

LYNX Board Agenda

Board Date: 6/23/2005

Time: 1:30 PM


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LYNX Offices
455 N. Garland Ave.
Orlando, FL 32801

1. Call to Order & Pledge of Allegiance

2. Approval of Minutes

-  Approval of May 26, 2005 Board Minutes









3. Recognition

- Orlando Chamber of Commerce "Thank You" presentation to LYNX for partnering in the ExtraCredit Campaign




4. Public Comments

5. Executive Director's Report

6. Consent Agenda

-  FlexBus Design Contract Award (pg. 8 - 9)
-  Resolution authorizing the seventh Amendment to the Money Purchase Plan to comply with IRS Notice 2005-5 relating to the distribution procedures for small accounts.(pg. 10-14)
- Attachment 
-  Authorization to Award a contract to Workers Occupational Resource Center for Occupational Medical Services(pg. 15-16)
-  Adoption of the final Draft FY2006-2010 Transit Development Plan (TDP)(pg. 17-18)
-  Authorization to increase Coordination Agency reimbursements by \$1.00 per trip(pg. 19-20)
-  Authorization to negotiate reimbursements and cost savings measures with MV Transportation (pg. 21-22)
-  Authorizing Resolution to execute the Fiscal Year 2006 Transportation Disadvantaged Trip Grant and Rural Capital Assistance Grant(pg. 23-24)

7. Work Session



- H.  Preliminary FY 2006 Proposed Operating and Capital Budgets(pg. 25-25)
- I.  Cost Allocation Study Results (pg. 26-26)
 - Attachment 








8. Other Business

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Bill Hearndon (x3092) at 455 N. Garland Ave, Orlando, FL 32801 (407) 841-2279, extension 3012, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

Information Items (For Review Purposes Only - No action required)

- J.  April 2005 Ridership Report - FINAL (pg. 27 - 32)
 - Attachment  
- K.  Monthly Financial Reports (pg. 33 - 37)
 - Attachment   
- L.  Paratransit Fare Media Sales Locations (pg. 38 - 38)
- M.  Procurement Activities (pg.39 - 39)
- N.  Government Affairs and Communications Report for May 2005 (pg. 40 - 44)
- O.  HR Report for May 2005 (pg. 45 -46)
- P.  Planning Report (pg. 47 - 49)

- Q.  May 2005 Paratransit Operations Statistical Report (pg.50 - 51)
- Attachment 
- R.  LYNX Central Station and New Operating Base Report (52 - 53)
- S.  Employee Travel - early to mid June, 2005 (pg. 54 - 55)
- T.  Rail Update (pg. 56 - 63)
- U.  Federal Lobbyist's Activity Report (pg. 64 - 64)
- V.  State Lobbyist's Activity Report (pg. 65 - 68)

LYNX
Central Florida Regional Transportation Authority
Board of Directors Monthly Meeting

DATE: May 26, 2005

PLACE: LYNX Central Station
455 North Garland Avenue
Suite 200
Orlando, FL 32801

TIME: 1:30 p.m.

MEMBERS IN ATTENDANCE:

Osceola County Commissioner Atlee Mercer, Chair
Seminole County Chairman Carlton Henley, Vice Chair
City of Orlando Mayor Buddy Dyer, Secretary
Orange County Mayor Richard Crotty
FDOT District 5 Secretary George Gilhooley

ABSENT:

1. Call to Order and Pledge of Allegiance

Chairman Mercer called the meeting to order at 1:32 p.m. and led the Pledge of Allegiance.

2. Approval of Minutes

Motion:

Vice Chair Henley moved to approve the minutes of the March 24, 2005 Board meeting, Secretary Dyer seconded, and the motion passed unanimously.

3. Recognition

Introduction of LYNX Roadeo Winners – Lisa Darnall, Deputy Director of Operations, recognized LYNX bus driver Pablo Perez and the maintenance team of Fernando Polano, Pat D’Amico, and Hemo Harnanan for their outstanding showing at the Local and State Bus Roadeos. Mr. Perez placed first at the local competition and eighth at the state competition, while the maintenance team placed first at both the local and state competitions. Based on combined driver and maintenance scores, LYNX won the Grand Champion prize at the State Roadeo for the second year in a row.

Employee of the Quarter Awards – Robert Oliver, HR Administrator of Recruitment, introduced the employees of the quarter to the Board. Winners for the period ending March 2005 are: Robin Lewis, Account Technician III; Gabe Santeistiban, Maintenance Technician A; and George Carrio, Bus Operator.

HHCP Presentation to Linda Watson – Jim Coleman of HHCP, and architect of LYNX Central Station, presented Linda Watson a framed, autographed copy of their LCS Grand Opening advertisement.

4. Public Comments

Jack Couture – Welcomed back Mayor Dyer and commented on the need to support the legislation passed to reorganize the Commission for the Transportation Disadvantaged. He also voiced support for Ms. Cheryl Stone’s nomination to the revised commission.

Chairman Mercer asked that Linda Watson draft a letter in support of Ms. Stone’s nomination.

Chuck Graham – Commented on various issues including: ACCESS LYNX advertising, LYNX in the news, UCF/LYNX partnership, and ACCESS LYNX fare media.

Chairman Mercer informed Mr. Graham that LYNX is working on a pilot advertising program to include 15 ACCESS LYNX vehicles.

Robert Coleman – Voiced concerns with the Link 200 service, primarily timeliness, routing, and driver training.

5. Executive Director’s Report

Ms. Watson introduced LYNX’ new Internal Auditor, Robert Grossi, to the Board. Mr. Grossi joined the organization in April.

Ms. Watson reported that LYNX was recognized by the Library of Congress as a leader in promoting the Veterans History Project and for designing the transit element of their public service campaign. LYNX’ design will appear on transit vehicles in Washington, DC.

Ms. Watson announced that LYNX has achieved successes in risk management. Subrogation has resulted in \$65,000 to LYNX over the last six months, which is double what was received last year.

Ms. Watson advised the Board of meetings she’s been having with our elected officials. She and J. Marsh McLawhorn, Chief Government Affairs Officer, traveled to Washington, DC May 17 - 19 to meet with our federal legislators. They also participated in 27 meetings with local and state elected officials over the past month.

Chairman Mercer asked that a state legislative update be given during the Work Session portion of the agenda.

Ms. Watson asked the Board to thank Congresswoman Brown and Congressman Keller for working hard on behalf of LYNX. They have been instrumental in helping to secure bus money in the reauthorization bill.

6. Consent Agenda

- A. Authorization to award Request for Interest Contract for WI-FI Service on Link 200 as Test Project
- B. Approval of Additional Items for Surplus
- C. Resolution Authorizing the Seventh Amendment to the Money Purchase Plan to Comply with IRS Notice 2005-5 Relating to the Distribution Procedures for Small Accounts
- D. Resolution Authorizing the Appointment of Lisa Darnall as Management's Representative on the Amalgamated Union Local 1596 Pension Plan
- E. Authorization to Award a Contract to Management Advisory Group, Inc., to Conduct a Compensation and Classification Analysis Study
- F. Authorization to Award a Contract to Akerman Senterfitt for Provision of Labor and Employment-Law Legal Services
- G. Authorization to Execute a Contract Extension to Spencer Fabrication
- H. Authorization for Additional Funding for Security System at LYNX Central Station
- I. Authorization to Award a Contract for the Construction of the Apopka Superstop
- J. Authorization of Additional Funding for the Hazardous Waste Removal from New Operations Base Project Site
- K. Authorization to Transfer Eight (8) Revenue Vehicles to Gainesville Regional Transit System and Two (2) Revenue Vehicles to Polk County Transit System

Chairman Mercer pulled item 6C from the Consent Agenda and tabled it until next month.

Motion:

Vice Chair Henley moved to approve the Consent agenda without item 6C, Mayor Crotty seconded, and the motion passed unanimously.

7. Action Agenda

- L. Authorization for University of Central Florida Partnership – NTD Ridership Reporting and Free Student Fares – Linda Watson made a presentation on this partnership in which UCF students would receive free rides on LYNX buses. In turn, LYNX would capture and report UCF's shuttle ridership figures, resulting in approximately \$250,000 in additional federal funding to the transit agency annually.

Richard Turkiewicz and John Clark of UCF were on hand and voiced their support for this project.

Motion:

Mayor Crotty moved to approve item 7L, Chairman Henley seconded, and the motion passed unanimously.

8. Work Session

- M. State Lobbyist Report – LYNX State Lobbyist, Lena Juarez, provided a recap of the state legislative session. This year was extremely successful for LYNX. The

Transportation Budget received its largest increase in recent history due to growth management legislation, which allocates \$1.5 billion annually in recurring dollars for the next ten years. In addition, Public Transportation Block Grants saw an increase of 15.8% over last year's funding levels, while Transportation Disadvantaged funding increased 10%.

Legislation to reorganize the Commission for the Transportation Disadvantaged, which was strongly supported by LYNX, sailed through all House and Senate committees unanimously and is now awaiting the Governor's signature. A special thanks has been given to Senator Constantine and Representative McInvale for sponsoring and supporting this legislation.

N. Draft Transit Development Plan (TDP) Fiscal Year(s) 2006 – 2010 – Planning Project Manager Nedra Woodyatt presented an overview of the Transit Development Plan for 2006 – 2010. The TDP is a five-year strategic plan required by the Florida Department of Transportation in order to receive state funds through them. LYNX is currently seeking comments on the draft TDP and will be coming back to the Board in June to seek approval.

The meeting adjourned at 2:29 p.m.

Consent Agenda Item #6.A

To: LYNX Board Of Directors

From: Janice Keifer
INTERIM DIR OF FAS
Richard Solimano
(Technical Contact)

Phone: 407.841.2279 ext: 3166

Item Name: FlexBus Design Contract Award

Date: 6/23/2005

ACTION REQUESTED:

Authorization for the Chief Executive Officer or designee to exercise the option with the existing PD&E Contract 02-017, TranSystems {formerly Multisystems Inc.} to award Contract #05-039 to TranSystems Inc. This Contract will provide final design services, per the terms outlined in LYNX Contract 02-017, "Design and Engineering for Implementation of the Flexible Bus Rapid Transit System in the North Orange/South Seminole Counties." This contract is to be completed by 2007, with a "not to exceed" total negotiated cost of \$2,446,362.00.

BACKGROUND:

LYNX, partnering with the cities of Altamonte Springs, Maitland, and METROPLAN Orlando, FDOT, FTA, Orange and Seminole Counties, concluded the North Orange/South Seminole ITS Enhanced Circulator Study in January 2002. The purpose of the study was to assess the feasibility of establishing a special transit circulation system in a portion of the LYNX service area that includes both Bus Rapid Transit (BRT) and Intelligent Transportation Systems (ITS) elements. The transit system concept is referred to as The Flex Bus System. The Flex Bus System concept includes BRT elements such as rubber tire vehicles operating along special reserved bus lanes with stations about every ½ mile. ITS elements include advanced technologies, such as Global Position Systems, CAD/AVL, customer/vehicle interface and smart card capabilities to increase the effectiveness and efficiency of the transit service provided.

The project study area originally was to include Northern Orange and Southern Seminole Counties and includes portions of the Cities of Altamonte Springs, Casselberry, Eatonville, Longwood, and Maitland.

In May 2002, the City of Maitland decided not to participate in this phase of the project. The design area and the operation plan was modified, but the systems and vehicle design were not changed.

The Flex Bus Concept proposed for the study area combines the advantages of a fixed route, high frequency BRT circulator service with ITS features and the ability to serve a few designated secondary stop locations on a demand responsive basis. The service includes specialized vehicles with a high level of passenger amenities. Special reserved bus lanes and structures to bypass congested roadway segments would be provided where possible. Signal priority may be included at a few key intersections to give a travel time advantage to the transit vehicle.

The intent is to develop a transit alternative that is competitive with the single occupancy vehicle and attractive to non-traditional transit users. The concept is also envisioned as a key feeder system to the high capacity transit projects being developed within the I-4 and CSX corridors.

LYNX issued a Request for Proposal (RFP) to secure the services of a consultant team. The scope of work will address the following objectives and will be refined once a consultant team is selected, the purpose of this effort was to review and refine the information from the previous study to insure the most current data are being used for final design and engineering. This effort would provide the necessary documentation to meet FTA requirements for consideration of approval into preliminary engineering.

The purpose of this effort was to complete the prescribed National Environmental Policy Act (NEPA) process concurrently with the preliminary engineering of the first phase of the Flex bus alternative. During this phase of the project 30% design documentation is delivered with some elements nearing 100% completion.

In accordance with LYNX Board approval, an RFP was issued on March 6, 2002. Thirty-eight (38) firms requested and were mailed copies of the RFP. The RFP due date was April 10, 2002. Three (3) proposals were received. Responsive proposals were received from BRW/URS Corporation, Multisystems Inc., and PBS & J. TranSystems {formerly Multisystems Inc.} was awarded a contract for the 30% PDE to be completed in eighteen months in June of 2002.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

The D.B.E participation originally proposed in contract 02-017 with TranSystems was 23% and will remain as an effective milestone for this contract.

