>\$ 61,182,931</u>

FY2024 PROPOSED CAPITAL BUDGET

Budget by Sub - Category

	PROPOSED FY24 BUDGET
<u>Facilities</u>	
Southern Ops Base	\$ 17,455,500
LOC/LCS Improvements	17,978,077
<i>Total Facilities</i>	<i>\$ 35,433,577</i>
<u>Passenger Amenities</u>	
Pine Hills Transfer Center	\$ 15,510,515
Shelter Program	10,794,993
Intermodal Design at Terminal C	510,000
<i>Total Passenger Amenities</i>	<i>\$ 26,815,508</i>

FY2024 PROPOSED CAPITAL BUDGET

Budget by Sub - Category

Support

Vehicle Maintenance Equipment

Other Support Equipment

Facility Maintenance Equipment

Training Equipment

Total Support

PROPOSED FY24 BUDGET

\$ 2,204,300

1,295,921

1,000,000

60,100

\$ 4,560,321

Security

Access Control

Cameras

Misc Tech

Total Security

PROPOSED FY24 BUDGET

\$ 1,204,177

813,288

31,445

\$ 2,048,910

FY2024 PROPOSED CAPITAL BUDGET

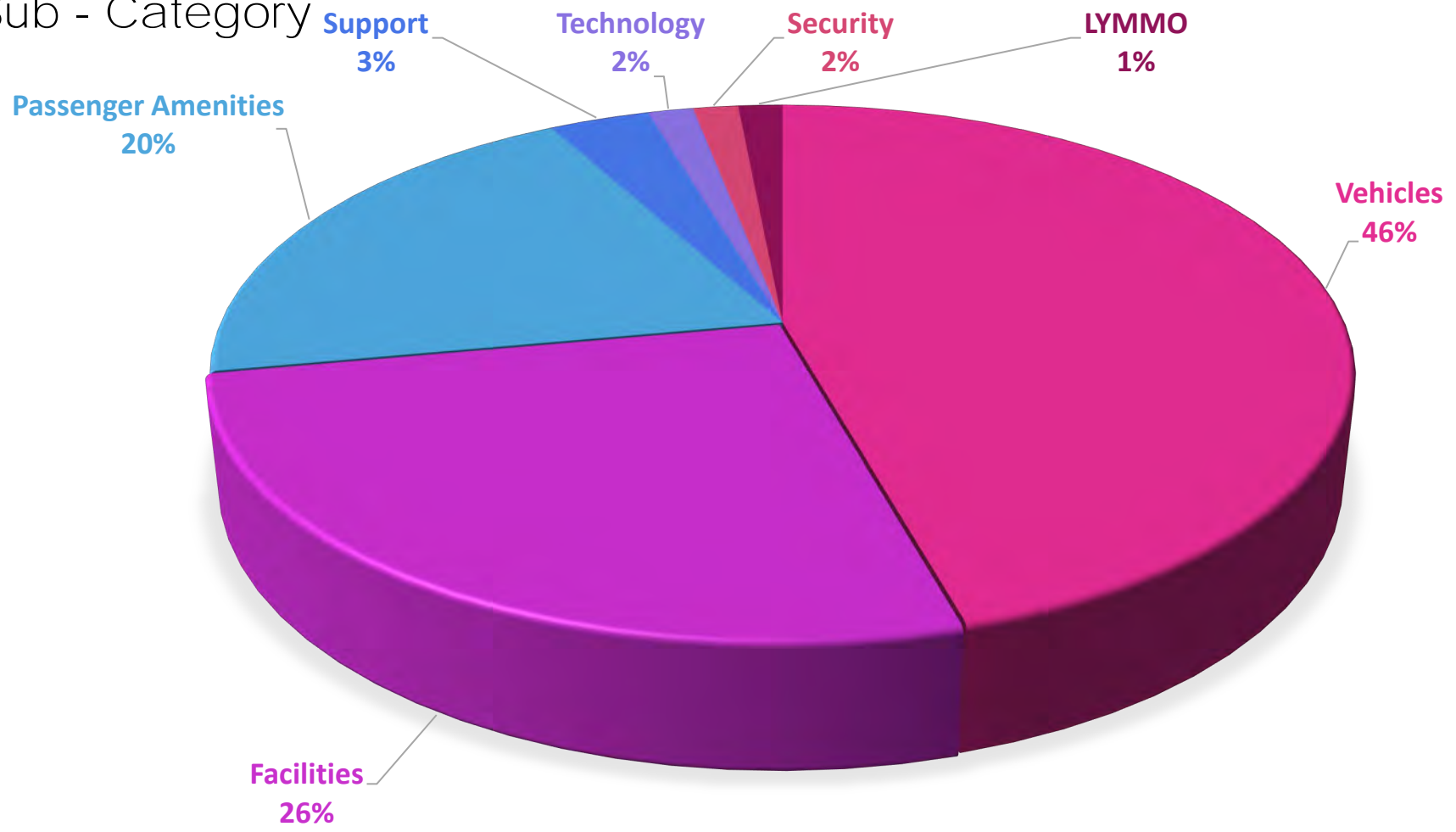
Budget by Sub - Category

	<u>PROPOSED FY24 BUDGET</u>
LYMMO (State of Good Repair)	<u>\$ 2,000,062</u>

	<u>PROPOSED FY24 BUDGET</u>
<u>Technology</u>	
Life Cycle Replacements	\$ 819,763
New Technologies	746,177
Software Upgrades	<u>504,577</u>
<i>Total Technology</i>	<u><u>\$ 2,070,517</u></u>

FY2024 PROPOSED CAPITAL BUDGET

Budget by Sub - Category



FY2024 PROPOSED CAPITAL BUDGET

Budget Funding

	FY2024 PROPOSED	FY2023 APPROVED
Federal	\$ 121,300,358	\$ 94,334,810
State	8,639,683	4,733,590
Local	4,160,609	3,330,000
	<u>\$ 134,100,650</u>	<u>\$ 102,398,400</u>

FY2024 Capital Budget Calendar

