

LYNX Board Audit Committee Agenda

Central Florida Regional Transportation Authority

455 N. Garland Ave.

2nd Floor Board Room

Orlando, FL 32801


Board Date: 12/7/2006

Time: 9:30 AM






As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Approval of Minutes

-  Approval of the October 26, 2006 Audit Committee meeting minutes (pgs 2-6)

3. Audit Agenda Items


- A.  Review of proposed Administrative Rules #4, #6, and #7 (pgs 7-10)
- Attachment 
- B.  Update on the LYNX Operations Center, Bennett Facility and Dr. Phillips (pg 11)
- C.  Discussion on alternative solutions for the purchase of 21 buses (pg 12)
- D.  Update on the Florida Retirement System (FRS) (pg 13-15)

4. Review of Board Package: 12/7/2006

- A. Review and discussion of Consent Agenda Items
- B. Review and discussion of Action Agenda Items

5. Information Items

(For Review Purposes Only - No action required)

- I.  Service Changes (pg 16)

LYNX
Central Florida Regional Transportation Authority
Audit Committee Meeting

PLACE: **LYNX Central Station**
 455 N. Garland Avenue
 Board Room, 2nd Floor
 Orlando, FL 32801

DATE: **October 26, 2006**

TIME: **10:30 a.m.**

Audit Committee Members in Attendance:	Not in Attendance:
Seminole County Chair, Carlton Henley	City of Orlando, Mayor Buddy Dyer
FDOT District 5 Secretary, Noranne Downs	
Osceola County Commissioner, Bill Lane	
City of Orlando Representative, Roger Neiswender	

1. Call to Order

The meeting was called to order at 10:30 a.m.

2. Approval of Minutes

Commissioner Bill Lane moved to approve the minutes of the September 28, 2006 Audit Committee meeting. Ms. Noranne Downs seconded the motion. The motion passed unanimously.

3. Audit Agenda Items

A. Briefing on request for the Chief Executive Officer (CEO) to enter into a lease agreement with the Orange County Clerk of Courts for available office space on the second floor of the LYNX Central Station (LCS)

Edward Johnson, Chief of Staff, provided a briefing on the lease agreement with the Orange County Clerk of Courts for available office space on the second floor of the LCS. After two years of looking for a perspective tenant for the second floor of the LCS the Orange County Clerk of Courts has requested to enter into that lease.

The Orange County Clerk of Courts has requested approximately 5,800 square feet of office space and they are looking to move into the facility sometime in January 2007. The lease will be \$19 per square foot and the contract will generate at least \$600,000 for the first term of five years and the lease agreement will have an optional five year lease term that could generate an additional \$720,000. It is anticipated that the lease will generate over \$1.3 million over the life of the agreement.

In order for LYNX to finalize this agreement, LYNX will spend approximately \$87,000 for tenant improvements to install moveable and collapsible walls. Staff from the Orange

County Clerk of Courts assigned to this location will continue to utilize the parking at the Centroplex II parking garage.

Chairman Henley asked how much more space is available in the LCS. Mr. Johnson informed the Board that the Orange County Clerk of Courts would occupy all the current leaseable space at the LCS.

Chairman Henley asked if this lease can be terminated. Mr. Pat Christiansen, Legal Counsel, explained that yes, it could. Ms. Watson explained that one of the reasons it has been so difficult to lease out is because of the lack of parking.

Commissioner Lane made a motion to bring it to the Board with the conditions mentioned by Legal counsel. Mr. Neiswender seconded the motion with the conditions mentioned. All approved to take this to the Board.

B. LYNX Operations Center Project Update

Bert Francis, Chief Financial Officer, provided an update on the LOC. The subcommittee met on October 18, 2006 to discuss the LOC project. A new completion schedule was provided to the subcommittee from Collage. There are some delays with the project; however, some items were accelerated. Building "A" is scheduled to be complete by November 15. It was originally proposed that it would be October 31. The Building "A" Expansion is now scheduled to be complete on November 23. It was originally scheduled to be completed on November 16. Building "B", which is the key item, is now slipping to January 15, 2007. That is about a month slip. The bus wash, building "C2" is approximately two weeks ahead of schedule. Building "D", the fuel storage, is 2 weeks ahead of schedule.