FISCAL IMPACT:

Project to be fully funded by Federal, State and the City of Altamonte Springs. No Agency funds are in this phase of the project.

Consent Agenda Item #6.B

To: LYNX Board Of Directors

From: Sylvia Mendez
CHIEF ADMINISTRATIVE OFFICER
DESNA Hunte
(Technical Contact)

Phone: 407.841.2279 ext: 3129

Item Name: Resolution authorizing the seventh Amendment to the Money Purchase Plan to comply with IRS Notice 2005-5 relating to the distribution procedures for small accounts.

Date: 5/26/2005

ACTION REQUESTED:

Adoption of resolution authorizing the seventh Amendment to the Money Purchase Plan to comply with IRS Notice 2005-5 relating to the distribution procedures for small accounts.

BACKGROUND:

Recent changes in the Federal law require a plan to make a change in distribution procedures for small accounts (<\$5,000) beginning March 28, 2005. When a participant in the retirement plan terminates employment with a vested account balance of \$5000 or less, the plan may require an automatic distribution if the participant does not elect a distribution or direct the plan to roll the account to another employer's plan or IRA. Effective March 28, 2005 there is a new process requiring any such automatic distributions to be transferred to an IRA selected by the employer if an account balance is between \$1,000 and \$5,000, and the participant does not return the distribution election forms.

A question arose during the board meeting of May 26, 2005 regarding the plan's option to require an automatic distribution. The LYNX Money Purchase Plan currently allows for distribution to terminated vested individuals with monies between \$1,000 and \$5,000. Adoption of this amendment will allow the Money Purchase plan to comply with the new regulation issued by the IRS which directs the plan to roll the monies to an IRA if the distribution form is not submitted. If the plan does not require the automatic distribution and the participant fails to elect a distribution of vested funds upon termination, the plan will maintain the responsibility to keep account of all similar fund balances. This means the plan and the employer (LYNX) retain the fiduciary responsibility of maintaining account balances and locating terminated vested employees. Past experience has shown that while the vast majority will return their distribution forms. Those that do not are very mobile and difficult to locate once they leave employment.

LYNX Board Agenda

Approval of the resolution will allow LYNX to adopt the IRS model amendment. The amendment will require automatic distribution and require LYNX to roll the account to an IRA custodian if any former employee has a vested account balance between \$1,000 and \$5,000 and does not have the account distributed. The participant will be provided written notification that the distribution will be paid to an individual retirement account. Once LYNX completes the roll over, neither the plan nor the employer (LYNX) will have any further fiduciary responsibility. LYNX will identify the IRA custodian and distribute an updated summary plan description explaining these mandatory rollover rules to all active and terminated participants. Upon approval of this amendment LYNX will have until December 31, 2005 to select an IRA custodian and complete all mandatory rollover distributions.

FISCAL IMPACT:

This amendment will not have any fiscal impact to the agency. The change will impact the process made to the participant upon termination of employment.

CFRTA RESOLUTION-05-001

**RESOLUTION APPROVING THE SEVENTH AMENDMENT
TO THE
CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
MONEY PURCHASE PLAN**

WHEREAS, Central Florida Regional Transportation Authority (the "Employer") heretofore established a money purchase plan effective as of October 1, 1994; the plan is known as the Central Florida Regional Transportation Authority Money Purchase Plan (the "Plan"); and

WHEREAS, Article VIII of the Money Purchase Plan authorizes the Employer to amend the Money Purchase Plan; and

WHEREAS, Section 401(a)(31)(B) of the Internal Revenue Code of 1986 was amended to require automatic rollover of certain mandatory distributions from tax-qualified retirement plans beginning March 28, 2005; and

WHEREAS, the Employer wishes to amend the Plan effective as of March 28, 2005, to comply with Section 401(a)(31)(B) of the Internal Revenue Code of 1986, as amended, by adopting an amendment regarding automatic rollover of involuntary cash-out amounts for small account balances which are from \$1,000 to \$5,000 and such amendment will be referred to as the Seventh Amendment to the Plan. **NOW, THEREFORE, IT IS**

RESOLVED, by the Governing Board that the senior officers of the Employer are authorized to prepare and execute on behalf of the Employer the Seventh Amendment to the Central Florida Regional Transportation Authority Money Purchase Plan, based on the Internal Revenue Service model amendment related to automatic rollover of cash-out distributions for

small account balances and such Seventh Amendment is hereby approved, ratified and adopted effective as of March 28, 2005; and it is

FURTHER RESOLVED, that an authorized individual of the Employer be hereby authorized and directed to execute the Seventh Amendment, and perform any other acts necessary to implement the amendment to the Plan, including, but not limited to providing a copy of these Resolutions to the Trustee, and providing such notice of this amendment to employees as may be required by law.

**CERTIFICATION OF THE ADOPTION OF THE PROPOSED RESOLUTION
OF THE BOARD OF DIRECTORS
OF CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
ADOPTING THE SEVENTH AMENDMENT TO THE
CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY MONEY
PURCHASE PLAN**

I, _____, Chairman of the Board of Directors of Central Florida Regional Transportation Authority do hereby certify that the attached Resolution adopting the Seventh Amendment to the Central Florida Regional Transportation Authority Money Purchase Plan was duly passed and adopted by the Board of Directors at a validly called meeting on ~~May 26, 2005~~ June 23, 2005.

Attested to by Assistant Secretary of the Board

Consent Agenda Item #6.C

To: LYNX Board Of Directors

From: Sylvia Mendez
CHIEF ADMINISTRATIVE OFFICER
Desna Hunte
(Technical Contact)
Maria Rivera
(Technical Contact)

Phone: 407.841.2279 ext: 3129

Item Name: Authorization to Award a contract to Workers Occupational Resource Center for Occupational Medical Services

Date: 6/23/2005

ACTION REQUESTED:

Authorization by the Board of Directors to have the Chief Executive Officer or designee Award **Contract #05-033** to Workers Occupational Resource Center (WORC), to provide Occupational Medical Services covering a two (2) year base period with two (2) one-year options.

BACKGROUND:

LYNX contracts professional services for post offer employment physicals, employee annual physicals, on the job occupational illnesses and injuries, and collection and lab services for compliance with the drug and alcohol rules administered by the Federal Transportation Administration. LYNX is currently operating under extended contract arrangements with Florida Hospital Centra Care through June 30, 2005.

A total of five (5) proposals were submitted for consideration. Each proposal was reviewed and evaluated by each member of the Source Evaluation Committee utilizing the following criteria and the assigned weight as noted:

Experience and Expertise of Firm	30%
Work/Project Management Plan	30%
Creative Approach	20%
Cost Proposal	20%

LYNX Board Agenda

LYNX requested proposal for the various services with cost breakdown for each service requested. On May 24, 2005 the five proposals were received. On June 6, 2005, the SEC convened to review the proposals and evaluate. The results of the evaluation are as follows:

Agency	Evaluation Points
Sobriety of the Sea	23
Charles Moorefield	40
Florida Hospital Centra Care	42
Medero Medical	44
WORC	51

The review of the proposals by the SEC resulted in a recommendation that WORC be awarded the contract to provide Occupational Medical Services effective date July 1, 2005.

FISCAL IMPACT:

The service expenditure has been estimated at a total of approximately \$150,000 for a two year contract. Funding for this service is reflected in the current budget and is in the proposed FY05-06 budget.

Consent Agenda Item #6.D

To: LYNX Board Of Directors

From: Robert Smith
DIR OF TRANS OPS & PLANNING
Nedra Woodyatt
(Technical Contact)
Sherry Zielonka
(Technical Contact)
Jennifer Clements
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Adoption of the final Draft FY2006-2010 Transit Development Plan (TDP)

Date: 6/23/2005

ACTION REQUESTED:

LYNX staff is requesting Board adoption of the TDP at the June Board meeting so that it may be submitted to the Florida Department of Transportation (FDOT) to meet block grant funding requirements.

The deadline for submittal to FDOT for review is July 1, 2005. FDOT will provide comments by September 2005 and staff will make any necessary changes at that time. Historically, these changes have related to the financial tables, for consistency with any changes to FDOT's Work Program. Once FDOT comments have been addressed and they have provided formal approval a final TDP will be distributed.

BACKGROUND:

Staff presented the draft FY06-10 TDP and provided the document at last month's Board meeting. A final draft TDP is provided in the Board Packet. The only changes to the final draft from the draft version are editing, layout and completeness of information (noted as "placeholders" in the draft). The comments and questions received during the public comment period were of a general nature regarding LYNX, and thus, did not cause changes to the TDP.

This document was presented to the LYNX Regional Working Group, Citizens Advisory Committee and Technical Advisory Committee in May/June for the 21-day public comment period. The TDP was also presented to METROPLAN ORLANDO's CAC, TTC, MAC and Board of Directors as an information item for comment and review. A public meeting was held at the LYNX Central Station on May 18, 2005, and the draft TDP was available on

www.golynx.com during the public comment period. A print version of the TDP was available at the LYNX LCS reception desk for public viewing. In total approximately 300 TDPs were distributed in CD or print format.

FISCAL IMPACT:

The TDP is part of LYNX' requirement to receive State block grant funds through the Florida Department of Transportation. In FY05, the block grant was approximately \$7 million.

Consent Agenda Item #6.E

To: LYNX Board Of Directors

From: Robert Smith
DIR OF TRANS OPS & PLANNING
William Hearndon
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Authorization to increase Coordination Agency reimbursements by \$1.00 per trip

Date: 6/23/2005

ACTION REQUESTED:

Authorization to increase Medicaid compensable coordination agency reimbursements by \$1.00 per trip; going from \$13.90 per trip (less \$1.00 Medicaid co-pay) to \$14.90 per trip (less \$1.00 Medicaid co-pay), beginning October 1, 2005.

BACKGROUND:

LYNX maintains coordination agreements with four local mental health providers who provide Medicaid compensable transportation services to their customers traveling to or from their own facilities at a significantly reduced group rate. Those four mental health providers are:

- Lakeside Alternatives,
- Seminole Mental Health,
- Osceola Mental Health, and
- Specialized Treatment Education and Prevention Services.

These entities provide their own services, but are required to maintain the same level of service standards as our primary Medicaid provider, MV Transportation. Due to rising costs of fuel, insurance, and labor/benefits, the coordination agencies have requested a small increase in their reimbursements. This increase has been projected in the Fiscal Year 2006 budget for Paratransit Operations.

The four providers are estimated to transport 112,806 trips in Fiscal Year 2006.

FISCAL IMPACT:

LYNX Board Agenda

By the four coordination agencies providing these Medicaid compensable trips – even with the proposed \$1 per trip increase – LYNX will continue to save approximately \$1.4 Million annually in Medicaid expenditures by providing services at a reduced group trip reimbursement.

Fiscal impact would begin with Fiscal Year 2006 and would be an estimated increased expense of \$112,806. Total Fiscal Year 2006 expenditures, including this proposed increase, for the four coordination agencies is estimated and budgeted at \$1,568,003.

Consent Agenda Item #6.F

To: LYNX Board Of Directors

From: **Robert Smith**
DIR OF TRANS OPS & PLANNING
William Hearndon
(Technical Contact)
Blanche Sherman
(Technical Contact)
Richard Solimano
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Authorization to negotiate reimbursements and cost savings measures with MV Transportation

Date: 6/23/2005

ACTION REQUESTED:

Authorization to negotiate reimbursements and cost savings measures with MV Transportation to reach a fair and equitable level of compensation; to be brought before the Board of Directors within the near future for final recommendations and approval.

BACKGROUND:

Due to the rising costs of fuel, insurance, labor/benefits, and local service provision requests, MV Transportation has experienced financial losses in the services they provide for LYNX. MV has formally requested LYNX address fuel costs, a CPI increase, and dedicated dialysis center services.

Fuel costs – staff has done preliminary research and believes an annual savings to MV of approximately \$98,000 may be accomplished by purchasing fuel through LYNX' fuel contract.

CPI increase – MV requested an immediate 5.06% CPI increase and an additional CPI increase in October 2005. The increase would be used to adjust MV driver wages for the first time in 3 years to help reduce the 65% driver turnover experienced by MV during the last year. Staff would request the opportunity to negotiate this increase.

Dedicated Dialysis Center Services – Two years ago, LYNX directed MV to provided dedicated services to the local dialysis facilities to increase on-time performance and reduce concerns. This dedicated service has caused additional, uncompensated expenses for MV. The annual impact is approximately \$465,000.

MV Vehicles used for ACCESS LYNX services – MV deploys 133 vehicles in the paratransit system and charges LYNX for their use. It is possible that contract savings can be realized if LYNX were to purchase the vehicles from MV rather than pay MV for their use. Staff would like to discuss the specifics to see if cost savings can be realized.

FISCAL IMPACT:

To be presented at a future Board of Director’s meeting, following staff negotiations with MV Transportation.