FY2024 PROPOSED Capital Budget presentation to: Finance & Audit Committee Oversight Committee	May 18 May 25
FY2024 Proposed Capital Budget presentation to: Finance & Audit Committee Oversight Committee	August 17 August 24
Board FY2024 Budget Work Session	August 24
Final Board Adoption	September 21
FY2024 Commences	October 1

Questions?

LYNX Oversight Committee Agenda

Discussion Item #8.A.

To: LYNX Oversight Committee

From: **Leonard Antmann**
Chief Financial Officer
Michelle Daley
(Technical Contact)
Tony Deguzman
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: Review of the FY2023 3rd Quarter Operating Results

Date: 8/24/2023

LYNX Staff will present a summary of the FY2023 3rd Quarter Operating results.



Financial Results as of June 30, 2023



CONTENTS

EXECUTIVE SUMMARY

- ▶ ALL LINES OF BUSINESS

LINES OF BUSINESS

- ▶ FIXED ROUTE SERVICE
- ▶ PARATRANSIT SERVICE

EXECUTIVE SUMMARY

Executive Summary

ALL LINES OF BUSINESS - Overview

	Year-to-Date June 30, 2023		Prior Year-to-Date June 30, 2022	
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
Overview Summary				
Operating Revenue	\$ 112,519,940	\$ 116,086,222	\$ 94,632,518	\$ 97,557,324
ARPA Federal Revenue	<u>-</u>	<u>-</u>	<u>32,874,937</u>	<u>35,721,787</u>
Total Revenue	<u>112,519,940</u>	<u>116,086,222</u>	<u>127,507,455</u>	<u>133,279,111</u>
Operating Expense	<u>135,788,356</u>	<u>131,414,301</u>	<u>124,591,510</u>	<u>112,516,427</u>
CHANGE IN NET POSITION	\$ <u>(23,268,416)</u>	\$ <u>(15,328,078)</u>	\$ <u>2,915,945</u>	\$ <u>20,762,685</u>