There were some questions regarding the electrical inspection; however, the inspection was done by the City and it passed inspection. Progress is being made and more effort by the contractors is seen at the site. There was a resolution on the builders risk issue. It was decided to split the cost of the builders risk policy between LYNX and Collage to go to December 31, 2006.

Building B is the main problem. Collage has confirmed that they have everything needed to provide formal shop drawing submissions which are being drafted. All engineering and technical issues have been addressed and Collage expects to have copies ready for distribution today, October 26, 2006. Collage has received costs from the subcontractors to complete Building "B". Staff still does not have a firm price to fix the roof.

Staff is waiting on two submittals from Collage: a revised construction schedule and a firm price for the fix on Building "B". Also, Collage submitted a change order for general conditions and time extension. Since they are still on the project due to delays in the construction progress, they feel they are entitled to some form of compensation. Staff indicated that they would not consider that until a new time schedule had been produced and submitted.

Commissioner Lane asked if there was the potential for any more problems or schedule delays, he also asked who is at fault for the delays and how much the delays will cost LYNX. Mr. Francis explained that there is a fixed rate that was negotiated, which would be a daily rate for the general conditions. If Building "B" were completed the site would most likely be complete.

Ms. Downs asked if Collage has given a completed timeline with the critical path issues and a finalized scope so staff knows the firm dates and costs. Mr. Francis explained that staff is currently pushing for these things.

Ms. Downs asked if LYNX staff has given Collage a deadline to provide the outstanding information. Mr. Francis stated that Collage felt that they should be able to provide a cost estimate by the first week in November.

Mr. Christiansen explained that about 2 months ago a subcommittee was established and Mr. Neiswender is the chair. Members of that committee include Chairman Henley, Roger Neiswender, Bert Francis and himself. Mr. Francis explained that the meetings take place every two weeks.

Commissioner Lane requested a tour of the LOC facility.

Update on the Dr. Phillips Lease:

Ms. Darnall, Chief Operating Officer, gave a brief update on the status of the Princeton facility lease. Since the last Board meeting a letter was received from Dr. Phillips saying that the current condition of the facility did not allow them to rent the facility for the month of October. Therefore, Dr. Phillips has taken the security deposit (\$1,865) and has applied it to the October rent. Dr. Phillips has also sent a bill for the balance of the October rent which is \$519. On October 19, Dr. Phillips sent another letter indicating that they are completing the repairs that they claimed LYNX was responsible to do and they would be billing LYNX for the cost of those repairs. In that letter, Dr. Phillips also indicated that they had contacted the Orange County Environmental Protection Department because they did not believe that LYNX properly identified and disposed of some contaminated soil that was in the area of the fuel island. Earthtech, who managed the project for LYNX, contends that LYNX did follow all necessary procedures and the necessary departments had been contacted. Akerman Senterfitt feels there is a conflict of interest for them to deal with this matter so LYNX has hired Albert Bustamante of Baker & Hostetler to review the entire file and respond directly to Dr. Phillips.

Chairman Henley asked when the lease originally expired. Darnall explained that it the lease agreement expired the end of September and LYNX vacated the middle of September.

Ms. Darnall went on to explain that LYNX put in approximately \$1.3 million into the Dr. Phillips facility and that the value of the property is much higher because of those renovations. The repairs Dr. Phillips has claimed that LYNX still needs to make were not anything significant. They wanted LYNX to replace ceiling tiles, paint, carpet, etc.

She went on to explain that EarthTech has pictures that were taken before LYNX moved into the facility which will clearly demonstrate that the condition of the property was in worse condition when LYNX moved in then when LYNX vacated.

4. Review of Board Package

Ms. Watson reviewed the Board packet.

Discussion:

Ms. Watson explained that during Commissioner Fernandez' orientation she suggested that the Audit and Board meeting start earlier so both meetings could be complete in the morning and not take up the majority of a day. Ms. Watson suggested having the Audit Committee meeting commence at 9:00 a.m. or 9:30 a.m. and have the Board meeting immediately following the Audit Committee meeting.

Chairman Henley explained that the Audit Committee was originally established after the reorganization of the Board and it was deeply involved in auditing issues. The meetings would often last two to three hours. That has not been the case the last few months. Chairman Henley is open to adjusting the times of the meeting. Commissioner Lane agrees that this would be a great idea. Ms. Downs also agreed. Mr. Neiswender recommended 9:00 a.m. for the Audit Committee meeting and 10:30 a.m. for the Board meeting due to the Mayor's Noon speaking engagements. Chairman Henley recommended 9:30 a.m. for the Audit Committee meeting and 10:30 a.m. for the Board meeting.

