

LYNX Board Agenda

Board Date: 7/28/2005

Time: 1:30 PM

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LYNX Offices
455 N. Garland Ave.
Orlando, FL 32801

1. Call to Order & Pledge of Allegiance


2. Approval of Minutes

-  Approval of June 23, 2005 Board Minutes (pg. 3-5)

3. Public Comments

4. Executive Director's Report


5. Consent Agenda

- A.  Ratification of Chief Executive Officer authorization to issue a Request for Proposal for Auditing Services. (pg. 6-7)

6. Action Agenda

- B.  Authorization to Issue a Request for Proposal for Operational Services for the Downtown Orlando LYNX LYMMO Service (pg. 8-9)

7. Work Session

- C.  Business Plan Overview (pg.10-17)

- Attachment 

















8. Other Business

- None

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Bill Hearndon (x3092) at 455 N. Garland Ave, Orlando, FL 32801 (407) 841-2279, extension 3012, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

Information Items (For Review Purposes Only - No action required)

- D.  May 2005 Ridership Report - FINAL (pg. 18-23)
- Attachment  
- E.  Paratransit June Ridership Report (pg. 24-25)
- Attachment 
- F.  Monthly Financial Reports (pg. 26-31)
- Attachment   
- G.  Procurement Activities (pg. 31-32)
- H.  Communications Update (pg. 33-36)
- I.  Planning Report (pg. 37-39)
- J.  LYNX Central Station and LYNX Operations Center (LOC) Report (pg. 40-41)
- K.  Employee Travel from late June through Mid-July 2005 (pg 42-43)
- L.  Rail Updates (pg. 44-50)
- M.  Federal Lobbyist's Activity Report (pg. 51-53)

LYNX
Central Florida Regional Transportation Authority
Board of Directors Monthly Meeting

DATE: June 23, 2005

PLACE: LYNX Central Station
455 N. Garland Avenue
2nd Floor Board Room
Orlando, FL 32801

TIME: 1:30 p.m.

MEMBERS IN ATTENDANCE:

Osceola County Commissioner Atlee Mercer, Chair
Seminole County Chairman Carlton Henley, V. Chair
FDOT District 5 Secretary George Gilhooley

ABSENT:

Mayor Richard Crotty, Orange County
Mayor Buddy Dyer, City of Orlando

1. Call to Order and Pledge of Allegiance

LYNX Chairman Atlee Mercer called the meeting to order at 1:35 p.m., and Vice Chair Carlton Henley led the Pledge of Allegiance.

2. Approval of May 26, 2005 Board Minutes

Vice Chair Carlton Henley moved to approve the minutes, FDOT Regional Secretary George Gilhooley seconded, and the motion passed unanimously.

3. Recognition Item

Ms. Maria Urbino, Orlando Regional Chamber of Commerce, introduced Mr. David Odahowski, of the Edyth Bush Charitable Foundation; both individuals provided an overview and results of the ExtraCredit - Earned Income Tax Credit Campaign that provided tax preparation assistance for working families. LYNX Central Station was acknowledged as a partner and for providing an onsite location for the program late January through March 9, 2005. Ms. Urbino presented a certificate of "Thanks" and a bouquet of flowers to Ms. Watson for LYNX' participation, and also acknowledged members from the Chamber who worked on the program.

4. Public Comments

Sheri Taylor, LYNX rider on the #9, #17 and #36, advised of safety issues at the Rosemont Superstop. She suggested that better lighting be installed to assist early morning riders as well as the presence of a supervisor, due to illegal drug activity in that area.

Chuck Graham, LYNX rider, thanked LYNX staff for helping with ticket purchases at the station, and expressed thanks for the \$20.00 ticket book. He also suggested that paratransit drivers should be given the same salary considerations as fixed-route drivers.

Nichole Hugues, LYNX rider, asked that scheduling signs in the terminal be mounted higher and made stationary to help the sight impaired. She also stated that some fixed-route bus drivers are not announcing their stops.

5. Executive Director Report

Ms. Linda Watson, CEO, provided reorganization changes, acknowledged employees who were placed in new and interim positions, and announced that Mr. Robert Smith, interim COO, left to take a job in Chicago, IL. She advised that a total of fifteen positions, including nine filled positions, were recently eliminated which will provide an annual savings to the agency of almost \$900,000.

Ms. Watson reported on the success of recent events, such as the All Star Rodeo that took place on June 16, 2005 with participants Commissioners Mildred Fernandez and Bill Segal from Orange County, "Fun Friday" activities at LYNX Central Station held on the third Friday of each month, LYNX' receipt of the annual Golden Brick Award sponsored by the Downtown Development Board, the Chief of Staff's upcoming participation in the ENO Transportation program for Transit Leadership, LYNX and Disney's promotion to increase awareness of the #50 to Disney and the Extreme Stunt Show at MGM studios, and unveiling of the new Business Plan that entails five goals to achieve over the next eighteen months. She provided an overview of the African-American Chamber's Workshop on June 21, and expressed the Chamber's request to hold the workshop annually. She also commented on a public comment printed in the Sentinel thanking a LYNX operator who found and returned a cell phone to one of the passenger's on his bus.

6. Consent Agenda

A. FlexBus Design Contract Award

B. Resolution authorizing the seventh Amendment to the Money Purchase Plan to comply with IRS Notice 2005-5 relating to the distribution procedures for small accounts

C. Authorization to Award a Contract to Workers Occupational Resource Center for Occupational Medical Services

D. Adoption of the final Draft FY2006-2010 Transit Development Plan

E. Authorization to Increase Coordination Agency Reimbursements by \$1.00 per Trip

F. Authorization to negotiate reimbursements and cost savings measures with MV Transportation

G. Authorizing Resolution to execute the Fiscal Year 2006 Transportation Disadvantaged Trip Grant and Rural Capital Assistance Grant

Motion: Vice Chair Carlton Henley moved to approve Consent Items 6.A through 6.G, Mr. Gilhooley seconded, and the motion passed unanimously.

7. Work Session

H. Preliminary FY 2006 Proposed Operating and Capital Budgets

Ms. Linda Watson, CEO, provided an overview of Capital and Operating budget needs for FY '05-'06. Her presentation included current ridership statistics, future growth trends that may require service expansion, goals for improving and growing the agency, an overview of incoming revenue verses expenses, major impact items, federal preventive maintenance

funding, ADA cost analyses, and capital project sources and expenditures. She summarized by stating the LYNX Operating Budget would be balanced, identified the dollar amount that could be placed into Reserves in FY06, and noted the Federal Preventive Maintenance dollars would remain constant.

Discussion followed with the Board as to how the budget would be reduced if funding doesn't become available; Ms. Watson advised that the budget could be tweaked a little, but due to major reductions already taken, the most probable method would be reduction of service for any significant dollar savings.

Commissioner Henley requested staff provide statistics on how many dialysis patients are being transported to centers beyond their closest center.

B. Cost Allocation Study Results

Mr. Alan Wulkan, Parsons Brinkerhoff, principal in charge of the funding model study with Sharon Greene & Associates, provided an overview of the process and preliminary findings of an equitable cost allocation for funding partners. The study will also identify potential dedicated funding sources used by peers. He advised more information would be available by late fall 2005.

8. Other Business

None

Meeting adjourned at 2:35 p.m.

Consent Agenda Item #5.A

To: LYNX Board Of Directors

From: Sylvia Mendez
CHIEF ADMINISTRATIVE OFFICER
Blanche Sherman
(Technical Contact)
Aneth Williams
(Technical Contact)

Phone: 407.841.2279 ext: 3129

Item Name: Ratification of Chief Executive Officer authorization to issue a Request for Proposal for Auditing Services.

Date: 7/28/2005

ACTION REQUESTED:

LYNX staff is requesting, Board ratification of the Chief Executive Officer's authorization to issue a Request for Proposal (RFP) for Auditing Services.

BACKGROUND:

On March 22, 2001, based on the results of RFP 01-002 for auditing services, the LYNX Board of Directors approved the award of contract 01-002 to the firm of Ernst & Young LLP. On June 29, 2005, Ernst & Young informed LYNX of the need to terminate the four (4) year auditing services relationship. Over the past two to three years, Ernst & Young LLP has experienced substantial increases in their work as related to the Sarbanes-Oxley Act of 2002. This Act requires increased scrutiny of the effectiveness of internal controls, dedication to understanding the clients business risks and issues, and training to further enhance the focus on audit quality and technical accounting knowledge, which has resulted in increased auditing fees to LYNX.

Such requirements have limited available resources and increased costs for Ernst & Young LLP. Therefore, they have decided not to pursue the final option year of their contract. Receipt of this notice required urgency in issuing an RFP prior to Board approval to ensure that a contract was awarded and a new auditing firm was in place no later than mid September 2005.

The Single Audit Act Amendments of 1996 require state or local governments that expend \$500,000 or more in a year in Federal Financial Assistance to have an audit conducted for that year in accordance with the Office of Management and Budget (OMB) Circular A-133. In addition, the State of Florida recently enacted similar legislation, the Florida Single Audit Act, related to audits of State Financial Assistance. Pursuant to these Acts, LYNX needs to continue its auditing services and acquire a firm that will provide quality services at a competitive rate.

Staff issued the RFP on July 15, 2005 and expects to receive several responses from qualified firms. Proposals are due on August 5, 2005. Staff plans to bring this item for Board approval on August 25, 2005.

Prior expenditures for these services through Ernst & Young are as follows:

Projects	Total Dollar Amount
FY2001 Annual Audit	\$64,500
FY2002 Annual Audit	\$64,500
FY2003 Annual Audit	\$68,000
FY2004 Annual Audit	\$80,000
FY2004 Annual Audit – Additional Fees	\$10,910

The additional fees reflect payment of services associated with completing the audit requirements for the National Transit Database Report, fixed assets expenditures, actuarial analysis, and preparation of the Comprehensive Annual Financial Report.

FISCAL IMPACT:

The proposed total budget for Auditing Services in FY2006 is \$93,000 for fiscal year end 2005 work.

Action Agenda Item #6.B

To: LYNX Board Of Directors

From: Linda Watson
EXECUTIVE DIRECTOR
Edward Johnson
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: Authorization to Issue a Request for Proposal for Operational Services for the Downtown Orlando LYNX LYMMO Service

Date: 7/28/2005

ACTION REQUESTED:

Authorization to issue a Request for Proposal (RFP) for the operation of the Downtown Orlando LYNX LYMMO Bus Rapid Transit Service through a private transportation provider.

BACKGROUND:

In 1983, LYNX and the City of Orlando/Downtown Development Board initiated the Meter Eater service, which consisted of 5 trolley style buses to serve the downtown parking garages and major downtown destinations for a \$0.25 charge. The purpose of the service was to reduce the growing congestion in the core area of Downtown Orlando. The City and LYNX transitioned the Meter Eater service to the FreeBee, with 8 regular buses serving the downtown area at no charge.