Executive Summary

ALL LINES OF BUSINESS	Year-to-Date		Prior Year-to-Date	
	June 30, 2023		June 30, 2022	
	Budget	Actual	Budget	Actual
REVENUES				
Customer fares	\$ 13,720,066	\$ 15,120,665	\$ 12,409,746	\$ 13,337,711
Contract services	3,358,326	3,336,594	3,994,695	4,015,667
Advertising	2,082,300	2,334,263	1,775,001	1,799,973
Interest & Other income	3,068,863	5,042,346	570,450	(70,595)
Federal Revenue	10,902,468	10,841,980	5,186,465	7,927,523
CARES/CRRSAA/ARPA Federal Revenue	0	0	32,874,937	35,721,787
State Revenue	10,404,011	10,401,648	9,759,757	9,656,703
Local Revenue	8,989,326	9,014,145	7,369,815	7,323,753
Local Revenue Funding Partner	59,994,580	59,994,581	53,566,589	53,566,589
TOTAL REVENUE	\$ 112,519,940	\$ 116,086,222	\$ 127,507,455	\$ 133,279,111

Executive Summary

ALL LINES OF BUSINESS	Year-to-Date June 30, 2023		Prior Year-to-Date June 30, 2022	
	Budget	Actual	Budget	Actual
	EXPENSE			
Salaries, Wages & Fringe Benefits	\$ 77,802,708	\$ 77,073,120	\$ 68,845,737	\$ 67,422,682
Other services	9,428,982	6,686,611	10,324,804	6,139,040
Fuel	10,625,572	9,639,702	9,155,962	7,094,598
Materials and supplies	7,385,155	7,166,030	7,238,384	5,724,561
Utilities	1,345,649	1,420,320	1,288,298	1,126,594
Casualty & Liability	3,504,828	3,504,011	2,404,354	2,579,375
Taxes and licenses	418,530	430,828	448,549	569,183
Purchased transportation services	23,776,423	24,355,927	23,593,653	20,905,028
Leases & Miscellaneous	1,457,330	1,096,344	1,291,767	955,365
Interest Expense	43,178	41,406	0	0
TOTAL EXPENSE	\$ 135,788,356	\$ 131,414,301	\$ 124,591,510	\$ 112,516,427
CHANGE IN NET POSITION	\$ (23,268,416)	\$ (15,328,078)	\$ 2,915,945	\$ 20,762,685

LINES OF BUSINESS

Lines of Business

Fixed Route	Year-to-Date		Prior Year-to-Date	
	June 30, 2023		30-Jun-22	
	Budget	Actual	Budget	Actual
REVENUES				
Customer fares	\$ 12,017,864	\$ 13,374,298	\$ 11,161,733	\$ 11,823,408
Contract services	424,104	402,444	796,149	817,121
Advertising	2,002,423	2,236,816	1,643,752	1,797,273
Interest & Other income	3,068,863	5,042,346	570,450	(70,595)
Federal Revenue	8,524,971	8,302,229	4,283,969	6,791,517
CARES/CRRSAA/ARPA Federal Revenue	0	0	28,074,355	27,321,787
State Revenue	10,404,011	10,365,092	9,759,757	9,656,703
Local Revenue	8,989,326	9,014,145	7,369,815	7,323,753
Local Revenue Funding Partner	43,196,484	43,196,485	37,854,136	37,854,136
TOTAL REVENUE	\$ 88,628,046	\$ 91,933,855	\$ 101,514,116	\$ 103,315,103

Lines of Business

Fixed Route	Year-to-Date		Prior Year-to-Date	
	June 30, 2023		30-Jun-22	
	Budget	Actual	Budget	Actual
EXPENSE				
Salaries, Wages & Fringe Benefits	\$ 76,042,933	\$ 75,495,001	\$ 67,486,714	\$ 66,161,669
Other services	8,951,271	6,067,392	9,803,665	5,797,397
Fuel	8,834,358	7,954,127	7,235,686	6,283,789
Materials and supplies	7,373,907	7,070,948	7,221,435	5,719,064
Utilities	1,235,876	1,389,607	1,182,092	1,095,429
Casualty & Liability	3,504,828	3,504,011	2,404,354	2,579,375
Taxes and licenses	348,177	369,269	378,196	511,050
Purchased transportation services	1,415,924	1,395,664	1,571,154	1,550,791
Leases & Miscellaneous	1,327,227	994,682	1,280,122	733,409
Interest Expense	43,178	41,406	0	0
TOTAL EXPENSE	\$ <u>109,077,680</u>	\$ <u>104,282,107</u>	\$ <u>98,563,419</u>	\$ <u>90,431,973</u>
CHANGE IN NET POSITION	\$ <u>(20,449,634)</u>	\$ <u>(12,348,252)</u>	\$ <u>2,950,697</u>	\$ <u>12,883,130</u>

REVENUE

- ▶ Customer Fares are favorable to budget by \$1.4M, as during the second quarter ridership exceeds the budgeted projections.
- ▶ Advertising revenue is favorable to budget by \$251K.
- ▶ Interest and Other Income favorable by \$1.9M, primarily due to the increased interest rates.