Ms. Watson went over her Executive Director's Report.

On Tuesday, October 24, LYNX held its second annual Regional Transportation Leadership Awards luncheon at the Sea World Renaissance Resort. Doug Calloway, Executive Director of Floridians for Better Transportation was the keynote speaker, Shelly Lauten was Mistress of Ceremonies. A committee of community leaders assisted LYNX in selecting several award winners. They are as follows:

- Congressman John L. Mica, Leadership Award Public Official or Legislator
- Senator Lee Constantine, Partnership Award
- Harold W. Barley, Leadership Award Non-Elected Individual
- Orange County Parks and Recreation – The Club, Excellence Award Public Sector
- Wayne Densch Center, Excellence Award Private Sector
- Orlando Regional Healthcare, Excellence Award Partnership
- Jada H. Smith, Innovation Award Public Sector
- Marc Watson and Harris Rosen, Innovation Award Private Sector
- Warden Carlyle Holder, Teamwork Award Public Sector
- Albertson's, Teamwork Award Private Sector

Former Board Chair and former Osceola County Commissioner, Atlee Mercer, received the Sidney Swope Award for his efforts to promote public transportation throughout Central Florida. Mr. Mercer was instrumental in assisting LYNX to receive record increases in funding and breaking ridership records.

- Saturday, October 21st, LYNX and the Central Florida YMCA Black Achievers Program hosted a “College Fair” at LYNX’ offices. This was an opportunity for high school and community college students and their parents to speak to representatives from 25 colleges and fill out admission forms to the schools on site.

Colleges and Universities that participated in the College Fair included:

US Air Force Academy
Wake Forest
University of Florida
Bethune Cookman College
Florida A & M University
West Point
University of Central Florida
Valencia Community College
Palm Beach Atlantic University
Devry University
Morehouse College

- LYNX will be hosting a National Transit Institute course titled "Managing the Cost of ADA Paratransit" on Thursday and Friday, November 2nd and 3rd, in the Board Room at LCS.
- Ms. Watson introduced David Burnett to the Board. Mr. Burnett has been hired as the Deputy Director of Operations for Transportation. Mr. Burnett brings a wealth of knowledge in public transportation. Most recently he was working for San Diego Transit.
- Ms. Watson welcomed Patrick Grimison back from Kuwait where he served one-year of active duty in the Navy. Patrick is the Manager of Procurement.
- Senator Mel Martinez has asked Ms. Watson to serve on the Military Academy Nomination Committee for the second year in a row.

Ms. Downs asked what the Military Academy event involved. Ms. Watson explained that Senators are able to select high school graduates from their state to attend the different military Academies. The selection committee reviews all applications and selects the young men and women for the various academies. Ms. Watson is honored to be asked to serve on this committee.

The Audit Committee meeting ended at approximately 11:20 a.m.

LYNX Board Audit Committee Agenda

Audit Committee Agenda Item #3.A

To: LYNX Board of Directors

From: Linda Watson
CHIEF EXECUTIVE OFFICER
Edward Johnson
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: Review of proposed Administrative Rules #4, #6, and #7

Date: 10/26/2006

Legal Counsel will discuss with the Audit Committee proposed changes to Administrative Rules #4 (Procurements and Contracts) and #7 (Travel Policy). In addition, legal counsel will introduce the Audit Committee Charter as Administrative Rule #6.

Proposed changes to Administrative Rules #4 and #7 will allow the Board of Directors to revise governance language that will add clarity and understanding as well as improve internal operating efficiencies. Administrative Rule #6 (Audit Committee Charter) requires revisiting for updating and formal adoption under the Board of Directors governance rules. The attached audit committee charter was adopted by the Audit Committee several years ago.

This discussion will provide the Audit Committee with an opportunity to provide input on the recommended changes. Following the concurrence of the recommended changes, at a subsequent Board of Directors meeting, legal counsel will present to the Board of Directors each rule for revision or adoption.