From 1989 – 1995, LYNX and the City pursued a downtown rail streetcar, known as OSCAR, through the Federal process for rail projects. Through this process, the “best bus” option was chosen over the rail streetcar option as the best opportunity for downtown. In January 1995, the service was renamed LYMMO and the routing was adjusted to allow for construction of exclusive bus lanes. Construction started in the Spring of 1996 and was completed July 1997. LYMMO started service August 4, 1997 with 10 low floor Compressed Natural Gas buses at no charge. In an agreement initiated on January 22, 1998, LYNX partnered with the City of Orlando and the Downtown Development Board to provide free transportation. The service received worldwide recognition for its Intelligent Transportation Systems (ITS) components, innovation on dedicated lanes for service delivery and clean burning fuels for its emission system.

Ridership on the LYMMO has consistently been over 1,000,000 per year since inception, whereas ridership on the FreeBee was approximately 500,000 per year. The average operations and maintenance cost for LYMMO is approximately \$1.2 million per year.

The City of Orlando and the Downtown Development Board has commissioned a comprehensive downtown transportation study that will review continued growth in the City center, congestion and recommend solutions.

Recognizing the benefits of the LYMMO service over the past ten years, the City has determined that an expanded LYMMO service would be beneficial in managing the growing congestion. In an effort to meet the growing demand, without the benefit of increased financial resources, the funding partners have asked LYNX to review its efficiencies to determine if it could operate more efficiently thereby freeing dollars for service enhancements.

It is the intent to select one or more contractor(s) to provide services based on four options: service delivery, maintenance of vehicles, provision of vehicles and passenger amenity maintenance. The transportation service options to be considered by LYNX to private providers are intended to be equal in quality to other LYNX services. The services should be transparent to the passenger.

Projected schedule of the Proposed RFP:

Issuance of the Request for Proposal	August 2005
Pre-Proposal	August 2005
Written Questions Due By	August 2005
Due Date for Proposals	August 2005
Commence Individual reviews of Proposal	September 2005
Source Evaluation meeting Phase II	September 2005
Source Evaluation Meeting Phase III { Oral Presentations }	September 2005
LYNX findings to DDB	September 2005
Board Approval	October 2005

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

LYNX has established an overall goal of 12.25% participation by certified Disadvantaged Business Enterprises (DBEs) in procurements of goods and services. All businesses to be considered DBEs for the purposes of achieving this goal must provide with its bid/proposal, a current certification from the approved U.S. Department of Transportation (DOT) Unified Certification Program within the State of Florida.

FISCAL IMPACT:

The fiscal impact to this request will be equal or better than existing costs for the current service. For fiscal year 2004 the total cost for service was \$1,190,373. Based on the first five months of service in fiscal year 2005, the projected cost will be \$1,193,954 annualized.

Work Session Item #7.C

To: LYNX Board Of Directors

From: Linda Watson
EXECUTIVE DIRECTOR
Edward Johnson
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: Business Plan Overview

Date: 7/28/2005

Linda Watson, CEO, will provide an overview of the new LYNX Business Plan. A draft of the plan is provided as an attachment.

LYNX Business Plan

GOAL #1: Operate LYNX “Like a Business” – Efficiently & Productively!

WHY:

Provides Cost savings for innovations & service expansion

Builds credibility –“LYNX is a good value for the money!”

Shows commitment and accountability to the public

Results in working smarter with streamlined processes

ACTIONS!

Strengthen Internal Business Operations

<u>What</u>	<u>Who</u>	<u>When</u>
Conduct Comprehensive operating analysis (COA)	Planning	March '06
Establish a comprehensive internal audit program	Internal Auditor	Aug. '05
Conduct maintenance audit	Maintenance Deputy	Sept. '05

Success! Results in efficiency process changes. Internal audit of a minimum of 3 major & 1 minor audits.

Develop plans to ensure efficient and effective expenditure of organizational monetary assets.

<u>What</u>	<u>Who</u>	<u>When</u>
Update short- & long-term financial plan	Finance Manager	Dec. '05
Reengineer Capital Improvement Program (CAP)	Grants Manager	Sept. '05
Create 2-year budget process	Budget Manager	May '06
Reduce paratransit costs	Paratransit Manager	Dec. '05
Reduce LYMMO costs	Transportation	Oct. '05
Implement UCF Free Fare	Planning	Sept. '05
Explore Joint partnerships	Planning/Mktg.	On-going
Prioritize & implement requested automation	IT Manager	Aug. '05
Update Bus Stop Standards	Planning	Dec '05

Success! Results in Senior Management prioritized projects & Department level work plans, including timeline & cost.

Update and streamline policies and procedures to reflect rules, process flow, and responsible party

<u>What</u>	<u>Who</u>	<u>When</u>
Purchasing & Contracts	Procurement Manager	Sept. '05
Finance	Finance Manager	Dec. '05
Human Resources	Human Resources	July '05
Property Management	Property Officer	Jan. '06
Records Management	Procurement Manager	Sept. '05
Risk Management	Risk Manager	June '05

Success! Results in process procedures & role definition for contract management, financial management, & operational oversight to bring project in on time, at budget. Also, provides objective process flow diagram for major areas.

GOAL #2: *Optimize Morale – Promote employee enthusiasm & dedication “To be the best darned transit system in the world!”*

WHY:

Attracts and keeps the best and brightest employees

Instills a sense of pride and teamwork

Promotes creativity and innovation

Happy employees are productive employees

ACTIONS!

Conduct analysis of compensation

<u>What</u>	<u>Who</u>	<u>When</u>
Determine market levels of grades & wages	HR Benefits Mgr.	Oct. '05

Success! Results in internal & external market pay parity via phased implementation plan.

Initiate agency-wide comprehensive training & communication program

<u>What</u>	<u>Who</u>	<u>When</u>
Communicate to employees:		
- Employee town-hall style meetings	CEO	Aug/Sept 05
- LYNX' direction	CEO & Chiefs	Aug/Sept 05
- Employee Newsletter	Marketing Mgr.	Bi-monthly
- Board Summaries	Marketing	Monthly
Expand Transit Ambassador Program to Administrative Employees “Everybody’s Business”	Transportation Deputy	Mar/Apr '06
Roll out “People First” Program	EEO Officer	Jul – Dec. 05

Implement DiSC/Team Building Training	HR Generalist	Jun 05-Apr '06
Implement LYNX University	HR Generalist	Feb. '06
Implement Whale Done	HR Generalist	Mar '06
Conduct 20-hour Supervisor Training (Performance Appraisals, Discipline, etc.)	HR Generalist	Mar 06
Develop/Implement Job Shadowing	HR Generalist	June' 05/Aug '06

Success! Results in enhanced employee skills for optimal performance, & promotional opportunities. (Annual Employee survey to measure effectiveness. Other measures are # of promotions, retention %, # of grievances)

Initiate employee activities to promote a “LYNX-family” friendly work environment for employees & customers

<u>What</u>	<u>Who</u>	<u>When</u>
Promote Fun Fridays – Terminal Entertainment	Marketing Mgr.	May '05 - Monthly
Host Holiday Covered Dish Luncheons/Bake Sales	HR	Nov/Dec '05
Hold Employee Appreciation Barbecue	HR	Sept. '06
Seek out Company-wide Joint Projects	CEO – Chiefs	Ongoing
Revamp Employee Suggestion Program	HR	Nov. '05
Refresh Employee Recognition Program	HR	Dec. '05
Hold Rodeo w/ Fun Filled Day	Ops	Apr '06

Success! Results in enhanced employee interaction, enthusiasm, & communication for optimal performance. (Annual employee survey to measure effectiveness)

GOAL #3: Boost the LYNX Image – Project “World-Class Transit System”

WHY:

Be recognized as the authority on public transportation

Regain our national status as the best transit system in the country

Increase community and regional respect

Be recognized as a key partner of the regional economic development engine

ACTIONS!

Develop a comprehensive media relations strategy

<u>What</u>	<u>Who</u>	<u>When</u>
Survey stakeholders on existing image	Media Relations	Jul-Aug 05
Determine target markets	Media Relations	Jul-Aug 05
Establish messages	Media Relations	Jul-Aug 05

Establish plan for various media outlets Partner with governments on bus turnouts	Media Relations Planning/Operations	Jul-Aug 05 Oct 05
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Success! Results in clear media focus enabling multiple releases monthly to government access TV, local channels, radio, print media, & Industry publications

Initiate briefings to funding partners, key stakeholders & other selected officials.

<u>What</u> Develop Target Message customized to specific audience	<u>Who</u> Gov't / Mktg./ Bus. Rel	<u>When</u> Jul-Aug
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Success! 2 briefings per year with each funding partner, key stakeholders, and elected officials, to include other transportation providers (Expressway Authority, Airport, FDOT), Universities, Downtown Development Board, MetroPlan, Community Organizations (Chambers & Civic Groups), Transit Advocates & User Groups, Social Service & Faith-based organizations, etc.

Take the LYNX story to the community

<u>What</u> Implement "LYNX Cares" Volunteer Program Meet with individuals & groups Establish LYNX Speakers Bureau	<u>Who</u> Business Relations Business Relations Gov't Affairs	<u>When</u> Oct Monthly Aug. '05
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Success! Results in a list of LYNX speakers, a list of topics, target audiences, a timeline and a plan for implementing.

GOAL #4: *Strengthen LYNX' Financial Position*

WHY:

Meets the growing community's mobility needs

Pays for, implements, and maintains service upgrades

Implements short and long-term plans

Allows the innovations necessary "to be the best darn transit system in the world"

ACTIONS!

Establish friends of LYNX database

<u>What</u>	<u>Who</u>	<u>When</u>
Collect & automate existing & new data	Gov't Affairs	Jul '05 - Monthly

Success! Results in database listing of key contacts, address, phone, email, fax, and relationship to LYNX which enhances the ability to communicate in an efficient manner

Pursue development of new revenue sources including dedicated funding

<u>What</u>	<u>Who</u>	<u>When</u>
Explore partnerships	Chiefs	Ongoing
Search grant opportunities	Grants	Ongoing
Research creative financing opportunities	Finance	Jan 06
Consult with other Transit Systems	Finance	Jan 06

Success! Results in a table of funding source options, method for securing each, and anticipated revenue, including cost allocation consultant recommendations for expanding funding sources

Activate grass roots initiatives to promote stable funding

<u>What</u>	<u>Who</u>	<u>When</u>
Develop a political strategy	Gov. Affairs Chief	Dec. '05
Identify appropriate resources including local leaders, congressional leaders, and lobbyist.	Gov. Affairs Chief	Dec. '05
Craft messages & facts	Gov. Affairs Chief	Dec. '05
Create schedule	Gov. Affairs Chief	Dec. '05

Success! Results in a plan to conduct meetings with funding partners, key stakeholders, and community leaders/groups to maximize options, buy-in, & support.