Consent Agenda Item #6.G

To: LYNX Board Of Directors

From: **Robert Smith**
DIR OF TRANS OPS & PLANNING
William Hearndon
(Technical Contact)
Belinda Balleras
(Technical Contact)
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: **Authorizing Resolution to execute the Fiscal Year 2006 Transportation Disadvantaged Trip Grant and Rural Capital Assistance Grant**

Date: 6/23/2005

ACTION REQUESTED:

Authorizing Resolution to execute the Fiscal year 2006 Transportation Disadvantaged Trip Grant and Rural Capital Assistance Grant. (Note, three original-signature Authorizing Resolutions are required.)

BACKGROUND:

Every year, the Florida Commission for the Transportation Disadvantaged awards Trip Grants to each Community Transportation Coordinator to provide TD Trips within their service area. The designated CTC for any one service area, currently under contract with the Commission by way of a five-year Memorandum of Agreement, is the only entity in that service area that is eligible for the Trip Grant.

The Commission also offers a Rural Capital Assistance Grant to any CTC whose service area is considered rural in nature. Within LYNX' three county service area, Osceola County qualifies for the Rural Capital Assistance Grant. This year's grant, awarded for communications equipment integration (the connectivity of previously awarded mobile data terminals with our Trapeze PASS software), will be used in conjunction with the FTA's Rural ITS Project proposed for the Poinciana area – moving paratransit customers to the less costly fixed route system.

FISCAL IMPACT:

The Transportation Disadvantaged Trip Grant provides funding for all Transportation Disadvantaged services provided by LYNX' Paratransit Operations Division. Fiscal year 2006's TD allocation is \$2,696,515; which is an increase of \$115,656 over Fiscal Year 2005.

The Transportation Disadvantaged Rural Capital Assistance Grant will fund up to \$60,000 of communications equipment integration with our Trapeze PASS database to be used in conjunction with LYNX' FTA Rural ITS Project proposed for the Poinciana area.

These projects are included in the proposed Fiscal Year 2006 operating and capital budgets. Both Grants require a 10% local match. The Trip Grant receives approximately 7% (\$188,756) of the grant through customer fares; with the remaining 3% (\$80,895) of the Trip Grant comes from the general operating budget. The 10% (\$6,000) local match for the Rural Capital Assistance Grant also comes from the general operating budget.

Work Session Item #7.H

To: LYNX Board Of Directors

From: Linda Watson
EXECUTIVE DIRECTOR
Kevin Plasterer
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: Preliminary FY 2006 Proposed Operating and Capital Budgets

Date: 6/23/2005

THIS ITEM IS ENCLOSED UNDER SEPARATE COVER IN YOUR PACKAGE, NOT INCLUDED IN YOUR BINDER.

PURPOSE

The purpose of this item is to present the preliminary FY 2006 proposed operating and capital budgets to the LYNX Board of Directors.

BACKGROUND

The preliminary proposed Operating Budget is \$99,473,601 and the proposed Capital Budget is \$29,349.923.

Work Session Item #7.I

To: LYNX Board Of Directors

From: **Janice Keifer**
INTERIM DIR OF FAS
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 3166

Item Name: Cost Allocation Study Results

Date: 6/23/2005

Sharon Green & Associates will provide an update to the LYNX Board on the cost allocation study and recommendations previously presented to the Ad Hoc Committee on March 23, 2005. This update will include the comments received by the Ad Hoc Committee members and information pertaining to Peer System comparisons. The following outline of information will be presented:

- Purpose of the Study
- Potential Cost Allocation Scenarios
 - ✓ Lessons learned from other systems
 - ✓ Feedback from interviews and Ad Hoc Committee Members
 - ✓ Review of Cost Allocation Scenarios
- Peer System Comparison
 - ✓ Potential criteria for Peer Selection
 - ✓ Potential revised Peer Selection
- Next Steps

Information Item J: Ridership Report

To: LYNX Board Of Directors

From: **Robert Smith**
DIR OF TRANS OPS & PLANNING
Glen Waters
(Technical Contact)
Terry Jordan
(Technical Contact)
Jennifer Clements
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: April 2005 Ridership Report - FINAL

Date: 6/23/2005

April 2005 – FINAL

During the month of April 2005, LYNX had a system-wide total of 2,045,445 passenger boardings. Comparison to previous year's ridership represents an increase of 3.3% over the 1,979,922 boardings recorded in April 2004. Ridership for all services during April 2005 averaged 79,984 passengers per weekday, an increase of 5.4% when compared to 75,891 passengers per weekday averaged in April 2004.

Fixed route ridership totaled 1,983,698, an additional 70,474 riders above the 1,913,224 riders carried in April 2004 (or an increase of 3.7%). Comparisons of April 2005 to the prior month's boardings (March 2005) reflect a slight decrease in ridership of -2.3%.

When comparing individual route ridership during April 2005 to April 2004, five routes (Links 1, 2, 14, 22 and 34) experienced declines in ridership greater than 10%. After peaking in October 2004, Links 1, 22 and 34 have experienced steady ridership declines. Realignment to Link 22 concurrent with the opening of LYNX Central Station may have resulted in portions of its ridership base being lost to other Links. Service Planning Staff will continue to monitor the remaining Links for continued declines and opportunities for improvements.

Route Decreases Greater Than 10%

- Link 1 – North Orange Avenue/Altamonte Springs (-15.4%)
- Link 2 – Colonialtown (-38.6%)
- Link 14 – Princeton Street/Plymouth Apts. (-23.0%)
- Link 22 – Richmond Estates (-10.4%)

- Link 34 – Sanford/Midway (-10.3%)

In contrast April 2005 produced sixteen routes (Links 21, 24, 29, 37, 42, 43, 45, 46, 51, 54, 300-304 and LYMMO) with increases of 10% or greater when compared to April 2004.

Route Increases Greater Than 10%

- Link 21 – Carver Shores/Tangelo Park (+19.0%)
- Link 24 – Millenia (+27.7%)
- Link 29 – East Colonial Drive/Goldenrod (+10.1%)
- Link 37 – Park Promenade Plaza/Florida Mall (+11.5%)
- Link 42 – International Drive/OIA (+16.3%)
- Link 43 – Central Florida Parkway (21.8%)
- Link 45 – Lake Mary (+11.1%)
- Link 46 – West S.R. 46/Seminole Towne Center (+16.7%)
- Link 51 – Conway/Orlando International Airport (+10.4%)
- Link 54 – Old Winter Garden Road (+20.1%)
- Link 300-304 – Downtown Disney Directs (+23.2%)
- LYMMO – Downtown Orlando Circulator (+23.4%)

ROUTE RIDERSHIP REPORT

Link No	Route	FY04 Average Monthly Ridership	Feb-05	% Change Feb 05 to Mar 05	Mar-05	% Change Mar 05 to Apr 05	Apr-05	% Change April 04 to April 05	April 05 Change as Compared to FY04 Avg. Monthly Ridership
1	N Orange Ave./Altamonte Mall	18,213	16,402	1.7%	16,678	-6.1%	15,579	-15.4%	-14.57%
2	Colonialtown	4,710	3,683	-6.2%	3,455	-18.8%	2,806	-38.6%	-40.43%
3	Lake Margaret	18,174	16,856	7.9%	18,159	-0.9%	18,021	-1.3%	-0.84%
4	S. OBT/Kissimmee	143,042	133,121	5.1%	139,901	-1.4%	137,971	-4.4%	-3.55%
5	S. Ferncreek Ave.	5,132	5,259	-7.1%	4,887	4.3%	5,096	-7.8%	-0.71%
6	Dixie Belle	19,188	17,693	11.9%	19,804	-2.8%	19,281	0.3%	0.48%
7	S. Orange Ave./Florida Mall	23,949	25,393	5.5%	26,802	-5.9%	25,213	2.2%	5.28%
8	W. Oak Ridge Rd./Int'l Dr.	143,115	150,703	4.2%	157,382	-4.4%	153,495	8.9%	7.25%
9	N. Orange Ave./Rosemont	29,317	29,676	4.2%	30,933	-5.8%	29,125	-3.1%	-0.65%
10	East U.S. 192/St. Cloud	20,552	21,092	1.3%	21,362	4.9%	22,402	8.3%	9.00%
11	S. Orange Ave./OIA	36,190	32,794	10.4%	36,220	-4.5%	34,586	-0.4%	-4.43%
12	Buenaventura Lks/Boggy Ck	8,667	9,730	-5.4%	9,207	5.8%	9,745	-6.0%	12.44%
13	University of Central Florida	35,177	35,363	0.9%	35,675	-0.9%	35,355	-4.1%	0.51%
14	Princeton Street	8,081	5,745	10.1%	6,328	1.5%	6,421	-23.0%	-20.54%
15	Curry Ford Rd./V.C. East	45,516	45,957	4.8%	48,141	1.2%	48,730	-1.1%	7.06%
16	College Park	12,191	11,259	2.3%	11,517	1.0%	11,637	-7.5%	-4.54%
17	N. OBT/Apopka	51,748	48,815	5.7%	51,614	-1.8%	50,709	-1.7%	-2.01%
18	S. Orange Ave./Kissimmee	34,941	36,263	4.2%	37,769	-2.8%	36,722	1.3%	5.10%
19	Richmond Heights	27,450	28,298	-3.8%	27,231	0.9%	27,486	4.7%	0.13%
20	Malibu/Pine Hills	59,676	63,773	2.9%	65,644	-4.0%	63,050	2.5%	5.65%
21	Volusia Express	328	313	10.2%	345	-15.9%	345	-8.8%	-11.56%
22	Canver Shores/Tangelo Park	70,050	79,723	1.4%	80,821	-3.1%	78,277	19.0%	11.74%
23	Richmond Estates	27,153	28,044	-2.5%	27,334	-3.3%	26,423	-10.4%	-2.69%
24	Winter Park/Forest City	26,778	25,861	6.9%	27,646	-1.7%	27,173	1.9%	1.47%
25	Millenia	7,745	8,085	7.2%	8,670	1.9%	8,834	27.7%	14.07%
26	Silver Star Rd	69,482	70,290	5.5%	74,135	-1.2%	73,251	6.0%	5.42%
27	Ponciana	14,163	14,495	3.7%	15,026	5.5%	15,852	-1.4%	11.92%
28	Plant Street/Oakland	7,480	7,871	4.7%	8,242	-4.5%	7,871	3.4%	5.23%
29	E. Colonial Dr./Azalea Park	40,434	40,593	7.6%	43,697	-4.3%	41,810	2.9%	4.40%
30	E. Colonial Dr./Goldenrod	39,373	39,432	5.6%	41,636	-1.1%	41,191	10.1%	3.62%
31	Colonial Dr. Crosstown	48,215	48,933	5.2%	51,455	1.8%	52,379	5.3%	8.64%
32	Downtown Disney Direct	13,425	15,219	12.4%	17,099	-6.7%	15,959	23.2%	18.88%
33	Lymmo	86,301	99,916	3.7%	103,613	2.7%	106,431	23.4%	23.32%
34	Union Park/Bithlo	4,221	4,203	-0.7%	4,174	2.3%	4,269	-7.3%	1.13%
35	Midway/Sanford Airport	822	1,857	23.5%	2,293	-10.1%	2,062	61.9%	N/A
36	Sanford/Midway	7,707	7,360	-4.9%	6,997	-3.6%	6,731	-10.3%	-12.66%
37	Lake Richmond	23,946	25,116	-2.6%	24,459	1.1%	24,727	6.0%	3.26%
38	Park Promenade Plaza/Florida Mall	51,921	55,176	9.6%	60,484	-0.9%	59,913	11.5%	15.93%
39	Downtown Orlando/Int'l Dr.	13,718	14,606	8.4%	15,837	-10.7%	14,136	4.0%	3.05%
40	Fern Park/Sanford	56,655	60,965	4.8%	63,862	-1.5%	62,883	9.4%	10.99%
41	American/Universal Orlando	36,384	32,932	8.3%	35,676	-5.0%	33,888	-0.4%	-6.83%
42	S.R. 436 Crosstown	117,584	121,194	6.0%	128,425	-4.0%	123,229	4.3%	4.80%
43	International Dr./OIA	65,827	70,021	10.3%	77,255	-4.1%	74,049	16.3%	12.49%
44	Central Florida Pkwy	11,127	12,597	9.3%	13,765	3.4%	14,232	21.8%	27.90%
45	Clarcosa/Zellwood	16,956	18,133	0.6%	18,233	2.6%	18,713	10.37%	10.37%
46	W. S.R. 46/Seminole Towne Ctr	2,582	3,789	16.1%	4,400	-8.5%	4,025	11.1%	55.90%
47	Oviedo	9,814	11,540	7.7%	12,430	-2.8%	12,078	16.7%	23.07%
48	W. Colonial Dr./Park Promenade	3,970	4,121	-2.2%	4,029	-12.1%	3,543	-0.5%	-10.76%
49	W. Colonial Dr./Pine Hills	46,402	44,920	6.4%	47,783	-2.9%	46,395	-0.3%	2.85%
50	Downtown Orlando/Magic Kingdom	34,962	28,908	18.6%	34,294	-3.1%	33,232	-0.4%	-2.99%
51	Conway/OIA	31,191	33,596	5.4%	35,412	-3.4%	34,197	10.4%	9.64%
52	Pine Castle/Tradeport	5,798	5,616	13.5%	6,372	0.3%	6,390	4.3%	10.22%
53	Story Road/Hillenville	8,318	8,686	0.2%	8,705	5.1%	9,145	5.0%	9.94%
54	Old Winter Garden Rd.	13,966	14,442	6.9%	15,445	2.2%	15,782	20.1%	12.84%
55	W. U.S. 192/Orange Lake	26,477	27,365	13.8%	31,143	-5.4%	29,451	0.4%	11.23%
56	W. U.S. 192/Magic Kingdom	28,315	27,190	20.6%	32,780	-10.5%	29,327	1.9%	3.57%
57	John Young Pkwy.	14,036	15,001	1.9%	15,279	-11.8%	13,476	-9.6%	-3.99%
Unknown	Facebook Errors	17,556	9,977	45.9%	14,552	-25.3%	10,874	-58.0%	-38.06%
Total		1,891,341	1,923,124	5.6%	2,030,993	-2.3%	1,983,698	3.7%	4.9%