LYNX

Summary of Approval Process for Contracts by LYNX

Ref: See AdMin Rule 4.3 and 4.4

	<u>Amount of Contract</u>	<u>Required/Permitted Approval</u>	<u>Rule Reference</u>	<u>Ability to Delegate</u>	<u>Who Can Execute</u>	<u>Change Requested</u>
1.	Above \$150,000 NOTE: In considering the amount of any contract, the value of all options is included to determine if the contract exceeds \$150,000.	Governing Board	4.3.2	No. The Board does, however, have the authority when it approves the contract, to delegate authority.	CEO. In approving the contract the Board can delegate authority to who can execute a contract.	No change requested from current rule.
2.	Approval of Options under existing contracts which have previously been approved by the Governing Board (see 1 above)	CEO, or the CEO's delegate, can execute options provided: a) such option was contained in the original approved contract and clearly described in the printed agenda of the Governing Board for that meeting; and b) Governing Board authorized the renewal without the need for further Board approval NOTE: Thus, if the Board does not specifically authorize staff to exercise options, options must come back to the Board for approval.	4.4.1 (B)	The ability to exercise the option would be the same as the ability to delegate under paragraph 1 above for the original Contract.	CEO or the same as number 1 above.	The existing rule permits the CEO's delegate and that is deleted from this change. Other than that, there is no change being requested for option contracts.

	<u>Amount of Contract</u>	<u>Required/Permitted Approval</u>	<u>Rule Reference</u>	<u>Ability to Delegate</u>	<u>Who Can Execute</u>	<u>Change Requested</u>
3.	<p>\$150,000 or less and:</p> <p>a) Is in approved budget. b) Term including options is not more than 5 years.</p> <p>NOTE: Again, in considering the amount of the contract, the value of all options is included.</p> <p>Any contract of \$25,000 or more shall be noticed to the Governing Board as an information item at the next scheduled meeting of the Governing Board.</p>	Chief Executive Officer	4.4.1 (A)	<p>Yes. CEO can delegate to:</p> <p>a) CFO of \$50,000 or less. b) Purchasing Managers of \$25,000 or less. c) Contract Administrators/ Buyers of \$5,000 or less. d) To individuals for micro purchases of \$2,500 or less.</p>	The same party to whom authority has been delegated.	<p>The change requested here is the ability of the CEO to delegate as noted. Under existing Rule, CEO cannot delegate.</p> <p>Since this process includes various programs previously noticed as micro purchases, the notification procedures to go to the Governing Board would only be for contracts of \$25,000 or more.</p>
4.	<p>Bus Advertising Contracts</p> <p>a) Level 1 contracts – contract does not exceed \$180,000 in the aggregate and the term does not exceed 12 months. b) Level 2 contracts – exceeding \$180,000 over a term greater than 12 months. c) Level 3 contracts – all other bus advertising contracts.</p>	<p>a) CFO b) CEO provided that the contracts receive prior approval by the authority’s general counsel. c) Must be approved by the Governing Board and reviewed by authority general counsel</p>	4.5	<p>a) CFO b) No. c) No.</p>	<p>a) CFO b) CEO c) As determined by Board in its approval.</p>	None

	<u>Amount of Contract</u>	<u>Required/Permitted Approval</u>	<u>Rule Reference</u>	<u>Ability to Delegate</u>	<u>Who Can Execute</u>	<u>Change Requested</u>
	<p>NOTE: A summary of monthly advertising contracts shall be provided as information items with the Governing Board meeting contracts.</p>					
5.	<p>Emergency Purchases</p> <p>a) This is where public health and safety is involved.</p> <p>NOTE: Any such contracts shall be reported to the Board at its next scheduled meeting as a discussion item.</p>	<p>a) CEO, without Board oversight, if amount involved is \$150,000 or less.</p> <p>b) If the amount exceeds \$150,000, then the CEO in light of the emergency circumstances shall attempt to contact the Chairman of the Board for approval and oversight; if the Chairman cannot be contacted or the circumstances are such that the emergency does not permit an effort to contact the Chairman, then the CEO will have authority to execute the Contract.</p> <p>c) Authority is also provided to the Chairman of the Board or, in the absence of the Chairman and the CEO, then the Vice Chairman of the Board.</p>	4.4.1 (D) 4.7	CEO may not delegate.	CEO	<p>This adds the Chairman of the Board and the Vice Chairman of the Board, if the other are absent, the ability to sign. It also adds in the status of public health and safety as the definition of an emergency. It also differentiates the value of an emergency contract between \$150,000 so that contracts over that would require some effort if feasible to contact the Chairman of the Board.</p>

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Audit Committee Agenda Item #3.B

To: LYNX Board of Directors

From: Bert Francis
CHIEF FINANCIAL OFFICER

Lisa Darnall
(Technical Contact)

Presented By: Bert Francis and Lisa Darnall

Phone: 407.841.2279 ext: 3047

Item Name: Update on the LYNX Operations Center, Bennett Facility and Dr. Phillips

Date: 12/7/2006

Staff will provide an update regarding the new LYNX Operations Center (LOC).