GOAL #5: *Provide First-Rate Customer Service – Superior Service that Exceeds Expectations & provides options*

WHY:

Grows ridership

Expands the diversity of our customer base

Promotes support within the community

Gains recognition as the thread that “LYNX” (links) the community together

Contributes to solving regional congestion

Positions LYNX as a leader in interconnectivity of transportation options

ACTIONS!

Enhance external customer service amenities

<u>What</u>	<u>Who</u>	<u>When</u>
Improve downtown service to address growth & development plans	Planning	Dec 05
Add 20 New Passenger Shelters	Planning	Sept 06
40 Refurbished Passenger Shelters	Facilities	Sept 06
Develop & implement an Adopt-a-Shelter Program	Bus. Relations	Sept/Oct 05
Conduct Secret Shopper	Marketing	Sept/Oct 05
Explore decreased deadhead, increased frequency, new service, etc.	Planning	April 06
Develop neighborhood Circulator Routes & experimental small vehicles	Planning/Ops	Sept/Oct

Success! Results in service re-engineering, total shelter increase, enhance shelter appearance and customer service.

Establish customer appreciation programs by June 2005.

<u>What</u>	<u>Who</u>	<u>When</u>
Conduct Customer Survey	Marketing Manager	Bi-annual/Aug-Jan.
Implement Traveling Free Ride Checkered Bus	Planning	July/Quarterly
Show Customer appreciation with Fun Friday	Marketing Manager	Quarterly
Conduct Give-away Contests	Marketing Manager	Monthly
Initiate Cool Crew Program	Marketing Manager	Monthly
Conduct Communities in Motion Day	Marketing Manager	Sept 05 & 06
Develop Celebrity Ride-alongs	Gov't Affairs	Random

Success! Results in increased ridership. Effectiveness measured by survey results & ridership

Develop Intermodal Transportation System vision

<u>What</u>	<u>Who</u>	<u>When</u>
Multimodal Rail Connections	Planning	Sept 06
Financial Plan	Finance	Update annually
Partner with METROPLAN to Educate Elected Officials	CEO/Gov't Affairs	On-going

Success! Results in a plan that incorporates future development of interconnecting commuter rail, light rail, BRT, paratransit, & fixed route.

Information Item D: Ridership Report

To: LYNX Board Of Directors

From: **Ellisa Darnall**
Interim Chief Operating Officer
Glen Waters
(Technical Contact)
Terry Jordan
(Technical Contact)
Jennifer Clements
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: May 2005 Ridership Report - FINAL

Date: 7/28/2005

May 2005 – Final

During the month of May 2005, LYNX had a system-wide total of 1,994,524 passenger boardings. Comparison to previous year's ridership represents an increase of 2.2% over the 1,951,932 boardings recorded in May 2004. Ridership for all services during May 2005 averaged 77,378 passengers per weekday, a minor decrease of -0.5% when compared to 77,804 passengers per weekday averaged in May 2004.

Fixed route ridership totaled 1,934,539, an additional 45,133 riders above the 1,889,406 riders carried in May 2004 (or an increase of 2.4%). Comparisons of May 2005 to the prior month's boardings (April 2005) reflect a decrease in ridership of -2.5%. This ridership decline is indicative of the Memorial Day holiday in combination with the end of the public school year. Previous years have displayed similar trends.

When comparing individual route ridership during May 2005 to May 2004, six routes (Links 1, 2, 12, 14, 16 and 34) experienced declines in ridership greater than 10%. Service Planning staff continues to monitor these Links for continued declines and opportunities for improvements.

Route Decreases Greater Than 10%

- Link 1 – North Orange Avenue/Altamonte Springs (-15.0%)
- Link 2 – Colonialtown (-42.0%)
- Link 12 – Buenaventura Lakes/Boggy Creek (-12.3%)
- Link 14 – Princeton Street/Plymouth Apartments (-22.6%)
- Link 16 – College Park/The Meadows (-12.8%)

- Link 34 – Sanford/Goldsboro (-13.2%)

In contrast May 2005 produced fourteen routes (Links 21, 24, 33, 37, 42, 43, 46, 51, 54, and 300-304) with increases of 10% or greater when compared to May 2004.

Route Increases Greater Than 10%

- Link 21 – Carver Shores/Tangelo Park (+11.8%)
- Link 24 – Millenia (+23.1%)
- Link 33 – Midway/Sanford Airport (+72.6%)
- Link 37 – Park Promenade Plaza/Florida Mall (+13.0%)
- Link 42 – International Drive/OIA (+14.4%)
- Link 43 – Central Florida Parkway (31.5%)
- Link 46 – West S.R. 46/Seminole Towne Center (+18.1%)
- Link 51 – Conway/Orlando International Airport (+13.9%)
- Link 54 – Old Winter Garden Road (+15.4%)
- Link 300-304 – Downtown Disney Directs (+12.6%)

LYNX MONTHLY RIDERSHIP MAY 2005 - FINAL

FY 2005

Service Mode	Oct-04	Nov-04	Dec-04	Jan-05	Feb-05	Mar-05	Apr-05	May-05	Jun-05	Jul-05	Aug-05	Sep-05	TOTAL YEAR
LYMMO	88,774	91,389	92,433	98,789	99,916	103,613	106,431	97,391					778,736
25% OF VOTRAN	329	295	289	302	313	345	290	302					2,464
(all other Links)	2,028,139	1,920,348	1,891,693	1,918,273	1,822,895	1,927,035	1,876,977	1,836,846					15,222,206
Total Fixed Route	2,117,242	2,012,031	1,984,415	2,017,364	1,923,124	2,030,993	1,983,698	1,934,539					16,003,406
Special Shuttles	965	51	105	26,333	112	464	74	584					28,688
Access LYNX	50,321	48,556	48,628	47,910	45,939	52,989	48,781	47,001					390,125
VanPlan	16,024	16,794	15,408	13,356	13,932	14,366	12,892	12,400					115,172
TOTAL	2,184,552	2,077,432	2,048,556	2,104,963	1,983,107	2,098,812	2,045,445	1,994,524					16,537,391

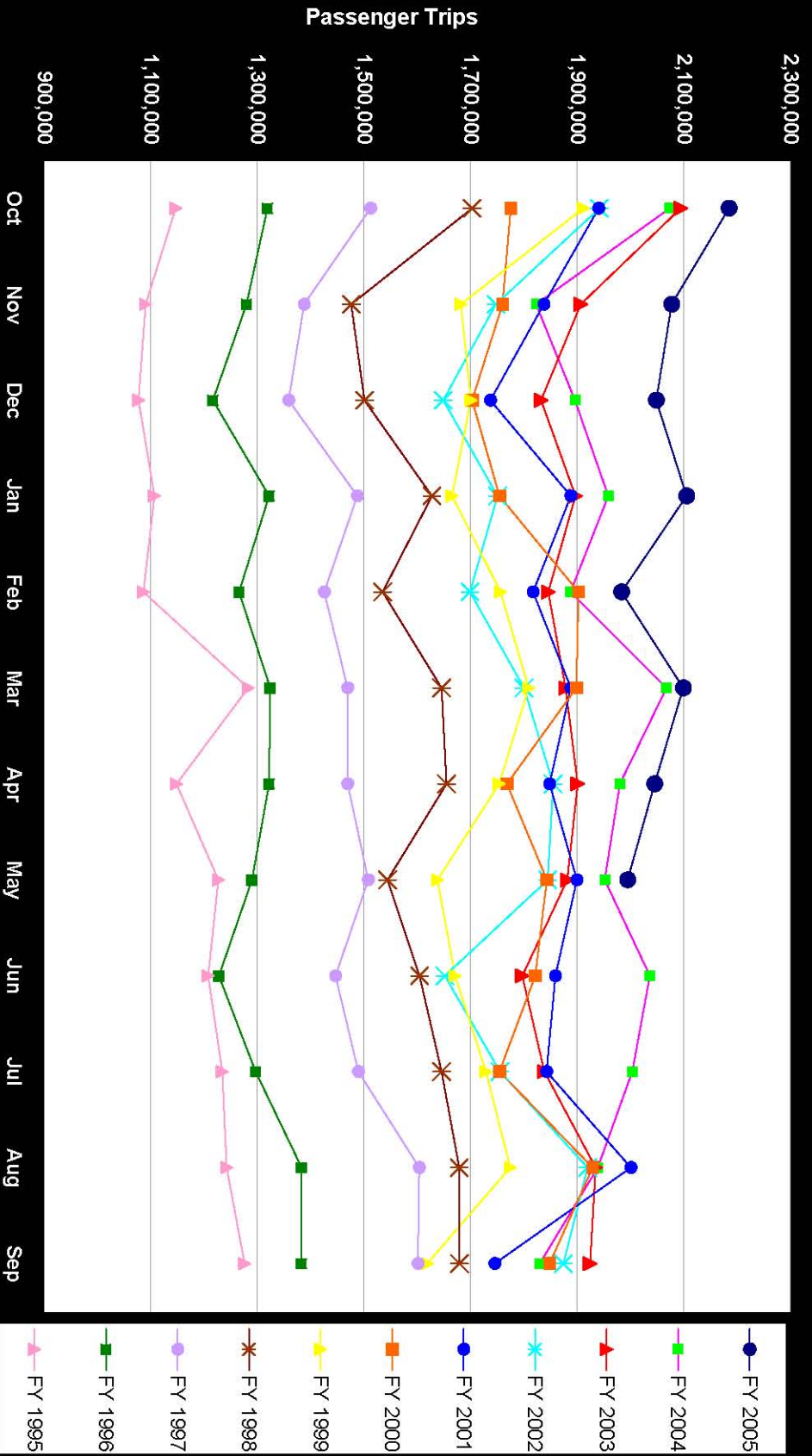
% CHANGE FROM FY 2004 TO FY 2005

Service Mode	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL YEAR
LYMMO	-13.0%	10.0%	12.8%	14.5%	19.8%	8.0%	23.4%	9.6%					10.0%
25% OF VOTRAN	-6.2%	9.6%	-2.4%	-2.3%	3.0%	-13.5%	-8.8%	-5.9%					-4.0%
(all other Links)	6.6%	14.2%	8.0%	6.1%	4.7%	1.3%	2.8%	2.0%					5.6%
Total Fixed Route	5.6%	14.0%	8.2%	6.5%	5.4%	1.6%	3.7%	2.4%					5.8%
Special Shuttles	665.9%	-56.8%	-78.4%	1283.8%	-81.5%	N/A	-90.4%	56.1%					554.1%
Access LYNX	2.6%	14.3%	6.3%	5.2%	1.5%	0.8%	-4.6%	-4.6%					2.4%
VanPlan	-20.8%	5.9%	-4.4%	-18.1%	-17.2%	-13.5%	-12.8%	-3.9%					-11.1%
TOTAL	5.3%	14.0%	8.1%	7.5%	5.1%	1.5%	3.3%	2.2%					5.8%