EXPENSES

- ▶ Salaries, Wages and Fringe are favorable to budget by \$548K, this is a result of the open positions and benefits associated.
- ▶ Other services are favorable to budget by \$2.8M primarily driven the timing of professional services rendered.
- ▶ Fuel expense is favorable \$880K is primarily due to CNG fuel rebates earned.
- ▶ Materials and supplies is favorable to budget by \$303K due to decrease in demand for the PPE and sanitizing supplies.
- ▶ Leases and Miscellaneous is favorable \$333K from timing of travel/training and dues & subscriptions.

Lines of Business

Paratransit

	Year-to-Date		Prior Year-to-Date	
	June 30, 2023		June 30, 2022	
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
REVENUES				
Customer fares	\$ 1,702,203	\$ 1,746,367	\$ 1,248,013	\$ 1,514,303
Contract services	2,934,222	2,934,151	3,198,546	3,198,546
Advertising	79,877	97,448	131,249	2,700
Federal Revenue	2,377,497	2,539,751	902,496	1,136,006
CARES/CRRSAA/ARPA Federal Revenue	0	0	4,800,582	8,400,000
State Revenue	0	36,555	0	0
Local Revenue Funding Partner	<u>16,798,096</u>	<u>16,798,095</u>	<u>15,712,453</u>	<u>15,712,454</u>
TOTAL REVENUE	<u>\$ 23,891,894</u>	<u>\$ 24,152,367</u>	<u>\$ 25,993,339</u>	<u>\$ 29,964,009</u>

Lines of Business

Paratransit

	Year-to-Date		Prior Year-to-Date	
	June 30, 2023		June 30, 2022	
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
EXPENSE				
Salaries, Wages & Fringe Benefits	\$ 1,759,775	\$ 1,578,120	\$ 1,359,023	\$ 1,261,013
Other services	477,711	619,219	521,139	341,643
Fuel	1,791,213	1,685,575	1,920,276	810,810
Materials and supplies	11,248	95,082	16,949	5,498
Utilities	109,773	30,713	106,206	31,164
Telecommunications	102,168	20,030	99,018	25,531
Taxes and licenses	70,353	61,559	70,353	58,134
Purchased transportation services	22,360,499	22,960,263	22,022,499	19,354,237
Leases & Miscellaneous	130,103	101,663	11,645	221,955
TOTAL EXPENSE	<u>\$ 26,710,676</u>	<u>\$ 27,132,194</u>	<u>\$ 26,028,091</u>	<u>\$ 22,084,454</u>
CHANGE IN NET POSITION	<u>\$ (2,818,782)</u>	<u>\$ (2,979,826)</u>	<u>\$ (34,751)</u>	<u>\$ 7,879,555</u>

REVENUE

- ▶ Total paratransit revenue is favorable \$260K as we start to see an increase in trips performed.

EXPENSES

- ▶ Other services are unfavorable to budget by \$141K this is primarily due to the software requirements for the paratransit service.
- ▶ Purchased transportation is unfavorable to budget by \$599K, this is attributable to the contract extension for our previous contractor from January through May which included an increase in fees. The new vendor started June 1.

Questions?

LYNX Oversight Committee Agenda

Discussion Item #8.B.

To: LYNX Oversight Committee

From: **James Boyle**
Director Of Planning And Development
Myles O'Keefe
(Technical Contact)

Phone: 407.841.2279 ext: 6036

Item Name: Update on the Status of the LYNX Southern Operations Base

Date: 8/24/2023

Staff will present on the work completed and current status of the search for properties to support a new Southern Operations Base.