Items to be discussed include:

1. Revised project schedule and completion date
2. Any proposed change orders
3. Status of the project budget

Additionally, staff will provide an update on the current status of open items relating to the Dr. Phillips property at Princeton Street as well as the Bennett Facility.

LYNX Board Audit Committee Agenda

Audit Committee Agenda Item #3.C

To: LYNX Board of Directors

From: Bert Francis
CHIEF FINANCIAL OFFICER
Edward Johnson
(Technical Contact)

Phone: 407.841.2279 ext: 3047

Item Name: Discussion on alternative solutions for the purchase of 21 buses

Date: 12/7/2006

Staff will discuss financing alternatives with the Audit Committee for the Board Consent Item “The Procurement of 21 transit buses from Gillig Corporation”. Discussion will center around the fact that the purchase order to secure the production of buses with Gillig needs to be issued in order to continue in their production cycle. The payments for the procurement will not begin until next spring.

LYNX Board Audit Committee Agenda

Audit Committee Agenda Item #3.D

To: LYNX Board of Directors

From: **Peggy Gies**
CHIEF MARKETING OFFICER
Desna Hunte
(Technical Contact)
Bert Francis
(Technical Contact)

Phone: 407.841.2279 ext: 3020

Item Name: Update on the Florida Retirement System (FRS)

Date: 10/26/2006

BACKGROUND:

Several administrative employees of LYNX currently participating in the Central Florida Regional Transportation Authority Money Purchase Pension Plan (MPP) requested the Authority consider rejoining the Florida Retirement System (FRS). The request was presented to the LYNX Board of Directors who requested LYNX staff analyze the process to join FRS and present information to the Board of Directors.

The LYNX staff had meetings with FRS and compiled information regarding employment and compensation data for those individuals who would be eligible to rejoin the system. FRS was available to meet with employees to explain the two plans and benefits available.

The process to rejoin FRS is a LYNX decision. If approved, all future hires would be required to participate in the FRS system. Existing employees would have the ability to make a one time election on whether or not to remain in the existing LYNX MPP or join FRS. Florida Statute 121.051(2)(b) states that only those eligible employees who elect to participate in FRS shall be eligible; those who elect to not participate must remain under their present system. Although not the topic of this memo, there could be qualification issues with maintaining both FRS and the money purchase plan for administrative employees. Under federal statutes regarding retirement plans, LYNX can decide to terminate the MPP, which would require all eligible employees to join FRS.

In regards to purchasing past service one must remember that the FRS pension plan is a “defined benefit plan”. Length of service and pay from date of hire by LYNX, prior to joining the FRS, would be recognized by FRS if the Authority purchased past credit service while an employee of LYNX was in the MPP. The ability and process to purchase past service credit is a difficult transition from a money purchase plan (which is a qualified plan under Internal Revenue Code section 401(a)) to the requirements under FRS.

LYNX Board Audit Committee Agenda

FRS would perform a calculation, based on a formula established in the Florida Statutes, to determine the cost of purchasing prior service for each individual who elects to proceed with moving to FRS. While based on the calculation information of each eligible employee, the funding to FRS is the entire amount for all eligible employees electing to participate in the FRS, not the per person amount. The purchase of past service has a dual role in that it provides a benefit for the period of time since the date employment began and vesting in FRS benefits.

The MPP is “a defined contribution plan” which provides each individual a benefit based on the contributions made to the plan each year by LYNX (currently 12% of total pay) plus any earnings or losses, based on the investment selections chosen by the participant. The FRS plan, where past service could be purchased is a “defined benefit plan.” Each individual's FRS amount to purchase the benefit for prior years service may be more or less than the current account balance in the MPP. While an employee may purchase past service, in a transition from an existing plan to FRS, the FRS procedures require the employer to purchase the past service. FRS will not accept payments from participants. FRS instituted this procedure to prevent a participant from receiving benefits under FRS and another plan, such as the money purchase plan, for the same period of time.