FY 2004

Service Mode	Oct-03	Nov-03	Dec-03	Jan-04	Feb-04	Mar-04	Apr-04	May-04	Jun-04	Jul-04	Aug-04	Sep-04	TOTAL YEAR
LYMMO	102,052	83,104	81,924	86,294	83,373	95,922	86,262	88,849	90,653	84,594	76,966	75,624	1,035,617
25% OF VOTRAN	351	269	296	309	304	399	318	321	392	338	359	279	3,934
(all other Links)	1,902,065	1,681,115	1,751,313	1,807,967	1,741,101	1,902,063	1,826,644	1,800,237	1,878,350	1,852,723	1,801,448	1,701,444	21,646,470
Total Fixed Route	2,004,468	1,764,488	1,833,533	1,894,570	1,824,778	1,998,394	1,913,224	1,889,406	1,969,395	1,937,655	1,878,772	1,777,347	22,686,020
Special Shuttles	126	118	486	1,903	606	0	773	374	49	311	29	478	5,253
Access LYNX	49,038	42,479	45,748	45,548	45,259	52,543	51,147	49,246	52,336	51,190	45,742	39,116	569,392
VanPlan	20,224	15,856	16,125	16,308	16,819	16,600	14,778	12,906	14,460	14,438	14,164	13,002	185,680
TOTAL	2,073,856	1,822,941	1,895,892	1,958,329	1,887,462	2,067,527	1,979,922	1,951,932	2,036,240	2,003,594	1,938,707	1,829,943	23,446,345

LYNX Ridership Growth - All Modes



LYNX AVERAGE DAILY RIDERSHIP MAY 2005 - FINAL

FY 2005

Service Mode	Day	Oct-04	Nov-04	Dec-04	Jan-05	Feb-05	Mar-05	Apr-05	May-05	Jun-05	Jul-05	Aug-05	Sep-05	AVG DAILY FOR YEAR
LYMMO	Wkday	3,808	3,978	3,713	4,182	4,544	4,089	4,595	4,201					4,151
	Sat	732	1054	1357	1,623	1,440	1,539	1,294	1,315					1,294
	Sun	609	717	591	745	821	854	867	651					732
25% of Voltran	Wkday	16	14	13	14	16	15	14	14					14
	Wkday	77,294	75,616	70,045	74,058	75,646	70,297	72,723	70,699					73,297
	Sat	51,126	48,411	49,800	49,483	50,215	48,793	47,729	47,622					49,147
(all other Links)	Sun	29,506	27,075	25,636	27,472	26,726	28,325	27,414	26,849					27,368
	Wkday	81,218	79,608	73,771	78,254	80,206	74,401	77,332	74,914					77,463
	Sat	51,858	49,465	51,157	51,106	51,655	50,332	49,023	45,937					50,442
Access L YNX	Sun	30,215	27,792	26,227	28,217	27,547	29,179	28,281	27,500					28,120
	Wkday	2,142	2,009	1,927	2,040	2,090	2,112	2,080	1,933					2,042
	Sat	754	756	639	656	734	767	759	727					724
VanPlan	Sun	312	332	438	360	299	332	327	312					339
	Wkday	647	711	613	583	617	529	572	531					600
	Sat	136	176	172	105	236	138	118	95					147
TOTAL L YNX SERVICES	Sun	101	109	161	119	159	89	69	71					110
	Wkday	84,007	82,328	76,311	80,877	82,913	77,042	79,984	77,378					80,105
	Sat	52,748	50,397	51,968	51,867	52,625	51,237	49,900	49,759					51,313
		Sun	30,628	28,233	26,826	28,696	28,005	29,600	28,677	27,883				28,659

% CHANGE FROM FY 2004 TO FY 2005

Service Mode	Day	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YEAR
LYMMO	Wkday	-6.9%	-0.5%	6.9%	10.2%	17.4%	6.0%	24.7%	3.4%					10.2%
	Sat	-10.6%	20.2%	60.0%	94.6%	89.5%	55.3%	59.0%	71.9%					67.7%
	Sun	-5.0%	57.6%	37.4%	54.6%	39.9%	6.7%	78.0%	6.9%					37.1%
25% of Voltran	Wkday	2.7%	20.1%	-6.6%	-2.3%	3.0%	-13.5%	-4.5%	-10.4%					-4.7%
	Wkday	8.3%	9.5%	5.7%	6.0%	5.7%	0.4%	4.6%	-0.6%					5.1%
	Sat	12.1%	7.0%	10.4%	12.3%	9.9%	4.8%	3.1%	3.2%					8.4%
(all other Links)	Sun	18.3%	14.4%	14.3%	14.2%	5.5%	8.8%	6.3%	2.9%					5.4%
	Wkday	7.5%	8.9%	5.8%	6.2%	6.3%	0.7%	5.7%	-0.3%					5.3%
	Sat	11.7%	7.3%	11.3%	13.8%	11.2%	5.9%	4.1%	4.3%					9.4%
Access L YNX	Sun	17.8%	15.2%	14.7%	15.0%	6.3%	8.7%	7.6%	3.0%					6.1%
	Wkday	8.8%	8.5%	10.0%	9.0%	2.3%	0.5%	-2.2%	-7.2%					3.6%
	Sat	11.2%	3.7%	-4.5%	-1.5%	8.6%	4.1%	0.1%	-10.2%					4.1%
VanPlan	Sun	17.7%	5.7%	2.3%	30.4%	-12.8%	7.4%	1.9%	3.0%					7.3%
	Wkday	-24.1%	-4.9%	-7.0%	-16.5%	-21.2%	-13.3%	0.2%	-3.1%					-8.7%
	Sat	41.7%	66.0%	7.5%	-13.9%	59.5%	6.2%	0.0%	18.8%					21.0%
TOTAL L YNX SERVICES	Sun	62.9%	47.3%	96.3%	36.8%	37.1%	-6.3%	-18.8%	-23.7%					14.1%
	Wkday	7.2%	8.8%	5.8%	6.1%	5.9%	0.5%	5.4%	-0.5%					5.2%
	Sat	11.8%	7.3%	11.1%	13.5%	11.3%	5.8%	4.0%	4.1%					9.3%
		Sun	17.9%	15.2%	14.8%	15.2%	6.2%	8.6%	2.9%					6.1%

FY 2004

Service Mode	Day	Oct-03	Nov-03	Dec-03	Jan-04	Feb-04	Mar-04	Apr-04	May-04	Jun-04	Jul-04	Aug-04	Sep-04	AVG DAILY FOR YEAR	
		LYMMO	Wkday	4,183	3,999	3,472	3,796	3,870	3,859	3,685	4,064	3,897	3,590	3,354	3,446
	Sat	819	877	848	834	760	991	814	875	735	703	523	590	772	
	Sun	641	455	430	482	587	800	487	609	493	523	402	498	534	
25% of Voltran	Wkday	15	12	13	15	15	17	14	16	19	15	16	13	13	
	Wkday	71,358	69,064	66,263	69,853	71,552	70,035	69,495	71,094	71,220	68,022	69,248	69,993	69,766	
	Sat	45,599	45,236	45,115	44,072	45,711	46,551	46,212	46,150	50,160	49,308	35,529	44,577	45,357	
(all other Links)	Sun	25,016	23,663	22,432	24,064	25,322	26,043	25,791	26,102	27,618	27,292	26,445	31,894	25,974	
	Wkday	75,556	73,075	69,748	73,664	75,437	73,911	73,194	75,174	75,136	71,627	72,818	73,452	73,549	
	Sat	46,418	46,113	45,963	44,906	46,471	47,542	47,086	46,915	50,895	50,011	36,052	45,167	46,128	
Total Fixed Route	Sun	25,657	24,118	22,862	24,546	25,909	26,843	26,278	26,711	28,111	27,815	26,847	32,392	26,507	
	Wkday	1,868	1,851	1,752	1,872	2,044	2,101	2,126	2,082	2,184	2,085	1,898	1,618	1,965	
	Sat	678	729	669	666	676	737	758	810	750	767	566	534	685	
Access L YNX	Sun	265	314	428	276	343	309	321	303	325	319	311	308	319	
	Wkday	852	748	659	698	783	610	571	548	618	613	641	547	657	
	Sat	96	106	160	122	148	130	118	80	136	104	124	130	121	
VanPlan	Sun	62	74	82	87	116	95	85	93	79	132	133	116	96	
	Wkday	78,376	75,674	72,159	76,234	78,264	76,622	75,991	77,804	77,938	74,325	75,157	75,617	76,172	
	Sat	47,192	46,948	46,792	45,694	47,295	48,409	47,962	47,805	51,781	50,892	36,742	45,891	46,944	
TOTAL L YNX SERVICES		Sun	26,884	24,506	23,372	24,909	26,368	27,247	26,884	27,107	28,515	28,266	27,291	32,916	26,922