LYNX MONTHLY RIDERSHIP APRIL 2005 - FINAL

FY 2005

Service Mode	Oct-04	Nov-04	Dec-04	Jan-05	Feb-05	Mar-05	Apr-05	May-05	Jun-05	Jul-05	Aug-05	Sep-05	TOTAL YEAR
LYMMO	88,774	91,389	92,433	98,789	99,916	103,613	106,431						681,345
25% OF VOTRAN	329	295	289	302	313	345	290						2,162
(all other Links)	2,028,139	1,920,348	1,891,693	1,918,273	1,822,895	1,927,035	1,876,977						13,385,360
Total Fixed Route	2,117,242	2,012,031	1,984,415	2,017,364	1,923,124	2,030,993	1,963,698						14,068,867
Special Shuttles	965	51	105	26,333	112	464	74						28,104
Access LYNX	50,321	48,556	48,628	47,910	45,939	52,989	48,781						343,124
VanPlan	16,024	16,794	15,408	13,356	13,932	14,366	12,892						102,772
TOTAL	2,184,552	2,077,432	2,048,556	2,104,963	1,983,107	2,098,812	2,045,445						14,542,867

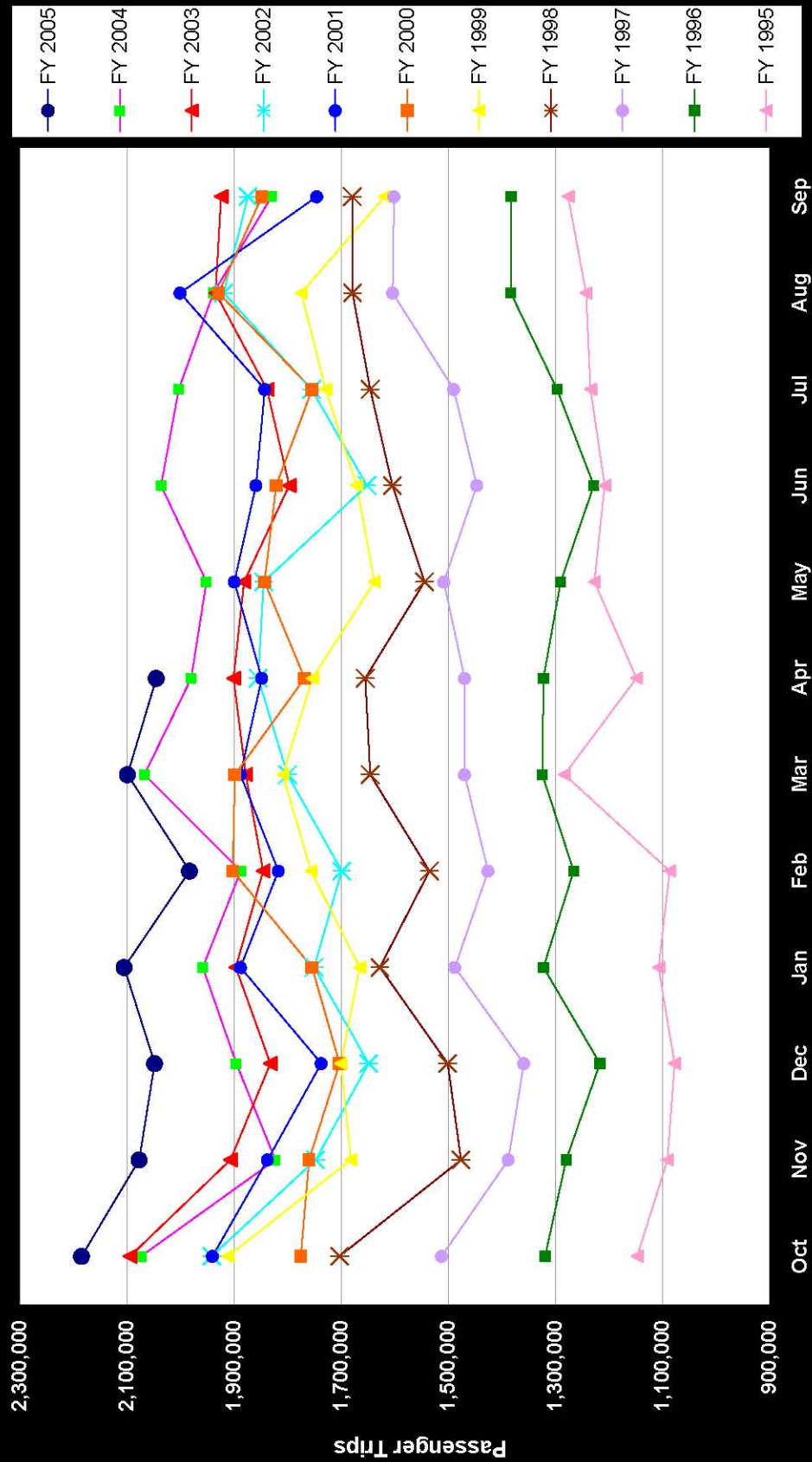
% CHANGE FROM FY 2004 TO FY 2005

Service Mode	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL YEAR
LYMMO	-13.0%	10.0%	12.8%	14.5%	19.8%	8.0%	23.4%						10.1%
25% OF VOTRAN	-6.2%	9.6%	-2.4%	-2.3%	3.0%	-13.5%	-8.8%						-3.7%
(all other Links)	6.6%	14.2%	8.0%	6.1%	4.7%	1.3%	2.8%						1.1%
Total Fixed Route	5.6%	14.0%	8.2%	6.5%	5.4%	1.6%	3.7%						6.3%
Special Shuttles	665.9%	-56.8%	-78.4%	1283.8%	-81.5%	N/A	-90.4%						600.5%
Access LYNX	2.6%	14.3%	6.3%	5.2%	1.5%	0.8%	-4.6%						3.4%
VanPlan	-20.8%	5.9%	-4.4%	-18.1%	-17.2%	-13.5%	-12.8%						-11.9%
TOTAL	5.3%	14.0%	8.1%	7.5%	5.1%	1.5%	3.3%						6.3%

FY 2004

Service Mode	Oct-03	Nov-03	Dec-03	Jan-04	Feb-04	Mar-04	Apr-04	May-04	Jun-04	Jul-04	Aug-04	Sep-04	TOTAL YEAR
LYMMO	102,052	83,104	81,924	86,294	83,373	95,922	86,262	88,849	90,653	84,594	76,966	75,624	1,035,617
25% OF VOTRAN	351	269	296	309	304	399	318	321	392	338	359	279	3,934
(all other Links)	1,902,065	1,681,115	1,751,313	1,807,967	1,741,101	1,902,063	1,826,644	1,800,237	1,878,350	1,852,723	1,801,448	1,701,444	21,646,470
Total Fixed Route	2,004,468	1,764,488	1,833,533	1,894,570	1,824,778	1,998,394	1,913,224	1,889,406	1,969,395	1,937,655	1,878,772	1,777,347	22,686,020
Special Shuttles	126	118	486	1,903	606	0	773	374	49	311	29	478	5,253
Access LYNX	49,038	42,479	45,748	45,548	45,259	52,543	51,147	49,246	52,336	51,190	45,742	39,116	569,392
VanPlan	20,224	15,856	16,125	16,308	16,819	16,600	14,778	12,906	14,460	14,438	14,164	13,002	185,680
TOTAL	2,073,856	1,822,941	1,895,892	1,958,329	1,887,462	2,067,527	1,979,922	1,951,932	2,036,240	2,003,594	1,938,707	1,829,943	23,446,345

LYNX Ridership Growth - All Modes



LYNX AVERAGE DAILY RIDERSHIP APRIL 2005 - FINAL

FY 2005

Service Mode	Day	Oct-04	Nov-04	Dec-04	Jan-05	Feb-05	Mar-05	Apr-05	May-05	Jun-05	Jul-05	Aug-05	Sep-05	AVG DAILY FOR YEAR
LYMIMO	Wkday	3,908	3,978	3,713	4,182	4,544	4,089	4,595						4,144
	Sat	732	1,054	1,357	1,623	1,440	1,539	1,294						1,291
	Sun	609	717	591	745	821	854	867						743
25% of Voltran (all other Links)	Wkday	16	14	13	14	16	15	14						14
	Wkday	77,294	75,616	70,045	74,058	75,646	70,297	72,723						73,669
	Sat	51,126	48,411	49,800	49,483	50,215	48,793	47,729						49,365
Total Fixed Route	Sun	29,606	27,075	25,636	27,472	26,726	28,325	27,414						27,465
	Wkday	81,218	79,608	73,771	78,254	80,206	74,401	77,332						77,827
	Sat	51,858	49,465	51,157	51,106	51,655	50,332	49,023						50,657
Access L YNX	Sun	30,215	27,792	26,227	28,217	27,547	29,179	28,281						28,208
	Wkday	2,142	2,009	1,927	2,040	2,090	2,112	2,080						2,057
	Sat	754	756	639	656	734	767	759						724
VanPlan	Sun	312	332	438	380	299	332	327						343
	Wkday	647	711	613	583	617	529	572						610
	Sat	136	176	172	105	236	138	118						154
TOTAL L YNX SERVICES	Sun	101	109	161	119	159	89	89						115
	Wkday	84,007	82,328	76,311	80,877	82,913	77,042	79,984						80,495
	Sat	52,748	50,397	51,968	51,867	52,625	51,237	49,900						51,535
Sun	30,628	28,233	26,826	28,696	28,005	29,600	28,677						28,666	

% CHANGE FROM FY 2004 TO FY 2005

Service Mode	Day	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YEAR	
LYMIMO	Wkday	-6.6%	-0.5%	6.9%	10.2%	17.4%	6.0%	24.7%							12.5%
	Sat	-10.6%	20.2%	60.0%	94.6%	89.5%	55.3%	59.0%							58.6%
	Sun	-5.0%	57.6%	37.4%	54.6%	39.9%	6.7%	78.0%							52.7%
25% of Voltran (all other Links)	Wkday	2.7%	20.1%	-6.6%	-2.3%	3.0%	-13.5%	-4.5%							-0.1%
	Wkday	8.3%	9.5%	5.7%	6.0%	5.7%	0.4%	4.6%							6.0%
	Sat	12.1%	7.0%	10.4%	12.3%	9.9%	4.8%	3.1%							6.7%
Total Fixed Route	Sun	18.3%	14.4%	14.3%	14.2%	5.5%	8.8%	6.3%							6.5%
	Wkday	7.5%	8.9%	5.8%	6.2%	6.3%	0.7%	5.7%							6.3%
	Sat	11.7%	7.3%	11.3%	13.8%	11.2%	5.9%	4.1%							7.6%
Access L YNX	Sun	17.8%	15.2%	14.7%	15.0%	6.3%	8.7%	7.6%							7.3%
	Wkday	8.8%	8.5%	10.0%	9.0%	2.3%	0.5%	-2.2%							-3.2%
	Sat	11.2%	3.7%	-4.5%	-1.5%	8.6%	4.1%	0.1%							-4.5%
VanPlan	Sun	17.7%	5.7%	2.3%	30.4%	-12.8%	7.4%	1.9%							6.8%
	Wkday	-24.1%	-4.9%	-7.0%	-13.9%	-21.2%	-13.3%	0.2%							6.9%
	Sat	41.7%	66.0%	7.5%	-13.9%	59.5%	6.2%	0.0%							30.9%
TOTAL L YNX SERVICES	Sun	62.9%	47.3%	96.3%	37.1%	-6.3%	-18.8%								35.6%
	Wkday	7.2%	8.8%	5.8%	6.1%	5.9%	0.5%	5.4%							6.1%
	Sat	11.8%	7.3%	11.1%	13.5%	11.3%	5.8%	4.0%							7.4%
Sun	17.9%	15.2%	14.9%	15.2%	6.2%	8.6%	7.5%							7.4%	