Since the MPP is a qualified plan under the Internal Revenue system, funds from the plan cannot be transferred to LYNX for any purpose. Although FRS has suggested amending the MPP to allow for a transfer of the assets to LYNX so that LYNX may then purchase past service, such action would disqualify the MPP and cause all participants to be taxed on their vested account balances. Thus, the MPP account cannot be amended in this manner and the assets held in the MPP should, under no circumstances, be transferred to LYNX.

Nationwide, the custodian of the assets of the MPP, is prevented from transferring the funds in a trustee-to-trustee transfer to the FRS. It is possible to amend the current plan documents to permit such a transfer, however there is a caveat. If an individual's MPP account balance exceeds the FRS cost to purchase past service, such a transfer cannot be made. The opposite situation, where an individual's investment has performed well, also creates a problem. The entire account balance, which may exceed the amount of that particular individual's cost to purchase past service would have to be transferred to FRS, per the statute. However, this would violate the "exclusive benefit rule" which is applicable to qualified plans and would not be permitted under the plan, nor would Nationwide be willing to transfer excess funds in this manner. However, not transferring the full amount violates the Florida statute.

If there are insufficient funds in the accounts of those employees electing to join FRS, LYNX would have to remit the difference. The issue for LYNX in this situation is whether or not to fund additional benefits for certain participants, since it has already funded benefits for all participants on a pro rata formula. This amount is being calculated to determine whether those employees who have expressed an interest in transferring to FRS have an account balance less than or greater than the amount to purchase past service for that individual. This creates several issues: whether there are sufficient resources for funding a shortage; whether to fund additional benefits for some employees whose account balance is not sufficient to purchase past service as calculated by FRS; and whether it is feasible or desirable to make additional benefits available in disproportionate amounts for different employees.

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A key issue to consider is recruitment and retention of future employees. If LYNX rejoins FRS, **all** future employees are required to participate in FRS and will not have an option to join any other existing plans. Whether participation in FRS will provide a recruitment advantage is unclear at this time. The alternative is to retain the existing money purchase plan which LYNX currently funds at 12% of the employee's annual salary. This is a rich contribution compared to the public and private sectors and could be viewed as a significant recruitment benefit.

Retention is also difficult to measure. Currently the MPP has a 5 year vesting schedule. The FRS pension plan currently has a 6 year schedule. However, anyone who joins the FRS pension plan can make a one time election into the Investment Plan. The FRS Investment Plan has only a 1 year vesting requirement. Vesting is usually viewed by an employer as a retention tool as employees must remain a certain number of years to earn the benefits. Younger workers, who are more likely to join the Investment Plan, will be subject to the 1 year vesting, and are unlikely to be enticed to remain as they may be under a longer vesting schedule.

KEY ISSUES:

Staff will discuss the key issues relating to re-entering the Florida Retirement System. Items to be discussed will include the following:

1. Legal interpretation of the availability to Buy-Back service for previous years of employment by employees previously under FRS.
2. Ability to transfer funds from Nationwide to the FRS.
3. Cost to LYNX to re-enter FRS system.
4. Savings potential in future years.
5. Value to recruitment of new employees.

LYNX Board Audit Committee Agenda

Audit Committee Information Item #.I

To: LYNX Board of Directors

From: Lisa Darnall
CHIEF OPERATING OFFICER
Jennifer Clements
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Service Changes

Date: 12/7/2006

Service Changes

Staff has completed the schedules and related run cut for services effective December 10, 2006. Run cutting is an analytical process that ultimately results in the most efficient use of vehicles and manpower. This is to provide the level of service advertised in the schedules. Service changes that begin on this date include:

- Establishment of the new Link 204, Clermont Express, providing peak-hour express service between the recently completed park-and-ride lot in Clermont to downtown Orlando and LYNX Central Station;
- Extension of Link 55 into Lake County;
- Schedule adjustments to improve on-time performance on Link 4;
- Capacity and on-time performance improvements for the 3-D services to Disney, including Links 300, 301, 302, 303, 304 and 305;
- Relocation of the end of the line stop on Link 28 to Semoran & Grant to provide a better bus operator layover location and improve on-time performance.

Staff has also begun evaluating service changes that will be implemented in April and July 2007. For instance, the proposed Link 415, Alafaya Circulator, will begin service between the University of Central Florida and Waterford Lakes in April 2007.