ROUTE RIDERSHIP REPORT

Link No	Route	FY04 Average Monthly Ridership	Mar-05	% Change Mar 05 to Apr 05	Apr-05	% Change Apr 05 to May 05	May-05	% Change May 04 to May 05	May 05 Change as Compared to FY04 Avg. Monthly Ridership
1	N Orange Ave/Altamonte Mall	18,213	16,678	-6.7%	15,568	-6.6%	14,372	-15.0%	-21,098
2	Colonatown	4,710	3,455	-18.8%	2,806	-2.2%	2,743	-42.0%	-41,778
3	Lake Margaret	18,174	18,189	-0.9%	18,021	-2.2%	17,185	-5.4%	-5,644
4	South U.S. 441/Kissimmee	143,042	139,901	-1.4%	137,971	-2.2%	134,965	-7.0%	-5,658
5	Lake George/Fort Gallin	5,132	4,887	-4.3%	5,096	-3.7%	4,909	-1.7%	-4,351
6	Dixie Belle	19,138	19,804	2.6%	19,281	-6.3%	18,065	-5.5%	-5,595
7	S. Orange Ave./Florida Mall	23,949	26,802	5.9%	25,213	-1.6%	24,798	3.6%	3,544
8	W. Oak Ridge Rd./Int'l Dr.	143,115	157,382	2.5%	153,495	-0.2%	153,256	5.1%	7,098
9	N. Orange Ave./Rosemont	29,317	30,933	5.8%	29,125	-2.0%	28,542	-5.3%	-2,642
10	East U.S. 192/St. Cloud	20,552	21,362	4.9%	22,402	-8.2%	20,555	0.2%	0,011
11	S. Orange Ave./OIA	36,190	36,220	0.1%	34,586	-2.6%	33,670	-5.5%	-6,968
12	Buenaventura Lks/Boggy Ck	8,667	9,207	5.8%	9,745	-18.3%	7,966	-9.0%	-8,088
13	University of Central Florida	35,177	35,675	0.9%	35,355	-8.7%	32,283	-9.0%	-8,288
14	Princeton Street/Plymouth Apts	8,081	6,328	-1.5%	6,421	-5.2%	6,087	-22.6%	-24,689
15	Curry Ford Rd./V.C.C. East	45,516	48,141	1.2%	46,730	-3.3%	47,114	2.8%	3,518
16	College Park/The Meadows	12,191	11,517	-1.0%	11,637	-2.8%	10,650	-12.8%	-12,641
17	North U.S. 441/Apopka	51,748	51,614	-0.3%	50,709	-8.5%	49,273	-3.5%	-4,788
18	S. Orange Ave./Kissimmee	34,941	37,769	2.8%	36,722	-8.0%	33,764	-4.0%	-3,318
19	Richmond Heights	27,450	27,231	-0.9%	27,486	0.2%	27,538	2.4%	0,328
20	Malibu/Pine Hills	59,676	65,644	4.0%	63,050	-1.3%	62,229	6.6%	4,288
200	Volusia Express	328	345	15.9%	290	-4.1%	302	-5.9%	-7,900
21	Carver Shores/Tangelo Park	70,050	80,821	3.1%	78,271	-0.4%	77,928	11.8%	11,258
22	Richmond Estates	27,153	27,334	0.3%	26,423	-6.0%	24,835	-9.2%	-8,548
23	Winter Park/Forest City	26,778	27,646	1.7%	27,173	-2.6%	26,455	1.8%	-1,211
24	Millenia	7,745	8,670	1.9%	8,834	4.2%	9,208	23.1%	18,898
25	Silver Star Rd.	69,482	74,135	1.2%	73,251	-2.4%	71,521	2.6%	2,938
26	Pleasant Hill Rd./Poinciana	14,163	15,026	5.5%	15,852	-8.6%	14,469	-2.8%	-2,300
27	Plant St./Oakland	7,480	8,242	4.5%	7,871	-10.1%	7,076	-0.1%	-5,400
28	E. Colonial Dr./Azalea Park	40,434	43,697	4.3%	41,810	-3.7%	40,283	-3.0%	-3,071
29	E. Colonial Dr./Goldenrod	39,373	41,636	1.1%	41,191	-4.9%	39,171	-0.5%	-5,151
30	Colonial Dr. Crosstown	48,215	51,455	1.8%	52,379	-8.0%	48,184	-0.6%	-4,044
300-304	Downtown Disney Direct	13,425	17,099	6.7%	15,959	-1.4%	15,730	12.6%	17,178
Lynno	Lynno	86,301	103,613	2.7%	106,431	-8.5%	97,391	9.6%	12,858
32	Union Park/Bethlo	4,221	4,174	-2.3%	4,289	-3.9%	4,101	4.2%	-2,858
33	Midway/Sanford Airport	1,643	2,293	10.1%	2,062	11.7%	2,303	72.6%	40,144
34	Sanford/Goldsboro	7,107	6,997	-3.8%	6,731	0.3%	6,794	-13.2%	-12,368
36	Lake Richmond	23,946	24,459	1.1%	24,727	-4.5%	23,607	1.6%	-1,421
37	Park Promenade Plaza/Florida Mall	51,921	60,464	0.9%	59,913	-2.1%	58,658	13.0%	12,988
38	Downtown Orlando/Int'l Dr.	13,718	15,837	10.7%	14,136	-5.2%	14,874	2.5%	8,434
39	U.S. 17-92/Sanford	63,655	63,676	-1.5%	62,883	-1.7%	61,842	8.2%	9,166
40	American/Universal Orlando	36,384	35,676	-5.0%	33,898	3.1%	34,965	-5.3%	-3,900
41	S.R. 436 Crosstown	117,584	128,425	4.0%	123,229	-0.6%	122,545	4.1%	4,222
42	International Dr./OIA	65,827	77,255	4.1%	74,049	3.6%	76,702	14.4%	16,578
43	Central Florida Pkwy	11,127	13,165	3.4%	14,232	-1.8%	13,980	31.5%	25,648
44	Clarcenal/Zellwood	16,955	18,233	2.6%	18,713	-8.0%	17,223	2.8%	1,588
45	Lake Mary	2,582	4,400	8.5%	4,025	-7.3%	3,732	-3.4%	44,555
46	W. S.R. 46/Seminole Towne Ctr.	9,814	12,430	2.8%	12,078	0.9%	12,191	18.1%	24,222
47	Oviedo	3,970	4,029	1.2%	3,543	0.3%	3,554	-5.6%	-10,488
48	W. Colonial Dr./Park Promenade	45,110	47,783	2.9%	46,395	-5.2%	43,953	-2.4%	-2,500
49	W. Colonial Dr./Pine Hills	46,402	48,471	1.4%	47,790	-3.7%	46,008	-1.6%	-8,858
50	Downtown Orlando/Magic Kingdom	34,962	34,294	-3.1%	33,232	9.9%	36,532	-2.9%	4,498
51	Conway/OIA	31,191	35,412	3.4%	34,197	1.0%	34,523	13.9%	10,888
52	Pine Castle/Tradeport	5,738	6,372	0.3%	6,390	-12.1%	5,616	-8.2%	-3,133
53	Story Rd./Tilleville	8,318	7,056	-1.5%	9,145	-6.0%	8,600	4.0%	3,398
54	Old Winter Garden Rd.	13,986	15,445	2.2%	15,782	-4.8%	15,030	15.4%	7,468
55	West U.S. 192/Orange Lake	26,477	31,143	5.4%	28,451	-4.5%	28,137	1.9%	6,278
56	West U.S. 192/Magic Kingdom	28,315	32,780	10.5%	29,327	3.9%	30,470	7.4%	7,618
57	John Young Pkwy.	14,036	15,279	11.8%	13,476	-3.4%	13,018	-9.3%	-7,258
Unknown	Facebook Errors	17,556	14,552	-25.3%	10,874	20.0%	13,044	-4.1%	-25,700
Total		1,892,163	2,030,993	-2.3%	1,983,698	-2.5%	1,934,539	2.4%	2,221

Information Item E: Ridership Report

To: LYNX Board Of Directors

From: **Ellisa Darnall**
Interim Chief Operating Officer
William Hearndon
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Paratransit June Ridership Report

Date: 7/28/2005

Ridership Information

There were 56,399 trips booked in June 2005. Of the 56,399 trips scheduled to operate, 9,344 (16.57%) were cancelled and 1,996 (3.54%) were classified as “no-shows.” The number of billable trips provided by Paratransit Operations in June 2005 was 45,059 (79.89% of the total trips booked), with an additional 3,332 trips provided to Personal Care Attendants/Escorts/Companions.

The total number of billable trips provided by the coordinated system for the fiscal year to date is 406,825, with an additional 29,389 trips provided to Personal Care Attendants/Escorts/Companions. These trips were provided to customers who are elderly, transportation disadvantaged, or disabled.

In fiscal year 2005, we have budgeted 42,461 billable trips per month. We have exceeded our budgeted billable trip level by approximately 6.10% in June 2005. Year-to-date, we are over our budgeted billable trip level by approximately 6.45%.

A rolling 13-month report is provided to compare service today to service a year ago. The final column shows percentage of change from June 2004 to June 2005.

MONTHLY PARATRANSIT STATISTICAL BREAKDOWNS

Category	June 2004	July 2004	August 2004	September 2004	October 2004	November 2004	December 2004	January 2005	February 2005	March 2005	April 2005	May 2005	June 2005	2004 to 2005 Difference
Commendations	12	19	3	2	3	6	18	11	9	17	16	16	7	-41.67%
Customer Service	4	7	9	4	12	11	24	23	14	23	20	15	15	275.00%
Discourtesy	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Drivers and Driving	59	66	60	50	57	39	28	49	40	53	38	36	44	-25.42%
Equipment	4	3	4	2	6	1	3	3	3	5	1	6	4	0.00%
Passenger	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Risk Management	1	2	2	1	2	1	3	1	1	2	3	2	3	200.00%
Scheduling	10	9	4	3	14	5	5	14	13	7	9	6	7	-30.00%
Other	3	4	2	1	1	2	2	3	4	7	2	2	3	0.00%
Timeliness	63	67	114	87	170	127	93	153	247	267	233	202	166	163.49%
Total Concerns	144	158	195	148	262	186	158	246	322	364	306	269	242	68.06%
Total Reservations Accepted	57,756	58,065	56,239	53,630	57,012	57,534	60,287	56,565	54,023	61,617	56,835	59,307	56,399	-2.35%
Concerns per 1,000 Trips *	2.49	2.72	3.47	2.76	4.60	3.23	2.62	4.35	5.96	5.91	5.38	4.54	4.29	72.10%
No-Shows	2,256	2,024	2,283	2,214	2,300	2,025	2,190	1,908	1,809	2,253	1,901	2,598	1,966	-11.52%
Cancellations & Sub Changes	8,230	8,990	11,769	15,219	8,354	10,433	13,186	10,184	9,470	10,233	9,504	12,864	9,344	13.54%
Completed Trips	47,270	47,051	42,187	36,197	46,358	45,076	44,911	44,473	42,744	49,131	45,430	43,845	45,059	-4.68%
No-Show Rate	3.91%	3.49%	4.06%	4.13%	4.03%	3.52%	3.63%	3.37%	3.35%	3.66%	3.34%	4.38%	3.54%	-9.40%
Cancellation Rate	14.25%	15.48%	20.93%	28.38%	14.65%	18.13%	21.87%	18.00%	17.53%	16.61%	16.72%	21.69%	16.57%	16.27%
Completed Trips	81,84%	81.03%	75.01%	67.49%	81.31%	78.35%	74.50%	78.62%	79.12%	79.74%	79.93%	73.93%	79.89%	-2.38%
ADA	21,484	20,648	18,342	14,749	21,446	20,359	20,279	20,592	19,908	22,346	20,118	18,962	19,470	-9.37%
TD	5,049	5,619	4,877	4,604	5,348	5,616	5,911	5,906	5,744	6,848	6,366	6,185	6,154	21.89%
Medicaid	16,021	14,989	13,613	11,601	14,461	13,903	13,761	13,129	12,157	13,774	13,004	12,946	13,665	-14.71%
Coordinated Medicaid	8,493	9,578	8,517	7,879	8,774	8,476	8,441	8,077	7,876	9,690	9,036	8,581	9,102	7.17%
Other	4	10	12	0	7	2	2	0	0	16	0	8	0	-100.00%
Ambulatory Passengers	34,332	34,001	30,518	26,380	33,838	32,398	32,056	32,138	30,902	35,417	32,454	31,172	32,390	-5.66%
Wheelchair Passengers	11,899	11,886	10,629	8,828	11,333	11,515	11,675	11,318	10,868	12,689	12,016	11,784	11,708	-1.61%
Stretcher Passengers	1,039	1,164	1,040	989	1,187	1,163	1,180	1,017	974	1,025	960	889	961	-7.51%
Escort/Attendant Passengers	3,781	3,793	3,174	2,636	3,678	3,280	3,483	3,231	2,941	3,543	3,094	2,837	3,332	-11.88%
Average Call Hold Time *	1:51	1:18	2:20	1:41	2:57	3:02	2:12	2:36	2:31	2:35	3:30	2:44	2:08	15.32%
On Time Performance *	87%	87%	82%	88%	84%	83%	89%	91%	87%	89%	90%	91%	82%	-6.19%
Productivity (Passengers/Hour)	1.36	1.33	1.28	1.19	1.29	1.29	1.21	1.39	1.24	1.28	1.33	1.32	1.38	1.47%