FY 2004

Service Mode	Day	Oct-03	Nov-03	Dec-03	Jan-04	Feb-04	Mar-04	Apr-04	May-04	Jun-04	Jul-04	Aug-04	Sep-04	AVG DAILY FOR YEAR
LYMIMO	Wkday	4,183	3,999	3,472	3,796	3,870	3,859	3,685	4,064	3,897	3,590	3,354	3,446	3,768
	Sat	819	877	848	834	760	991	814	765	735	703	523	590	772
	Sun	641	455	430	482	587	800	487	609	493	523	402	488	534
25% of Voltran (all other Links)	Wkday	15	12	13	15	15	17	14	16	19	15	16	13	15
	Wkday	71,358	69,064	66,263	69,853	71,552	70,035	69,495	71,094	71,220	68,022	69,248	69,993	69,766
	Sat	45,599	45,236	45,115	44,072	45,711	46,551	46,272	46,150	50,160	49,308	35,529	44,577	45,357
Total Fixed Route	Sun	25,016	23,663	22,432	24,064	25,322	26,043	25,791	26,102	27,618	27,292	26,445	31,894	25,974
	Wkday	75,556	73,075	69,748	73,664	75,437	73,911	73,194	75,174	75,136	71,627	72,618	73,452	73,549
	Sat	46,418	46,113	45,963	44,906	46,471	47,542	47,086	46,915	50,895	50,011	36,052	45,167	46,128
Access L YNX	Sun	25,857	24,118	22,862	24,546	25,909	26,843	26,278	26,711	28,111	27,815	26,847	32,392	26,507
	Wkday	1,968	1,851	1,752	1,872	2,044	2,101	2,126	2,082	2,184	2,085	1,898	1,618	1,965
	Sat	678	729	669	666	676	737	758	810	750	767	566	534	685
VanPlan	Sun	265	314	428	276	343	309	321	303	319	311	308	319	319
	Wkday	852	748	659	698	783	610	571	548	618	613	641	547	657
	Sat	96	106	160	122	148	130	118	121	136	104	124	130	121
TOTAL L YNX SERVICES	Sun	62	74	82	87	116	95	85	93	79	132	133	116	96
	Wkday	78,376	75,674	72,159	76,234	78,264	76,822	75,891	77,804	77,938	74,326	76,157	75,617	76,172
	Sat	47,192	46,948	46,792	45,694	47,295	48,409	47,962	47,805	51,781	50,882	36,742	45,831	46,944
Sun	25,884	24,506	23,372	24,909	26,368	27,247	26,684	27,107	28,515	28,266	27,291	32,816	26,922	

Information Item K: Financial Reports

To: LYNX Board Of Directors

From: Janice Keifer
INTERIM DIR OF FAS
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 3166

Item Name: Monthly Financial Reports

Date: 6/23/2005

For your review, please find attached the Monthly Financial Reports for the seven months ending April 30, 2005. The Monthly Financial Reports for the eight months ending May 31, 2005 will be provided as handouts at the June 23, 2005 Board Meeting.

REPORT ON FINANCIAL OPERATIONS

Seven Months Ending April 30, 2005

Summary

For the period October 1, through April 30, 2005, revenues totaled \$47,855,208 and expenses totaled \$47,745,693 which indicates an excess in the amount of \$109,515 for the seven months of the fiscal year. Listed below are significant facts regarding operations for the seven months of FY 2004-2005:

Revenues

Customer Fares - These fares are generated from fixed route bus operations and the ACCESS LYNX paratransit operations. Revenue is earned through either fares collected directly from customers at the time of boarding or through prepayment by customers participating in various pass and ticket programs offered by LYNX. Revenue earned year-to-date represent 58.44% of the annual budgeted amount, which is above the amount anticipated. In addition, customer fares increased \$914,772 or 10.69% as compared to the same period last year. This is primarily due to the increase in ridership year-over-year.

Contract Services - These are public transportation services provided by LYNX (MV Transportation) as part of both the fixed route operations and the ACCESS LYNX paratransit operations. Contract services provided as part of the fixed route operation are based on a mutually agreed upon service area and related customer fares for each entity. Other entities contracting with LYNX to provide service are billed on a cost per hour basis for each hour or portion of an hour of service provided. Contract services provided as part of the ACCESS LYNX paratransit operations are provided on a cost per trip basis. Revenue earned year-to-date represent 58.91% of the annual budgeted amount, which is above the amount anticipated.

Interest and Other Income - These are revenues earned from interest on cash balances and displaying advertising materials on the outside of buses and other non-transportation type revenue. Revenue earned year-to-date represent 53.01% of the annual budgeted, which is above the amount anticipated. This is due to lower amounts for Miscellaneous Revenue year-to-date than planned.

Operating Assistance - These revenues consist of funds received from the Federal government, the State of Florida, and local governmental entities located within jurisdictions currently served by LYNX. Revenue earned year-to-date represents 52.27% of the annual budgeted amount, which is above the amount expected. Revenue earned year-to-date indicates a decrease in the amount of \$267,205 or (.94)% as compared to the same period last year.

Fund Balance - These funds are undesignated excess dollars from prior years that are recorded as deferred revenues until needed to support current year operating expenses. Such funds are included in the budget to support the current year reserves and other operating expenses.

Expenses

Labor - These are expenses incurred for the pay and allowances due employees in exchange for the labor services they render on behalf of the transit system. Expenses incurred year-to-date represent 56.86% of the annual budgeted amount, which is below the target for the *seven months* of this fiscal year.

Fringe Benefits - These are expenses in the form of payments or accruals to others on behalf of an employee and payments or accruals direct to an employee arising from something other than performance. Expenses incurred year-to-date represent 57.07% of the annual budgeted amount, which is below the targeted amount budgeted year-to-date.

Professional Services - These are expenses incurred in the form of labor and other work provided by outside organizations for fees and related expenses. Expenses incurred year-to-date represent 23.97% of the annual budgeted amount. Expenses such as other professional fees pertaining to planning projects are lower than anticipated for the *seven months* of the fiscal year. In addition, expenses for legal fees, contract maintenance, security services, media and various promotional and production expenses are less than budgeted. This line item reflects only invoices paid to date, because LYNX does not accrue these expenses on a monthly basis.

Materials and Supplies - These are expenses incurred for the purchase of tangible products obtained from outside suppliers or manufactured internally. Expenses incurred year-to-date represent 72.83% of the annual budgeted amount, which is higher than the amount anticipated for *seven months* of the fiscal year due to significant increases in fuel prices.

Utilities and Taxes - These are expenses incurred for utilities and for taxes levied by federal, state, and local governments. Expenses incurred year-to-date represent 57.48% of the annual budgeted amount, which is lower than anticipated.

Casualty and Liability Insurance Costs - These are expenses incurred that include cost elements covering protection of the system from loss through insurance programs and compensation of others for their losses due to acts for which the transit system is liable. Expenses incurred year-to-date represent 34.58% of the annual budgeted amount.

Purchased Transportation Services - These are expenses incurred in the form of payments or accruals to other transit systems for providing transportation service. Expenses incurred year-to-date represent 60.31% of the annual budgeted amount, which is above the amount anticipated for the *seven months* of the fiscal year due to increases in trips.

Leases and Miscellaneous Expenses - These are expenses incurred for vehicle and facility leases and other miscellaneous expenses. Expenses incurred year-to-date represent 45.01% of the annual budgeted amount, primarily due to significantly lower than anticipated miscellaneous expenses.

Interest Expense - These are expenses incurred for amounts charged on general long-term debt. The interest expense relates to the leasing of vehicles for LYNX' Road Rangers Program. Expenses incurred year-to-date represent 20.12% of the annual budgeted amount.

Reserves - The reserves are established as a percentage of the total budgeted operating expenses for the current fiscal year. Such reserves provide a contingency for unanticipated expenses.

EXECUTIVE SUMMARY REPORT

For the Seven Months ending April 30, 2005

LYNX' Operating Statement indicates total revenue earned year-to-date in the amount of \$47,855,208 and total expenses incurred year-to-date in the amount of \$47,745,693 resulting in an operating profit in the amount of \$109,515 for the seven months ending April 30, 2005. The Fixed Route Services resulted in an operating profit in the amount of \$319,216 for the seven months of operations. ACCESS LYNX' operations resulted in an operating loss in the amount \$(209,701) for the seven months of the fiscal year.

The positive results relate to lower than anticipated cost for LYNX' Fixed Route Services due to *cyclical* trends. Overall, expenses will begin to smooth out as the year progresses and LYNX staff have been directed to curtail expenses on discretionary items for the remainder of the fiscal year.

In regard to the ACCESS LYNX program, slight increases in trips will need to stabilize in order to be consistent with planned expenses. LYNX staff is closely monitoring this program to ensure compliance related to service performance and contract administration is meeting expected objectives.

LYNX

OPERATING STATEMENT
SEVEN MONTHS ENDING APRIL 30, 2005

	CURRENT MONTH INCURRED	YEAR TO DATE INCURRED	ANNUAL BUDGET	VARIANCE (OVER) OR UNDER	PERCENTAGE OF BUDGET
REVENUES:					
Customer Fares	\$ 1,529,775	\$ 9,468,482	\$ 16,201,286	\$ 6,732,804	58.44%
Contract Services	1,279,019	9,227,876	15,663,060	6,435,184	58.91%
Interest and Other Income	158,720	1,058,134	1,996,154	938,020	53.01%
Operating Assistance:					
Federal	799,630	6,127,773	12,278,039	6,150,266	49.91%
State	771,149	5,316,048	11,370,068	6,054,020	46.75%
Local	2,380,842	16,656,896	30,112,106	13,455,210	55.32%
Fund Balance	-	-	150,000	150,000	-
TOTAL REVENUES	<u>6,919,135</u>	<u>47,855,208</u>	<u>87,770,713</u>	<u>39,915,505</u>	<u>54.52%</u>
EXPENSES:					
Salaries and Wages	2,663,934	18,546,131	32,615,708	14,069,577	56.86%
Fringe Benefits	1,459,947	9,941,372	17,419,487	7,478,115	57.07%
Professional Services	393,515	2,563,099	10,692,670	8,129,571	23.97%
Materials and Supplies	935,783	6,464,425	8,876,100	2,411,675	72.83%
Utilities and Taxes	70,943	597,290	1,039,067	441,777	57.48%
Casualty and Liability Insurance	31,166	512,201	1,481,157	968,956	34.58%
Purchased Transportation Services	1,177,703	8,209,560	13,612,586	5,403,026	60.31%
Leases and Misc. Expenses	109,137	908,512	2,018,518	1,110,006	45.01%
Interest Expense	419	3,102	15,420	12,318	20.12%
Reserves	-	-	0	0	-
TOTAL EXPENSES	<u>6,842,546</u>	<u>47,745,693</u>	<u>87,770,713</u>	<u>40,025,020</u>	<u>54.40%</u>
EXCESS (DEFICIT) OF REVENUES OVER EXPENSES	<u>\$ 76,589</u>	<u>\$ 109,515</u>	<u>\$ -</u>		
SEVEN MONTHS BENCHMARK PERCENTAGE					<u>58.33%</u>

Information Item L: Finance and Administrative Support Report

To: LYNX Board Of Directors

From: **Janice Keifer**
INTERIM DIR OF FAS
Blanche Sherman
(Technical Contact)
William Hearndon
(Technical Contact)

Phone: 407.841.2279 ext: 3166

Item Name: Paratransit Fare Media Sales Locations

Date: 6/23/2005

At the May 26, 2005, Board Meeting, a request was made to provide feedback to LYNX Paratransit customers regarding the sales location for fare media. LYNX staff currently provides for Paratransit fare media sales via LYNX Web Site (On-line) and Mail Order (Telephone). Due to the verification of eligibility requirements, LYNX does not provide for the sale of the Paratransit fare media at the LCS or its various outlets.

Information Item M: Finance and Administrative Support Report

To: LYNX Board Of Directors

From: **Janice Keifer**
 INTERIM DIR OF FAS
Karen Kenning
 (Technical Contact)
Patrick Grimison
 (Technical Contact)
Richard Solimano
 (Technical Contact)

Phone: 407.841.2279 ext: 3166

Item Name: Procurement Activities

Date: 6/23/2005

A. PROCUREMENT ACTIVITIES

The Finance and Administrative Support Department’s responsibilities include procurement of goods and services through a competitive process. The report below lists all current Bids and RFPs with their release date and opening date for FY2005.