Estimated based on information available at the time of report compilation

* System Standards: Concerns per 1,000 Trips - Less than 1.0 Exceeds Standards; 1.0 to 2.0 Meets Standards
Average Call Hold Time - 2:00 or less Exceeds Standards; 2:01 to 3:00 Meets Standards
On Time Performance - More than 96% Exceeds Standards; 94% to 95.9% Meets Standards

Information Item F: Financial Reports

To: LYNX Board Of Directors

From: Sylvia Mendez
CHIEF ADMINISTRATIVE OFFICER
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 3129

Item Name: Monthly Financial Reports

Date: 7/28/2005

For your review, please find attached the Monthly Financial Reports for the eight months ending May 31, 2005. The Monthly Financial Reports for the nine months ending June 30, 2005 will be provided as handouts at the July 28, 2005 Board Meeting.

LYNX

**OPERATING STATEMENT
EIGHT MONTHS ENDING MAY 31, 2005**

	CURRENT MONTH INCURRED	YEAR TO DATE INCURRED	ANNUAL BUDGET	VARIANCE (OVER) OR UNDER	PERCENTAGE OF BUDGET
REVENUES:					
Customer Fares	\$ 1,512,631	\$ 10,981,113	\$ 16,201,286	\$ 5,220,173	67.78%
Contract Services	1,432,276	10,660,153	15,663,060	5,002,907	68.06%
Interest and Other Income	164,610	1,222,744	1,996,154	773,410	61.25%
Operating Assistance:					
Federal	870,589	6,998,362	12,278,039	5,279,677	57.00%
State	804,961	6,121,009	11,370,068	5,249,059	53.83%
Local	2,379,584	19,036,480	30,112,106	11,075,626	63.22%
Fund Balance	-	-	150,000	150,000	-
TOTAL REVENUES	<u>7,164,652</u>	<u>55,019,861</u>	<u>87,770,713</u>	<u>32,750,852</u>	<u>62.69%</u>
EXPENSES:					
Salaries and Wages	2,788,012	21,334,143	32,615,708	11,281,565	65.41%
Fringe Benefits	1,311,310	11,252,683	17,419,487	6,166,804	64.60%
Professional Services	691,927	3,255,026	10,692,670	7,437,644	30.44%
Materials and Supplies	941,102	7,405,527	8,876,100	1,470,573	83.43%
Utilities and Taxes	107,909	487,025	1,039,067	552,042	46.87%
Casualty and Liability Insurance	73,082	585,283	1,481,157	895,874	39.52%
Purchased Transportation Services	1,163,505	9,373,065	13,612,586	4,239,521	68.86%
Leases and Misc. Expenses	98,515	1,225,201	2,018,518	793,317	60.70%
Interest Expense	213	3,315	15,420	12,105	21.50%
Reserves	-	-	0	0	-
TOTAL EXPENSES	<u>7,175,575</u>	<u>54,921,268</u>	<u>87,770,713</u>	<u>32,849,445</u>	<u>62.57%</u>
EXCESS (DEFICIT) OF REVENUES OVER EXPENSES	<u>\$ (10,923)</u>	<u>\$ 98,593</u>	<u>\$ -</u>		
SEVEN MONTHS BENCHMARK PERCENTAGE					<u>66.67%</u>

EXECUTIVE SUMMARY REPORT

For the Eight Months ending May 31, 2005

LYNX' Operating Statement indicates total revenue earned year-to-date in the amount of \$55,019,861 and total expenses incurred year-to-date in the amount of \$54,921,268 resulting in an operating profit in the amount of \$98,593 for the eight months ending May 31, 2005. The Fixed Route Services resulted in an operating profit in the amount of \$186,963 for the eight months of operations. ACCESS LYNX' operations resulted in an operating loss in the amount \$(88,370) for the eight months of the fiscal year.

The positive results relate to lower than anticipated cost for LYNX' Fixed Route Services due to *cyclical* trends. In addition, significant expenses related to security and consultant services were processed this month resulting in an abnormal impact on the bottom-line. Overall, expenses will begin to smooth out as the year progresses and LYNX staff have been directed to curtail expenses on discretionary items for the remainder of the fiscal year.

In regard to the ACCESS LYNX program, eligible Medicaid trips are being transferred to the Transportation Disadvantage (TD) program in order to maximize the use of available funding. In addition, trips are stabilizing and decreasing due to the recent fare increase and changes in the Medicaid program policy and procedures. LYNX staff continues to closely monitoring this program to ensure compliance related to service performance and contract administration is meeting expected objectives.

REPORT ON FINANCIAL OPERATIONS

Eight Months Ending May 31, 2005

Summary

For the period October 1, through May 31, 2005, revenues totaled \$55,019,861 and expenses totaled \$54,921,268 which indicates an excess in the amount of \$98,593 for the eight months of the fiscal year. Listed below are significant facts regarding operations for the eight months of FY 2004-2005:

Revenues

Customer Fares - These fares are generated from fixed route bus operations and the ACCESS LYNX paratransit operations. Revenue is earned through either fares collected directly from customers at the time of boarding or through prepayment by customers participating in various pass and ticket programs offered by LYNX. Revenue earned year-to-date represent 67.78% of the annual budgeted amount, which is above the amount anticipated. In addition, customer fares increased \$1,163,631 or 11.85% as compared to the same period last year. This is primarily due to the significant increase in ridership year-over-year.

Contract Services - These are public transportation services provided by LYNX (MV Transportation) as part of both the fixed route operations and the ACCESS LYNX paratransit operations. Contract services provided as part of the fixed route operation are based on a mutually agreed upon service area and related customer fares for each entity. Other entities contracting with LYNX to provide service are billed on a cost per hour basis for each hour or portion of an hour of service provided. Contract services provided as part of the ACCESS LYNX paratransit operations are provided on a cost per trip basis. Revenue earned year-to-date represent 68.06% of the annual budgeted amount, which is above the amount anticipated.

Interest and Other Income - These are revenues earned from interest on cash balances and displaying advertising materials on the outside of buses and other non-transportation type revenue. Revenue earned year-to-date represent 61.25% of the annual budgeted, which is above the amount anticipated. This is due to lower amounts for Miscellaneous Revenue related to rental income year-to-date than planned.

Operating Assistance - These revenues consist of funds received from the Federal government, the State of Florida, and local governmental entities located within jurisdictions currently served by LYNX. Revenue earned year-to-date represents 59.81% of the annual budgeted amount, which is below the amount expected. Revenue earned year-to-date indicates a decrease in the amount of \$407,314 or (1.25)% as compared to the same period last year.

Fund Balance - These funds are undesignated excess dollars from prior years that are recorded as deferred revenues until needed to support current year operating expenses. Such funds are included in the budget to support the current year reserves and other operating expenses.

Expenses

Labor - These are expenses incurred for the pay and allowances due employees in exchange for the labor services they render on behalf of the transit system. Expenses incurred year-to-date represent 65.41% of the annual budgeted amount, which is below the target for the *eight months* of this fiscal year.

Fringe Benefits - These are expenses in the form of payments or accruals to others on behalf of an employee and payments or accruals direct to an employee arising from something other than performance. Expenses incurred year-to-date represent 64.60% of the annual budgeted amount, which is below the targeted amount budgeted year-to-date.

Professional Services - These are expenses incurred in the form of labor and other work provided by outside organizations for fees and related expenses. Expenses incurred year-to-date represent 30.44% of the annual budgeted amount. Expenses such as other professional fees pertaining to planning projects are lower than anticipated for the *eight months* of the fiscal year. In addition, expenses for legal fees, contract maintenance, media and various promotional and production expenses are less than budgeted. This line item reflects only invoices paid to date, because LYNX does not accrue these expenses on a monthly basis.

Materials and Supplies - These are expenses incurred for the purchase of tangible products obtained from outside suppliers or manufactured internally. Expenses incurred year-to-date represent 83.43% of the annual budgeted amount, which is higher than the amount anticipated for *eight months* of the fiscal year due to significant increases in fuel prices.

Utilities and Taxes - These are expenses incurred for utilities and for taxes levied by federal, state, and local governments. Expenses incurred year-to-date represent 46.87% of the annual budgeted amount, which is lower than anticipated due to less expenses related to sales tax on rental income.

Casualty and Liability Insurance Costs - These are expenses incurred that include cost elements covering protection of the system from loss through insurance programs and compensation of others for their losses due to acts for which the transit system is liable. Expenses incurred year-to-date represent 39.52% of the annual budgeted amount.

Purchased Transportation Services - These are expenses incurred in the form of payments or accruals to other transit systems for providing transportation service. Expenses incurred year-to-date represent 68.86% of the annual budgeted amount, which is above the amount anticipated for the *eight months* of the fiscal year due to increases in trips.

Leases and Miscellaneous Expenses - These are expenses incurred for vehicle and facility leases and other miscellaneous expenses. Expenses incurred year-to-date represent 60.70% of the annual budgeted amount, primarily due to significantly lower than anticipated miscellaneous expenses.

Interest Expense - These are expenses incurred for amounts charged on general long-term debt. The interest expense relates to the leasing of vehicles for LYNX' Road Rangers Program. Expenses incurred year-to-date represent 21.50% of the annual budgeted amount.

Reserves - The reserves are established as a percentage of the total budgeted operating expenses for the current fiscal year. Such reserves provide a contingency for unanticipated expenses.

Information Item G: Finance and Administrative Support Report

To: LYNX Board Of Directors

From: Janice Keifer
 INTERIM DIR OF FAS
Karen Kenning
 (Technical Contact)
Patrick Grimison
 (Technical Contact)
Richard Solimano
 (Technical Contact)

Phone: 407.841.2279 ext: 3166

Item Name: Procurement Activities

Date: 7/28/2005

A. PROCUREMENT ACTIVITIES

The Finance and Administrative Support Department’s responsibilities include procurement of goods and services through a competitive process. The report below lists all current Bids and RFPs with their release date and opening date for FY2005.

RFP/IFB Number	Description	Date Issued	Opening Date	SEC Meeting Date
RFP 05-002	General Engineer Consultant Arch & Eng.	June	July	July
RFP 05-003	General Engineer Consultant Transportation	June	July	July
RFP 05-037	General Consultant	June	July	July
IFB 05-035	Digital Recorders	May	June	None
IFB 05-036	Safety Software	June	July	August
RFP 05-038	Fleet Maintenance Audit	June	July	July
IFB 05-041	Unleaded Gasoline	July	July	None
IFB 05-042	Bearings and Seals	July	July	None
IFB 05-044	Detroit Diesel Series 50D engines	July	August	None

LYNX Board Agenda

IFB 05-045	Cummins M11 Diesel engines	July	August	None
IFB 05-046	Allison B400R transmissions	July	August	None
IFB 05-047	ZF 4HP-590 transmissions	July	August	None

Information Item H: Government Affairs and Communications Report

To: LYNX Board Of Directors

From: **Peggy Gies**
Chief Marketing Officer
Debbe King
Marketing Assistant
Tracy Bridges
Government Relations Assistant

Phone: 407 841-2279 ext 3020

Item Name: Communications Update

Date: 7/28/2005

BUS ADVERTISING / SALES

	LYNX Contracts	Culver Contracts	Contracts FYTD
Advertising Sales Revenue	177,651	N/A	703,132
Admin Fee to Culver Amherst @ 40%	N/A	N/A	39,392
Net Revenue to Lynx Per Agreement	177,651	N/A	663,740

* With June's billing, LYNX Transit Advertising surpassed the 2004-05 budget of \$615,750

BUSINESS RELATIONS

**Commuter Choice and WAGES Transportation Programs
Monthly Activity Report – June 2005**

Activity	CCP Performance	WAGES Performance	
Carpool/Vanpool and WAGES Inquires	Phone: 92 Internet: 14	Phone: 165 Internet: 12	
Carpool/Vanpool/WAGES Transit Letters & Matches	Letters: 36 Matches: 7	Letters: 18 Matches: 18	
Number of Approved WAGES Participants		98	<u>YTD Participants</u> 431
Number of Participants Receiving WAGES benefit(s)		921	<u>YTD Participants</u> 2,536
Number of Commuter Choice Vanpool Participants	580		<u>Total Revenue Miles YTD</u> 542,538
Vanpools	New: 0 Returned: 0	New: 0 Returned: 0	<u>Current Vans In Service</u> 32
Pending Vanpool Interest	Summer Bay Resort		

	Orange Lake Resort Disney Radisson Sea World Kaman-Dayron Welbro OUC Sheraton Suites Airport Orange County Department of Corrections Lockheed Martin Veterans Administration Renaissance Airport Hotel Orange County Clerk of the Courts Universal Studios Orlando Regional Hospital		
Number of Employers Contacted	400	Wages Participants Contacted	42
Number of Employees Contacted	500		725
Employer Program Presentations	Universal Studios Swan + Dolphin		
Employee Vanpool Presentations	Lockheed Martin FMU Chase Card Services		<u>Total Participants</u> 100
Other Business Presentations/Meetings	Osceola Transportation Workshop- 50 Good Morning Seminole- 200 CFHLA Expo- 1000 Orlando Chamber Luncheon- 50 CFHLA Luncheon- 200	HUD Fair at Jones High School- 2,000 African American Chamber- 45	<u>Total Participants</u> 3,545

Business Relations Events

CFHLA Expo

LYNX participated in this annual event. The Expo was held at the Gaylord Palms hotel and afforded us the opportunity to speak with several hundred employers about our programs. Several prospects were developed and follow-up meetings are being held.

Orlando Chamber of Commerce Leadership Alumni Board of Directors Meeting

LYNX sponsorship provided us the opportunity to network with the managers of some of Orlando’s leading corporations. Linda Watson had the opportunity to speak on behalf of LYNX and we provided attendees with information on our programs and corporate accomplishments.

Good Morning Seminole

Belinda Wilson spoke on behalf of LYNX and our Commuter Assistance programs at this LYNX sponsored event. We had a display table at this event and was able to generate several valuable and promising leads in the Seminole County area.

Osceola Transportation Workshop-

LYNX Board Agenda

LYNX held its second Transportation Workshop to educate Osceola County businesses on transportation issues facing their community, as well as provide possible solutions LYNX can offer to these challenges. This event had an attendance of approximately 50 people and the keynote speakers were Commissioner Atlee Mercer and City Commissioner Wendell McKinnon of Kissimmee.

CFHLA Membership Luncheon

Linda Watson presented a follow-up message to her initial presentation in 2004. LYNX was the key sponsor and had the opportunity to provide 200 attendees with information about our Commuter Assistance programs. Our relationship with the Central Florida Hotel and Lodging Association provides LYNX with opportunities to network with influential members of the Central Florida hotel industry.

Contract Opportunities Workshop

LYNX in cooperation with the African American Chamber presented this workshop to provide members of the African American community with pertinent information on procurement opportunities with government agencies, and to build business coalitions. Silvia Ross of GOAA and Shirley Walker from the U.S. Department of Transportation, along with Sylvia Mendez and Patrick Grimison of LYNX, presented information to 45 attendees at LCS.

Central Florida HUD Fair

We attended the fair at Jones High School on June 25th. We provided individuals with information regarding Commuter Assistance programs and other LYNX services.

WAGES Program

Funding for the WAGES program has ceased effective June 30, 2005. The WAGES program will no longer provide assistance to WAGES participants due to the expiration of funding from the Florida Department of Transportation. We have notified all (40) Agency Partners and participants regarding the closing of the program.

MARKETING

Jobs Opened/Completed

Jobs Opened	Jobs Completed	Jobs Opened FYTD	Jobs Completed FYTD
15	19	148	157

Media Report

Television	Spots	Value

Radio	Spots	Value
WPYO – Power 95	12	1,250
WLOQ 103	52	5,875
WDBO	73	5,260

LYNX Board Agenda

WMMO	18	2,485
MIX 105	62	5,000
WOCL – O’Rock	60	5,000
WJHM – JAMZ	42	3,765
WWKA – K92	29	3,100
MAGIC 107	17	2,500
WHTQ	27	3,095

CABLE		

Website Usage

Average Hits per Day	50,411
Average Users per Day	2,087
Average Hits per User	24.16
Average Time Spent on Site	11 min. 33 sec.
Approximate Visits per User	2.62

Total Page Hits	398,695
Total User Visits	62,597
Total Unique IP (visits)	23,864

Marketing Activities

Transit Advisory Committee has a workshop scheduled for the month of August. The workshop will be focused on the various aspects of community that the members may have impact or reach.

We have so many bicycles being left on the bus that fuel our bike donation program to help various non-profit agencies secure bikes for their clients. This month the giveaway involved agencies affiliated with Orange County Commissioners Bill Segal and Mildred Fernandez.

Fun Friday at LCS has been a huge success with riders and staff taking part in the activities. The event is an opportunity to give back to our riders and bring a smile to their faces. The past event had music played by a band comprised of students from Bishop Moore High School and Winter Park High School and they were remarkable. We expect even more sounds next month so stay tuned...

Lynx partnered with Albertson’s to collect food for the Hunger Awareness Program they sponsor every June. The total donation weighed in with 2,176 pounds of food, which was donated to Second Harvest Food Bank.

Information Item I: Planning Division Report

To: LYNX Board Of Directors

From: **Ellisa Darnall**
Interim Chief Operating Officer
Jennifer Clements
(Technical Contact)
Glen Waters
(Technical Contact)
Doug Jamison
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Planning Report

Date: 7/28/2005

The project updates listed below provide an overview of current planning efforts at LYNX. Projects may be added or deleted pending activities scheduled.

STRATEGIC PLANNING

Comprehensive Operations Analysis (COA)

At the March LYNX Board meeting, a contract was approved and awarded to Manuel Padron & Associates, Inc. The COA report will ultimately provide fixed route bus service recommendations for the near-term (1-3 years), short-term (4-5 years), and long-term (10-15 years).

Currently underway is the geo-coding of on-board survey origin and destination data to ensure the Geographic Information Systems (GIS)-based analysis can occur later in the project. Automated Passenger Counter (APC) ridechecks are nearing completion, with LYNX staff providing ongoing data to the consultants. Consultant interviews with LYNX internal customers will be complete at the end of July.

The formation of four focus groups is underway. One group will meet with LYNX fixed route customers and the other three with non-riders. These groups are tasked with providing additional input on what fixed route services the public would like to utilize.

Service Development Grants

Service Development Grants encourage partnerships with the community. Some of the more recently awarded Service Development Grants were for Seminole County service and the JARC. Currently, staff has been working with the Florida Department of Transportation (FDOT), local jurisdictions, and local MPOs to develop three Service Development Grants for FDOT's FY07 grant funding cycle. They include a Lake County service request for a Clermont/Downtown Express and Link 55 extension, a UCF service request for an Alafaya Circulator and Downtown Express, and a Downtown Transit Governance and Financing Feasibility study for LYMMO Expansion. These grants were submitted in accordance with FDOT's funding schedule. Staff subsequently met with FDOT staff to provide additional information as requested. FDOT anticipates the awards announcement for the Service Development Grants will be late August. The grant funds will be awarded from FDOT's funding cycle in fiscal year 2007 beginning on July 1, 2006.

Customer Amenities

At the May LYNX Board meeting, a construction contract for the Apopka Superstop at 7th Street and Central Avenue was awarded to T & G Constructors. A pre-construction meeting was held June 27 to establish the construction schedule and coordinate other details. Construction will take 120 days.

Transit Development Plan (TDP)

The final draft TDP was approved at the LYNX June Board meeting and submitted to the Florida Department of Transportation for the July 1 deadline. Staff will provide a final TDP upon approval by FDOT, later in the year.

Geographic Information Systems (GIS)

LYNX' GIS Analyst submitted a paper for the 25th Annual ESRI International User Conference, which was accepted for publication on the conference web site and conference proceedings CD. This resulted in a request to speak at the conference to present the paper, entitled *GIS Methodologies Applied in LYNX Central Florida Regional Transportation Authority*, as part of the Planning Applications and Operational Analysis session. The conference includes a transportation/transit track and runs from July 25-29, with additional training sessions July 23-24 for continuing education requirements for GIS certification.