RFP/IFB Number	Description	Date Issued	Opening Date	SEC Meeting Date
RFP 05-002	General Engineer Consultant Arch & Eng.	June	July	July
RFP 05-003	General Engineer Consultant Transportation	June	July	July
RFP 05-037	General Consultant	June	July	July
RFP 05-033	Occupational Health Services	April	May	June
IFB 05-028	Pest Preventive	May	June	June
IFB 05-035	Digital Recorders	May	June	July
IFB 05-036	Safety Software	June	July	August
05-034	Fuel (Diesel)	May	June	None
RFP 05-038	Fleet Maintenance Audit	June	July	July

Information Item N: Government Affairs and Communications Report

To: LYNX Board Of Directors

From: Peggy Gies
 INTERIM DIR OF GOVT AFFAIRS
 Deborah King
 (Technical Contact)

Phone: 407.841.2279 ext: 3020

Item Name: Government Affairs and Communications Report for May 2005

Date: 6/23/2005

BUS ADVERTISING / SALES

	LYNX Contracts	Culver Contracts	FYTD Contracts
Advertising Sales Revenue	\$ 91,258	N/A	\$ 525,481
Admin Fee to Culver Amherst @ 40%	N/A	N/A	\$ 39,392
Net Revenue to Lynx Per Agreement	\$ 91,258	N/A	\$ 486,089

BUSINESS RELATIONS

Activity	CCP Performance	WAGES Performance	
Carpool/Vanpool and WAGES Inquires	Phone: 85 Internet: 31	Phone: 170 Internet: 51	
Carpool/Vanpool/WAGES Transit Letters & Matches	Letters: 50 Matches: 21	Letters: 60 Matches: 59	
Number of Approved WAGES Participants		57	<u>YTD Participants</u> 333
Number of Participants Receiving WAGES benefit(s)		836	<u>YTD Participants</u> 1,615
Number of Commuter Choice Vanpool Participants	604		<u>Total YTD Revenue Miles</u> 485,540
Vanpools	New: 0 Returned: 0	New: 1 Returned: 1	<u>Current Vans In Service</u> 32
Pending Vanpool Interest	Summer Bay Resort Orange Lake Resort Disney Radisson Sea World Correct Craft OUC Orange Co. Corrections Lockheed Martin Veterans Administration	N/A	

	Renaissance Airport Hotel Orange Co. Clerk of Courts Universal Studios Orlando Regional Hospital		
Number of Employers Contacted	150	42	
Number of Employees Contacted	1,000	0	
Employer Program Presentations	Orange Co. Clerk of Courts FMU Avatar Properties Kaman Dayron Swan & Dolphin Hotels Orlando Regional Hospital Orange Co. Convention Ctr. Seminole County Government	N/A	
Employee Vanpool Presentations	Orange Co. Clerk of Courts		<u>Total Participants</u> 15
Other Business Presentations/Meetings	CFEC Job Fair - 1000 OBJ Osceola Update - 60 IDRACC Luncheon - 85 OCCVB Luncheon - 400 Orlando Chamber Business at Breakfast - 150	New Agency: Anthony House City of Kissimmee Grant Presentation -12 Family Self-Sufficiency Board Meeting - 14	<u>Total Participants</u> 1,721

Bus Pass Partners

Orlando Financial Services, Inc.

LYNX and Orlando Financial Services, Inc. entered into a new consignment agreement that allows them to sell 7-day and 30-day bus passes. Orlando Financial operates a chain of check cashing stores and has opened four new stores in Orlando with plans to open three additional stores in 2005.

CCS Financial

CCS Financial has open ten additional check cashing stores in the LYNX service area at which 7-day and 30-day LYNX passes are being sold. Additional stores will be opened in 2005.

Infoplace USA

Customer Service locations in the Altamonte and West Oaks Malls have been sold by Infoplace USA. Business Relations is attempting to continue selling our passes through the new management company.

Business Relations Events & Promotions

Bike To Work Week

Business Relations conducted a weeklong promotion for National Bike to Work week. We used this promotion as an opportunity to promote LYNX services and to involve our bus pass partners and bus riders. Business Relations did a random drawing awarding ten LYNX riders with 30-day bus passes. Information about the promotion was communicated via our website, press releases and through posters and flyers distributed to our consignment and employer bus pass partners, local bicycle shops and clubs.

The week culminated with the Mayor's Bike To Work Ride to Orlando City Hall accompanied by Ms. Linda Watson, LYNX employees and local residents. LYNX later awarded the bicycle ridden by Ms. Watson to a LYNX bus rider during the first Fun Friday at LCS.

DOP Golden Brick Awards

LYNX was a corporate sponsor of the Downtown Development Board's 2005 Golden Brick Awards. This sponsorship provided LYNX with opportunities to network and gain greater visibility with the downtown business community. Ms. Linda Watson accepted the 2005 Award of Excellence for the construction of LYNX Central Station and its impact to downtown Orlando.

Business At Breakfast

LYNX is a business sponsor of the Orlando Regional Chamber of Commerce's Business At Breakfast events. This sponsorship provides us with ongoing opportunities to network and speak with local employers.

Latino Leadership

LYNX teamed up with the Latino Leadership program to create an early Mother's Day celebration for 76-year-old Elisa Molina. Molina, was chosen as the first winner in the Latino Leadership's "Healthy House, Happy Home" program, which offers to rehab homes for low-income families and seniors in the city of Orlando. LYNX presented Molina with a year's supply of bus passes and a gift basket to commemorate the occasion.

CFEC Mayor's Job Fair

Our corporate partnership with the Central Florida Employment Council provides LYNX with ongoing opportunities to make Central Florida residents aware of the services that LYNX provides specific to commuter assistance and the economic impact that LYNX has on our region.

CFHLA EXPO

Business Relations exhibited at the annual Central Florida Hotel & Lodging Association (CFHLA) Expo. We were able to discuss our commuter choice program with members and allied members of the hospitality industry. This industry specific EXPO provides us with the opportunity to network with individuals in one of our most successful target markets.

OBJ Osceola Update

LYNX was a corporate sponsor at the OBJ Osceola Update breakfast. This sponsorship provided LYNX with the unique opportunity to make a presentation to local officials as well as business and community representatives in Osceola County.

Park N Ride / Guaranteed Ride

A direct mail promotion was sent to Business Relations' Ride Share database to promote LYNX/FDOT Park N Ride locations and the LYNX Guaranteed Ride Home program. This is the first of several promotions that will be mailed to individuals who have registered for LYNX carpool and/or vanpool matching services to educate interested customers about our Transportation Benefits.

What Drives You?

Business Relations is continuing its marketing program: “Transportation Benefits – What Drives You?” New marketing materials as well as continued promotion and advertising are being used to communicate the benefits of commuter assistance. A series of strong visuals, customer testimonials, facts and benefits about commuter assistance are used to drive home the message.

MARKETING

Jobs Opened/Completed

Jobs Opened	Jobs Completed	Jobs Opened FYTD	Jobs Completed FYTD
33	20	133	138

Media Report

Television	Spots	Value
WB 18	64	\$ 15,640

Radio	Spots	Value
WWKA K92FM	43 / Web Banner	\$ 6,000
WOMX 105.1	62	\$ 5,000
WLOQ	43	\$ 5,000
WPYO – Power 95	12	\$ 1,250
WJHM JAMZ 102	28	\$ 2,510
La Nueva 98.1	32	\$ 5,000

Website Usage

Average Hits per Day	44,352
Average Users per Day	1,977
Average Hits per User	24.06
Average Time Spent on Site	10 min. 41 sec.
Approximate Visits per User	2.57

Total Page Hits	373,871
Total User Visits	61,278
Total Unique IP (visits)	23,840

Marketing Activities

Community Events

Presentations were made to The Rotary Club of Altamonte Springs and Colonial Town’s North and South Homeowner’s Associations for a combined 150 impressions. LYNX also participated in the Rock Lake Community Center Grand Opening with Commissioner Daisy Lynum.

Roger Franklin Williams Show

On May 14, J. Marsh McLawhorn, Ahmed Stephens, and Herman Sandoval participated in The Roger Williams Radio Show, which gave updates on the state legislative session, the

Commission for the Transportation Disadvantaged, and other transit-related topics. Studio guests included Orange County Commissioner Mildred Fernandez, State Senator Lee Constantine, and U.S. Congressman John Mica.

Fun Fridays

The Marketing department thanked our customers in fine fashion by organizing the first Fun Friday event. Riders danced at LYNX Central Station to the sounds of Then2Now and participated in special giveaways. Fun Fridays are scheduled throughout the summer.

Transit Advisory Committee & Citizens Advisory Committee

LYNX's Transit Advisory Committee (TAC) and Citizens Advisory Committee (CAC) held meetings during May. The CAC participated in a brainstorming session that generated the following ideas for positioning LYNX with the business community:

- Find the needs of the business community and creatively position LYNX to offer services to help reach those goals (trades, services, etc.)
- Further utilize business forums to present LYNX' position in the economy
- Define the company by its mission and vision, not its service – using a “who we are” perspective as opposed to a “what we do” perspective

MEDIA RELATIONS

Forty-nine pages of print/web articles, which are included in the pocket of the Board package for your review, ran during the month of May.

Information Item O: Human Resources Report

To: LYNX Board Of Directors

From: Sylvia Mendez
CHIEF ADMINISTRATIVE OFFICER
Riccian Vidal
(Technical Contact)

Phone: 407.841.2279 ext: 3129

Item Name: HR Report for May 2005

Date: 6/23/2005

HR Report May 2005		Overall	Bargaining Unit	Admin.
Retention				
Staffing Level (Actual/Budgeted # Employees)		97.7%	98.2%	96.0%
Voluntary Terminations		3	1	2
Involuntary Terminations		2	2	0
Hiring				
Positions Filled		8	8	0
Average Days to Hire		20	20	-
Training & Development				
Employees Attending Orientation		13	12	1
Employees Attending Other Training				
Leave Status				
FMLA	Submitted Paperwork			
	Currently On Intermittently (up to 1 year)			
	Currently On FMLA			
	Returned From FMLA			
Work Comp	Submitted Paperwork			
	Currently On Workers' Compensation			
	Returned From Workers' Compensation			
Grievances				
Internal	Submitted			
	Pending			
	Resolved			

LYNX Board Agenda

EEOC	Submitted										
	Pending (average resolution is 18 months)										
	Resolved										
LYNX Demographics Summary											
	Race					Gender		Total	Total	Minority	Female
	W	B	H	A	AI	F	M		Minority	%	%
Director	6	1	1	0	0	6	2	8	2	25%	75%
Manager	17	4	1	1	0	7	16	23	6	26%	30%
Supervisor	9	3	3	0	0	9	6	15	6	40%	60%
Supervisor (BU)	21	9	13	4	0	4	43	47	26	55%	9%
Other Admin.	57	35	24	5	0	64	57	121	64	53%	53%
Maintenance (BU)	59	27	62	9	2	4	155	159	100	63%	3%
Bus Op. (BU)	149	171	204	11	2	105	432	537	388	72%	20%
Total	318	250	308	30	4	199	711	910	592	65%	22%

W-White / B-Black / H- Hispanic / A- Asian/Pacific / AI-American Indian / F-Female / M-Male

Information Item P: Planning Division Report

To: LYNX Board Of Directors

From: **Robert Smith**
DIR OF TRANS OPS & PLANNING
Jennifer Clements
(Technical Contact)
Glen Waters
(Technical Contact)
Lachant Barnett
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Planning Report

Date: 6/23/2005

The project updates listed below provide an overview of current planning efforts at LYNX. Projects may be added or deleted pending activities scheduled.

STRATEGIC PLANNING

Comprehensive Operations Analysis (COA)

At the March LYNX Board meeting, a consultant contract was approved and awarded to Manuel Padron & Associates, Inc. The COA report will ultimately provide fixed route bus service recommendations for the near-term (1-3 years), short-term (4-5 years), and long-term (10-15 years). Many tasks must occur in the interim to be able to develop these recommendations.

Thirty surveyors were deployed in April, conducting on-board bus surveys of LYNX customers to collect important origin and destination information about the trips they are making, or would like to be making. Survey responses are currently being coded, and the origin and destination data is being geo-coded so that Geographic Information Systems (GIS)-based analysis can occur later in the project.

Concurrent with the survey process, Automated Passenger Counter (APC) ridechecks have been occurring as well. This consists of deploying LYNX' 20 APC-equipped buses to complete a system-wide sample of bus trips to determine ridership, peak loads, and on-time performance.

Starting the week of June 6th interviews will begin with LYNX internal customers on fixed route bus service. LYNX staff has provided a large amount of information to the consultant as well for their data collection task, including: ridership, GIS map layers, daily bus operating information, budget data, labor agreement, work rules, previous surveys, and other relevant

reports. The consultant is also gathering related data from other agencies. This informational gathering stage of the project will run through the end of the month.

Customer Amenities

At the May LYNX Board meeting, a construction contract for the Apopka Superstop was awarded to T & G Constructors. Final contract documents, including a Notice to Proceed, are being prepared. A pre-construction meeting will occur in June, where a preliminary schedule will be developed. Construction is scheduled to be complete by the end of the Fiscal Year. The Superstop will be located at 7th Street and Central Avenue near the site of the new Community Center, and behind Apopka's City Hall. Currently, there are three routes that will serve the Superstop, Links 17, 41 and 44.

Transit Development Plan (TDP)

Staff has drafted the FY2006-2010 TDP Annual (minor) update. The final draft TDP is on the LYNX June Board meeting consent agenda for adoption. Staff will provide a final TDP upon approval by the Florida Department of Transportation, later in the year.

Jurisdictional Information

Staff continues to provide support in the form of GIS maps of local jurisdiction districts, along with data on LYNX routes, ridership, developments of regional impact and amenities. Specific data analysis has also been developed into fact sheets.

Geographic Information Systems (GIS)

GIS staff recently participated in an Emergency Operations Center training opportunity for emergency responders, sponsored by Seminole County. During last year's hurricanes, GIS data and maps proved essential to the hurricane damage assessments and recovery efforts. GIS staff is in the process of updating all of LYNX' relevant data and maps for hurricane response efforts. As a result of this training, GIS staff is gathering data on hurricane shelter locations, evacuation roads, and flood zones to add to LYNX' updated maps.

SERVICE PLANNING & SCHEDULING

Trapeze FX Operator Runcutting and Scheduling Software Upgrade

Trapeze FX is the scheduling software that assists LYNX with passenger timetable development and helps create the work shifts and associated forms our Dispatchers and Bus Operators use everyday. The LYNX Scheduling and Information Technology staffs have been working hard over the past several months to complete a major upgrade to the latest Windows version of Trapeze FX. This upgrade replaces the DOS-based version that LYNX has been using since 1997.

With most report revisions completed and interface issues resolved, staff will now be able to operate both systems (the old DOS and the new Windows) parallel during the upcoming Operators' bid to ensure the new system is functioning flawlessly. This is critical since our

Operators' payroll is dependent on the data received from Trapeze FX. Barring any unforeseen complications, the project should be completed by the end of the fiscal year.

July 24, 2005 Service Change

The following is a brief summary of the service adjustments to be implemented effective July 24, 2005. This is the last of three pre-programmed service changes for the fiscal year. The next opportunity to adjust schedules and routes will coincide with our System-wide Operators' Bid effective December 11, 2005.

Link 46

Attention Super Target and Wal-Mart Supercenter shoppers! Link 46 has been extended to serve WP Ball Boulevard and Rinehart Road.

Link 27

New school? New service! Link 27 will serve Ocoee High School twice in the morning and twice in the afternoon.

Link 53

West Orange Warriors can still ride LYNX with one morning and one afternoon trip daily.

Links 1, 9 & 39

Emergency, emergency! Permanent routing and schedule adjustments have been made to accommodate Florida Hospital's expansion.

Links 11, 41, 42 & 51

We've moved to Landside B, spaces 12, 13 & 14 on the Ground Transportation level at Orlando International Airport. (effective June 1, 2005)

Links 22, 23, 28, 29, 30, 44, 48, 49 & 54

Schedules have been adjusted to improve connectivity and on-time performance.

LYNX Central Station

Also, look for new parking assignments for **Links 4, 8, 14, 16, 17, 48 & 49.**

Information Item Q: ACCESS LYNX Operations Report

To: LYNX Board Of Directors

From: Robert Smith
DIR OF TRANS OPS & PLANNING
William Hearndon
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: May 2005 Paratransit Operations Statistical Report

Date: 6/23/2005

Ridership Information

There were 59,593 trips booked in May 2005. Of the 59,593 trips scheduled to operate, 12,864 (21.59%) were cancelled and 2,598 (4.36%) were classified as “no-shows.” The number of billable trips provided by Paratransit Operations in May 2005 was 44,131 (74.05% of the total trips booked), with an additional 2,837 trips provided to Personal Care Attendants/Escorts/Companions.

The total number of billable trips provided by the coordinated system for the fiscal year to date is 361,766, with an additional 26,057 trips provided to Personal Care Attendants/Escorts/Companions. These trips were provided to customers who are elderly, transportation disadvantaged, or disabled.

In fiscal year 2005, we have budgeted 42,461 billable trips per month. We have exceeded our budgeted billable trip level by approximately 3.93% in May 2005. Year-to-date, we are over our budgeted billable trip level by approximately 6.50%.

A rolling 13-month report is provided to compare service today to service a year ago. The final column shows percentage of change from May 2004 to May 2005.

MONTHLY PARATRANSIT STATISTICAL BREAKDOWNS

Category	May 2004	June 2004	July 2004	August 2004	September 2004	October 2004	November 2004	December 2004	January 2005	February 2005	March 2005	April 2005	May 2005	2004 to 2005 Difference
Comments & Concerns	36	12	19	3	2	3	6	18	11	9	17	16	16	-55.56%
Customer Service	11	4	7	9	4	12	11	24	23	14	23	20	17	54.55%
Discourtesy	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Drivers and Driving	59	59	66	60	50	57	39	28	49	40	53	38	41	-30.51%
Equipment	2	4	3	4	2	6	1	3	3	3	5	1	6	200.00%
Passenger	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Risk Management	2	1	2	2	1	2	1	3	1	1	2	3	2	0.00%
Scheduling	13	10	9	4	3	14	5	5	14	13	7	9	10	-23.08%
Other	3	3	4	2	1	1	2	2	3	4	7	2	3	0.00%
Timeliness	84	63	67	114	87	170	127	93	153	247	267	233	208	147.62%
Total Concerns	174	144	158	195	148	262	186	158	246	322	364	306	287	64.94%
Total Reservations Accepted	56,430	57,756	58,065	56,239	53,630	57,012	57,534	60,287	56,565	54,023	61,617	56,835	59,593	5.61%
Concerns per 1,000 Trips *	3.08	2.49	2.72	3.47	2.76	4.60	3.23	2.62	4.35	5.96	5.91	5.38	4.82	56.19%
No-Shows	2,353	2,256	2,024	2,283	2,214	2,300	2,025	2,190	1,908	1,809	2,253	1,901	2,598	10.41%
Cancellations & Sub. Changes	8,137	8,230	8,990	11,769	15,219	8,354	10,433	13,186	10,184	9,470	10,233	9,504	12,884	58.09%
Completed Trips	45,940	47,270	47,051	42,187	36,197	46,358	45,076	44,911	44,473	42,744	49,131	45,430	44,131	-3.94%
No-Show Rate	4.17%	3.91%	3.49%	4.06%	4.13%	4.03%	3.52%	3.63%	3.37%	3.35%	3.66%	3.34%	4.36%	4.55%
Cancellation Rate	14.42%	14.25%	15.48%	20.93%	28.38%	14.65%	18.13%	21.87%	18.00%	17.53%	16.61%	16.72%	21.59%	49.70%
Completed Trips	81.41%	81.84%	81.03%	75.01%	67.49%	81.31%	78.35%	74.50%	78.62%	79.12%	79.74%	79.93%	74.05%	-9.04%
ADA	20,808	21,484	20,648	18,342	14,749	21,446	20,359	20,279	20,592	19,908	22,346	20,118	18,962	-8.87%
TD	4,533	5,049	5,619	4,877	4,604	5,348	5,616	5,911	5,906	5,744	6,848	6,366	6,185	36.44%
Medicaid	14,914	16,021	14,989	13,613	11,601	14,461	13,903	13,761	13,129	12,157	13,774	13,004	12,946	-13.20%
Coordinated Medicaid	9,191	8,493	9,578	8,517	7,879	8,774	8,476	8,441	8,077	7,876	9,690	9,036	8,867	-3.53%
Other	8	4	10	12	0	7	2	2	0	0	16	0	8	0.00%
Completed Trips by Passenger Sponsor	33,404	34,332	34,001	30,518	26,380	33,838	32,398	32,056	32,138	30,902	35,417	32,454	31,458	-5.83%
Completed Trips by Space Type	11,574	11,899	11,886	10,629	8,828	11,333	11,515	11,675	11,318	10,868	12,689	12,016	11,784	1.81%
Other Stats	962	1,039	1,164	1,040	989	1,187	1,163	1,180	1,017	974	1,025	960	889	-7.59%
Escort/Attendant Passengers	3,514	3,781	3,793	3,174	2,636	3,678	3,280	3,483	3,231	2,941	3,543	3,094	2,837	-19.27%
Average Call Hold Time *	2:14	1:51	1:18	2:20	1:41	2:57	3:02	2:12	2:36	2:31	2:35	3:30	2:44	22.39%
On Time Performance *	89%	87%	87%	82%	88%	84%	83%	89%	91%	87%	89%	90%	91%	2.89%
Productivity (Passengers/Hour)	1.37	1.36	1.33	1.28	1.19	1.29	1.29	1.21	1.39	1.24	1.28	1.33	1.32	-3.65%

Estimated based on information available at the time of report compilation

* System Standards: Concerns per 1,000 Trips - Less than 1.0 Exceeds Standards; 1.0 to 2.0 Meets Standards
Average Call Hold Time - 2:00 or less Exceeds Standards; 2:01 to 3:00 Meets Standards
On Time Performance - More than 96% Exceeds Standards; 94% to 95.9% Meets Standards

Information Item R: LYNX Central Station and New Operating Base Report

To: LYNX Board Of Directors

From: **Robert Smith**
DIR OF TRANS OPS & PLANNING
Jennifer Clements
(Technical Contact)
Scot Field
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: LYNX Central Station and New Operating Base Report

Date: 6/23/2005

Project Update:

The current capital projects underway are:
Lynx Central Station
New Operations Base

Lynx Central Station:

Summary:

This project is on a 4.4-acre site bordered on the west side by Garland Avenue, the north by Amelia Street and the south by Livingston Street. It consists of (24) bus bays, a terminal with waiting area, ticketing and retail space. The north end of the terminal will have a six-story office tower.

The Certificate of Occupancy was received on November 12, 2004. Bus Operations at the LCS facility began on November 14, 2004.

The retail space build-out was approved by the Board at the December 2004 meeting. The lease for this space will be completed upon the delivery of the phase one design document that will be part of the lease agreement. Lease agreement is being finalized. We anticipate the building permit from the City of Orlando in the next 2-3 weeks and the construction duration to be 90 to 120 days.

This project came in under budget by \$1 million.

(NOB) New Operations Base:

Summary:

This project includes an Operations Base and a Maintenance facility on 24.1 acres along with LYNX Lane, a roadway project. LYNX Lane has been completed.

Foundations and casting slabs are in place for buildings “B” (Administration Building) and buildings “C & D” (Bus wash and fueling structures). Buildings B, C & D are tilt-up buildings and the concrete wall panels are being poured.

The structural steel for the Pre-engineered Metal Building “A” (Maintenance Building) has been erected. Building “E” (Shade structure) steel has been erected. Roof panels have been installed on both buildings.

Underground utilities are being placed under all buildings and site utilities continue to be installed. The footing for the screen wall on the east side of the property has been poured.

Budget:

The original budget was \$39.4M. The project has been value engineered and some scope removed to get to the \$33.8M phase one budget amount.

NOB Schedule:

Issuance IFB	September 15,2003
Due Date for Bids	November 19, 2003
LYNX Board Approval-Construction	January 22, 2004
Construction Start	May 2004
Receipt of Building permit	August 2004
Construction Completion	August 2006
Facility Start-up	September 2006
Grand Opening	October 2006

Information Item S: Employee Travel Report

To: LYNX Board Of Directors

From: Linda Watson
EXECUTIVE DIRECTOR

Phone: 407.841.2279 ext: 3017

Item Name: Employee Travel - early to mid June, 2005

Date: 6/23/2005

EMPLOYEE/ DEPARTMENT	DESTINATION	PURPOSE	DATE Departure and Return	COMPANY COST
Joseph Cheney, Transit Operations	Tampa, FL	State of Florida Maintenance Training	6/8 – 6/8/05	No Cost
Linda S. Watson, Executive	Woods Hole, MA	TRB Technical Activities Council Meeting	6/16 – 6/19/05	Reimbursed by TRB
Lisa Darnall, Transit Operations	Riverside, CA	Operator Training Working Group meeting	6/26 – 6/29/05	Reimbursed by APTA
Daniel Whitfield, Risk Management	Milwaukee, WI	Public Risk Management Association National Conf.	6/5 – 6/9/05	\$1,162.30
Juan Arguello, Transit Operations	Tampa, FL	Allison/Voith Transmission Training	6/13 – 6/17/05	Reimbursed by CUTR
Deo Ragoonanan, Transit Operations	Tampa, FL	Allison/Voith Transmission Training	6/13 – 6/17/05	Reimbursed by CUTR
Christopher Kemna, Transit Operations	Tampa, FL	Allison/Voith Transmission Training	6/13 – 6/17/05	Reimbursed by CUTR
Christopher Kemna, Transit Operations	Tampa, FL	Allison/Voith Transmission Training	6/13 – 6/17/05	Reimbursed by CUTR
Hemo Harnanan, Transit Operations	Tampa, FL	Allison/Voith Transmission Training	6/13 – 6/17/05	Reimbursed by CUTR

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Brian Ruppert, Transit Operations	Tampa, FL	FTMC mid-year workshop	6/8 – 6/8/05	\$6.00
Rudolf D’Errico, Transit Operations	Tampa, FL	Allison/Voith Transmission Training	6/13 – 6/17/05	Reimbursed by CUTR
Doug Jamison, Planning	Tampa, FL	FDOT/FPTA/CUTR Professional Development Workshop	6/7 – 6/9/05	Paid by Grant
TOTAL				\$1,168.30

Information Item T: Rail Update

To: LYNX Board Of Directors

From: **Robert Smith**
DIR OF TRANS OPS & PLANNING
Jennifer Clements
(Technical Contact)
Sherry Zielonka
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Rail Update

Date: 6/23/2005

The progress reports submitted by the Florida Department of Transportation for the month of April 2005 is attached below for review.



Production Meeting Summary

April 2005

Project ID Number: 408409
Description: ITS Enhanced Circulator (FlexBRT)
Project Manager: Young
Project Consultant: TranSystems (formerly Multisystems, Inc.)

Current Activities:
Getting funding in place for project.

Upcoming Activities:
Start Final Design

Schedule Status:
None

Project Issues:
None



Production Meeting Summary

April 2005

Project ID Number: 412994
Description: North/South Commuter Corridor Environmental Assessment
Project Manager: Olore
Project Consultant: Earth Tech

Current Activities:

- Met with Florida Hospital to discuss project.
- Conducting data collection activities.
- Sent responses to AN comments to jurisdictions and agencies.
- Conducted field review of all grade crossings.
- Completed collection of crash data from local jurisdictions.
- Developing Design Criteria Memorandum.
- Preparing Draft Existing Conditions Report.
- Developed Conceptual plans for station locations.
- Developing schematic design for Vehicle Storage/Maintenance Facility
- Submitted O&M Cost Methodology Report
- Prepared draft capital cost estimate for stations.
- Compile information for land use changes
- Compiling information on demographic data.
- Updating O&M Costs
- Updating Non-Station Capital Costs
- Updated ridership with new stations.

Upcoming Activities:

- Data collection activities continuing.
- Begin field work.
- Viable Alternatives Meeting

Schedule Status:

- EA to be finalized in Fall 2005.

Project Issues:

None



Production Meeting Summary

April 2005

Project ID Number: 412994
Description: North/South Commuter Corridor Environmental Assessment
Project Manager: Olore
Project Consultant: Earth Tech

Current Activities:

- Met with Florida Hospital to discuss project.
- Conducting data collection activities.
- Sent responses to AN comments to jurisdictions and agencies.
- Conducted field review of all grade crossings.
- Completed collection of crash data from local jurisdictions.
- Developing Design Criteria Memorandum.
- Preparing Draft Existing Conditions Report.
- Developed Conceptual plans for station locations.
- Developing schematic design for Vehicle Storage/Maintenance Facility
- Submitted O&M Cost Methodology Report
- Prepared draft capital cost estimate for stations.
- Compile information for land use changes
- Compiling information on demographic data.
- Updating O&M Costs
- Updating Non-Station Capital Costs
- Updated ridership with new stations.

Upcoming Activities:

- Data collection activities continuing.
- Begin field work.
- Viable Alternatives Meeting

Schedule Status:

- EA to be finalized in Fall 2005.

Project Issues:

None



Production Meeting Summary

April 2005

Project ID Number: 415235-1-12-01
Description: I-Drive Local Circulator Alternatives/Technology Assessment

Project Manager: Olore
Project Consultant: Wilbur Smith Associates

Current Activities:

- Final Environmental Screening Report submitted.
- Final Station Location Report submitted.
- Met with ETC on April 27, 2005.
- Held public workshop on April 28, 2005

Upcoming Activities:

- Evaluation of Alternatives Document.
- Project Closeout

Schedule Status:

- Completion of study is anticipated in June 2005.

Project Issues:

None



Production Meeting Summary

April 2005

Project ID Number: 248441
Description: North/South LRT SDEIS
Project Manager: Olore
Project Consultant: STV Incorporated

Current Activities:
Awaiting final copies of SDEIS from Consultant

Upcoming Activities:
Presentation to METROPLAN ORLANDO
Project Closeout.

Financial Status:
None

Schedule Status:
Project to be completed in June 2005.

Project Issues:
None



Production Meeting Summary

April 2005

Project ID Number: 415349-1-22-01
Description: OIA Intermodal Center
Project Manager: Percival
Project Consultant: HNTB

Current Activities:

- Distributed TRT comments on EA and Needs Statement
- Issued Notice to Proceed for Preliminary Design of North Terminal Station.

Upcoming Activities:

- Public Hearing for PD&E

Financial Status:

- Monies for project encumbered.

Schedule Status:

- Completion of PD&E study is anticipated in June 2005.

Project Issues:

None



Production Meeting Summary

April 2005

Project ID Number: 415236-1-12-01
Description: OIA Connector Alternatives Analysis
Project Manager: Olore
Project Consultant: EarthTech

Current Activities:

- Awaiting Final Report from Consultant

Upcoming Activities:

- Choose Locally Preferred Alternative
- Project Closeout.

Financial Status:

- Money for the project has been encumbered.

Schedule Status:

- Completion of study is anticipated in June 2005.

Project Issues:

None

Information Item U: Federal Lobbyist's Activity Report

To: LYNX Board Of Directors

From: Linda Watson
EXECUTIVE DIRECTOR
James McLawhorn
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: Federal Lobbyist's Activity Report

Date: 6/23/2005

The House and Senate passed a one-month extension of the current transportation authorization law (TEA-21) giving Congress until June 30 to complete the bill. The President is expected to sign the extension into law before the current extension expires on May 31, 2005.

Before adjourning for the Memorial Day holiday, both the House and Senate appointed their conferees to the conference committee on the transportation reauthorization bill (H.R. 3). Informal negotiations will continue during the recess, but the conference committee will not officially begin meeting until after Congress reconvenes on June 6, 2005.

The House appointed 62 conferees from several House committees with jurisdiction over the bill. Three members of Central Florida's legislative delegation, Congresswoman Corrine Brown, Congressman Ric Keller and Congressman John Mica, have been appointment to the House committee. The Senate appointed 30 conferees total – 16 Republicans and 14 Democrats – including the full Environment and Public Works Committee and select members from the Finance Committee, Banking, Housing and Urban Affairs Committee, Finance Committee, and Budget Committee. Florida is not represented on the Senate committee.

Senate conferees are permitted to participate in all parts of the conference regardless of their committee assignments. House conferees, however, are limited to only the portions of the bill within the jurisdiction of the committee they are representing on the conference. For instance, Congressman Joe Barton (R-TX) was appointed to the conference as a representative of the Energy and Commerce Committee. Therefore, his participation in the conference will be limited to the few issues in the bill that fall under the jurisdiction of the Energy and Commerce Committee.

Information Item V: State Lobbyist's Activity Report

To: LYNX Board Of Directors

From: Linda Watson
EXECUTIVE DIRECTOR
James McLawhorn
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: State Lobbyist's Activity Report

Date: 6/23/2005

The 2005 State Legislative Session ended on May 6, and LYNX had much success with the passage of CTD reform legislation and recurring appropriations for transit associated with the passage of the growth management legislation. The results of LYNX's 2005 State Legislative Agenda are:

- **Supporting maximum level of funding for transit from the statewide public transportation budget.** LYNX will receive approximately \$8 million for block grant operating assistance and \$5.8 million for the purchase of vehicles and equipment from the Public Transit Development Grants. Public Transit Development Grants saw an increase of 15.8% over last year's funding levels.
- **Support increased Medicaid and Transportation Disadvantaged funding for Access LYNX.** While specific rates will be determined later in the year, overall funding for TD increased by 10% for a total of \$80 million.
- **Oppose diversions from the State Transportation Trust Fund for non-transportation related purposes.** Not only did this not occur, the transportation budget received its largest increase in recent history. The growth management legislation annually allocated \$1.5 billion in recurring dollars for the next ten years, with \$54 million designated for the New Starts Transit Program.
- **Oppose modifications to the current TD funding formula that would negatively impact Central Florida.** The CTD reform legislation included a review and approval of the CTD's budget with the Legislative Budget Commission. The formula review would take place no later than 90 days after the Governor issues his executive budget recommendations.
- **Support funding to purchase two buses through the local member budget process.** During the budget conference, LYNX had successfully secured \$300,000 for two new

buses. MetroPlan Orlando strongly urged LYNX to drop their funding request because of a potential veto threat by the Governor. LYNX will work with MetroPlan Orlando this summer to identify potential funding sources for new buses.

- **Support legislation for a local option rental car surcharge.** No legislative action was taken on this issue.
- **Support any amendment to the Charter County Transit Surtax legislation to include Orange, Osceola and Seminole counties.** The original filed version of SB 360 (the growth management bill) included the provision that a county adopt a community vision and urban service boundary to levy the surtax by majority vote. During the conference on the growth management legislation in the last two days of session, this provision was struck in negotiations.
- **Support legislation to reorganize the Commission on the Transportation Disadvantaged.** CS/CS/SB 1168 by Senator Lee Constantine passed the House 112-0 and the Senate 39-0. Potential member conflicts have been removed through the stipulation that commissioners not have a financial relationship with CTC's five years prior and during their term of service.
- **Monitor all legislation or appropriations relating to rail projects.** HB 103 sponsored by Representative Bob Allen would have abolished the High-Speed Rail Authority. It was never heard in committee nor did it have a companion bill in the Senate. It died on the calendar.

Additionally, LYNX expressed interest in a number of bills at the beginning of the legislative session. The results of those bills are as follows:

- SB 718 by Sebesta would have established a maximum limit on loans to the State Infrastructure Bank (SIB). The bill died on the calendar.
- SB 2436 by Senator Gary Siplin to reorganize the LYNX Board died in committee.
- SB 1650 (companion to HB 1645) by Senator Jim King passed the Senate 40-0 and the House 113-4. This allows the Director of Workforce Innovation to serve on the Commission for the Transportation Disadvantaged.
- HB 1681 (which was the substitute for SB 460) by Representative Ray Sansom passed the House 113-1 and the Senate 39-0. This specified that the total outstanding SIB loan repayments may not exceed 0.75% of the revenues deposited into the State Transportation Trust Fund.
- SB 462 by Senator Jim Sebesta was a shell bill for transportation issues. It was referred to the Transportation Committee but was never heard. A Committee amendment was offered to this bill regarding High Speed Rail, but no vote was ever taken.

The passage of the CTD legislation was by far the greatest success for LYNX this session. It truly was an effort by Central and South Florida to pass this legislation despite the work of many adversaries. Senator Lee Constantine, Representative Julio Robaina and Representative Sheri McInvale are the ones deserving much appreciation for their hard efforts. A comparison of the current CTD board composition and the one proposed in CS/CS/SB 1168 is included below:

**Membership Comparison
Commission for the Transportation Disadvantaged**

	EXISTING	NEW MEMBERSHIP
Number of Commission Members	27	15
Voting Members	27	7

COMMISSION APPOINTMENTS	EXISTING	NEW MEMBERSHIP
Dept. of Transportation	1	non-voting advisor
Dept. of Children & Family Services	1	non-voting advisor
Commissioner of Education	1	
Dept. of Labor & Employment Security	1	
Dept. of Veterans Affairs	1	non-voting advisor
Agency for Health Care Administration	1	non-voting advisor
Dept. of Elder Affairs	1	non-voting advisor
FL Assoc. for Community Action	1	
Florida Transit Association	1	
60+ year TD User (by Governor)	1	
Handicapped Citizen TD User (by Governor)	1	
Disabled Citizen TD Users (by Governor)		2
Citizen Advocates (by Governor)	2	
Agency for Persons with Disabilities		non-voting advisor
Director of Workforce Innovation		non-voting advisor
Early Childhood Council (by Governor)	1	
CTC Representative (by Governor)	1	
Transportation Operators (by Agriculture)	6	
Business Experience (by President)	3	
Business Experience (by Speaker)	3	
Commission Chair (by Governor)		1
Elected Official (by Governor)		non-voting advisor
Business Experience Appointees (by Governor)		4*

*Must have significant business experience; cannot have experience or financial interest for previous 5 years, or during term of service, within TD industry.

LYNX has been working on many fronts to ensure the Governor supports this legislation. He is expected to receive it in early June. A conference call of the Coalition LYNX, Jacksonville Transit Authority and Miami-Dade Transit was held on May 25 to coordinate a plan to ensure the Governor's approval. A letter was drafted on behalf of the Coalition, and another was drafted for LYNX, which was signed by all the Board members and personally delivered to the Governor's

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Office. Further, Lena Juarez has spoken with the Governor's Office, legislative members and staff regarding the importance the Governor signing CS/CS/SB 1168 into law.

These activities are not only being done to encourage the Governor to sign the legislation but also to counter any opposition, some of which we are aware, to the reorganization. The current chairman of the CTD has written a letter to the Governor in opposition to the bill.

LYNX is now discussing opportunities to capitalize on the large increase in available transportation dollars during the upcoming years. LYNX and its partners must quickly develop a list of projects and prioritize them since many other CTC's around the state are already doing so.

Lastly, Governor Bush signed the appropriations bill on May 26, vetoing only \$180 million in projects. All funding for transit projects were retained, though several road projects did not make it. The \$62.3 billion budget includes \$2.4 billion more than last fiscal year thanks to the growing housing market. The Governor noted that a record \$5.5 billion were set-aside in reserves.