SERVICE PLANNING & SCHEDULING

Kissimmee Intermodal Transportation Center

LYNX Service Planning staff and the City of Kissimmee have been working closely toward the design of the Kissimmee Intermodal Transportation Center. The facility will be located along the CSX railroad line, between Broadway Avenue and the convention center. Current plans call for a joint-use facility that serves both LYNX and Greyhound buses with an adjacent garage and future station for commuter rail. Indoor passenger waiting/ticketing areas and retail space are also part of the developing plans.

LYNX Board Agenda

NTD Training

On July 13-15, LYNX Service Planning attended a training workshop for National Transit Database reporting. The three-day session is conducted by the Center for Urban Transit Research at the University of South Florida in Tampa. The class is free and will be attended by many of LYNX's peer agencies from across Florida. This training, combined with the additional NTD review measures LYNX has implemented, will help ensure a smooth and trouble-free reporting process and audit at the close of this year.

Information Item J: LYNX Central Station and LYNX Operations Center (LOC) Report

To: LYNX Board Of Directors

From: **Ellisa Darnall**
Interim Chief Operating Officer
Jennifer Clements
(Technical Contact)
Scot Field
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: LYNX Central Station and LYNX Operations Center (LOC) Report

Date: 7/28/2005

Project Update:

The current capital projects underway are:
LYNX Central Station (LCS)
LYNX Operations Center (LOC)

LYNX Central Station:

Summary:

This project is on a 4.4-acre site bordered on the west side by Garland Avenue, the north by Amelia Street and the south by Livingston Street. It consists of (24) bus bays, a terminal with waiting area, ticketing and retail space. The north end of the terminal will have a six-story office tower.

The Certificate of Occupancy was received on November 12, 2004. Bus Operations at the LCS facility began on November 14, 2004.

The retail space build-out was approved by the Board at the December 2004 meeting. The lease for this space will be completed upon the delivery of the phase one design document that will be part of the lease agreement. Lease agreement is being finalized.

Construction will be procured via a change order to Collage Company. This work will start upon receipt of a building permit.

The base project came in under budget by more than \$1 million.

(LOC) LYNX Operations Center:

Summary:

This project includes an Operations Center and a Maintenance facility on 24.1 acres along with LYNX Lane, a roadway project. LYNX Lane has been completed.

Foundations and casting slabs are in place for buildings “B” (Administration Building) and buildings “C & D” (Bus wash and fueling structures). Buildings B, C & D are tilt-up buildings and the concrete wall panels are being poured.

The structural steel for the Pre-engineered Metal Building “A” (Maintenance Building) has been erected. Building “E” (Shade structure) steel has been erected. Roof panels have been installed on both buildings.

Underground utilities are being placed under all buildings and site utilities continue to be installed. The footing for the screen wall on the east side of the property has been poured and the block structure of it has been started.

June was a record month for rain. Some of the site activities were hindered because of the weather.

Budget:

The original budget was \$39.4M. The project has been value engineered and some scope removed to get to the \$33.8M phase one budget amount.

NOB Schedule:

Issuance IFB	September 15,2003
Due Date for Bids	November 19, 2003
LYNX Board Approval-Construction	January 22, 2004
Construction Start	May 2004
Receipt of Building permit	August 2004
Construction Completion	August 2006
Facility Start-up	September 2006
Grand Opening	October 2006

Information Item K: Employee Travel Report

To: LYNX Board Of Directors

From: Linda Watson
EXECUTIVE DIRECTOR

Phone: 407.841.2279 ext: 3017

Item Name: Employee Travel from late June through Mid-July 2005

Date: 7/28/2005

EMPLOYEE/ DEPARTMENT	DESTINATION	PURPOSE	DATE Departure and Return	COMPANY COST
Lisa Darnall, Transit Operations	Riverside, CA	Operator Training Working Group Meeting	6/26 – 6/29/05	Paid by APTA
Bill Hearndon, ACCESS LYNX	Tampa, FL	Trapeze PASS/Crystal Reports by User Group	6/29 – 6/29/05	\$66.00
Edgardo Figueroa, Transit Operationq	W. Palm Beach, Palmtran	Heating, ventilation & AC (HVAC) training	6/26 – 6/29/05	Grant Paid
Michael Nath, Transit Operations	W. Palm Beach, Palmtran	Heating, ventilation & AC (HVAC) training	6/26 – 6/29/05	Grant Paid
Craig Shaffer, Transit Operations	W. Palm Beach, Palmtran	Heating, ventilation & AC (HVAC) training	6/26 – 6/29/05	Grant Paid
James Phillips, Transit Operations	Tampa, FL	Hartline - Steering, Suspension & Drivetrain Training	6/27 – 7/1/05	Grant Paid
Bhupal Hariprashad, Transit Operations	Tampa, FL Hartline	Steering, Suspension & Drivetrain Training	6/27 – 7/1/05	Grant Paid
James VanSpankeren, Transit Operations	Hayward, CA	Gillig Bus Inspection	7/10 – 7/30/05	Grant Paid
Linda Watson, Executive	Washington, DC	Transit Leadership Training Conference to serve	7/12 – 7/13/05	Expenses covered by TRB

LYNX Board Agenda

		as instructor		
Terry Jordan, Planning	Tampa, FL	Nat'l Transit Database Data collection & Reporting training	7/12 – 7/15/05	Grant Paid
Glen Waters, Planning	Tampa, FL	Nat'l Transit Database Data collection & Reporting training	7/12 – 7/15/05	Grant Paid
Richard Solimano, Finance	Hayward, CA	FTA post Audit Buy America compliance for Title 49 CFR at the Gillig Factory	7/12 – 7/14/05	Grant Paid
William Hearndon, ACCESS LYNX	Tampa, FL	NTD Training	7/12 – 7/15/05	Grant Paid
Edward Johnson, Executive	Washington, DC	Meetings at Center for Transit Leadership	7/10 – 7/15/05	\$1,256.40
Richard Solimano, Finance	Anaheim, CA	NIGP Annual forum and Educational Conference	7/30 – 8/4/05	\$1,610.00
Stanimira Bourova, Planning	San Diego, CA	25 th Annual ESRI International User Conference	7/22 - 7/29/05	\$3,352.89
Deo Ragoonanan Transit Operations	Clearwater, FL	Basic Air Conditioning w/608 Training & Testing	7/11 – 7/14/05	Grant paid
George Hazlewood Transit Operations	Clearwater, FL	Basic Air Conditioning w/608 Training & Testing	7/11 – 7/14/05	Grant paid
Juan DeLeon Transit Operations	Clearwater, FL	Basic Air Conditioning w/608 Training & Testing	7/11 – 7/14/05	Grant paid
Edgardo Figueroa Transit Operations	Tallahassee, FL	Advanced Electrical & Multiplex Training	7/10 – 7/13/05	Grant Paid
Plinio Gonzalez Transit Operations	Tallahassee, FL	Advanced Electrical & Multiplex Training	7/10 – 7/13/05	Grant Paid
TOTAL				\$6,285.29

Information Item L: Rail Update

To: LYNX Board Of Directors

From: **Ellisa Darnall**
Interim Chief Operating Officer
Jennifer Clements
(Technical Contact)
Sherry Zielonka
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Rail Updates

Date: 7/28/2005

The progress reports submitted by the Florida Department of Transportation for the month of May 2005 are below for review.



Production Meeting Summary

May 2005

Project ID Number: 408409
Description: Flex Bus
Project Manager: Young
Project Consultant: TranSystems (formerly Multisystems, Inc.)

Current Activities:

Submitted grant application to FTA.
Obtaining permission to perform corings on City's roadways.
Updating JPA/Interlocal funding agreements.
Right of Way agents beginning initial contacts with property owners.

Upcoming Activities:

Start Final Design

Schedule Status:

None

Project Issues:

None



Production Meeting Summary

May 2005

Project ID Number: 412994
Description: North/South Commuter Corridor Environmental Assessment

Project Manager: Olore
Project Consultant: Earth Tech

Current Activities:

- Completed Public Involvement Plan
- Completed Mail Data Base
- Sent Notices of June 2005 Alternatives Meetings to public and government agencies.
- Finalized six prototypical station renderings.
- Advertised Alternatives Meetings in Newspaper
- Prepared to Project Advisory Group Meeting and Alternatives Meeting.
- Developed Draft Existing Conditions Report
- Began Developing Purpose and Need Statement.
- Prepared Quality Assurance Plan.
- Began conducting field activities within CSXT Right-of-Way.
- Finalizing data collection activities.
- Prepared documentation for potential grade crossing closures.
- Developed Conceptual plans for station locations.
- Developing schematic design for Vehicle Storage/Maintenance Facility
- Prepared draft capital cost estimate for LPA and IOS.
- Compile information for land use changes
- Updating O&M Costs
- Updated ridership with new stations.
- Preparing Cost Allocation Information by County.
- Conducted first Project Advisory Group Meeting on May 25, 2005.

Upcoming Activities:

- Viable Alternatives Meetings on June 7, 9, 14, and 16, 2005.
- Prepare information for Request to Enter Preliminary Engineering.
- Finalize cost information.
- Begin preparing Environmental Assessment.

Schedule Status:

- EA to be finalized in Fall 2005.

Project Issues:

None



Production Meeting Summary

May 2005

Project ID Number: 415235-1-12-01
Description: I-Drive Local Circulator Alternatives/Technology Assessment

Project Manager: Olore
Project Consultant: Wilbur Smith Associates

Current Activities:

- Submitted Comments and Coordination Report from the Consultant.
- Submitted Draft Alternatives Evaluation Report

Upcoming Activities:

- Final Alternatives Evaluation Report
- Final Comments and Coordination Report
- Project Closeout

Schedule Status:

- Completion of study is anticipated in June 2005.

Project Issues:

None



Production Meeting Summary

May 2005

Project ID Number: 248441
Description: North/South LRT SDEIS
Project Manager: Olore
Project Consultant: STV Incorporated

Current Activities:

Received Final SDEIS
Project Complete

Upcoming Activities:

Presentation to METROPLAN ORLANDO in August 2005.

Financial Status:

None

Schedule Status:

Project to be completed in June 2005.

Project Issues:

None



Production Meeting Summary

May 2005

Project ID Number: 415349-1-22-01
Description: OIA Intermodal Center
Project Manager: Percival
Project Consultant: HNTB

Current Activities:

- Received Final EA and Needs Statement

Upcoming Activities:

- Distribution of EA to PAG and FTA.
- Final PER
- Public Hearing for PD&E

Financial Status:

- Monies for project encumbered.

Schedule Status:

- Completion of PD&E study is anticipated in June 2005.

Project Issues:

None



Production Meeting Summary

May 2005

Project ID Number: 415236-1-12-01
Description: OIA Connector Alternatives Analysis
Project Manager: Olore
Project Consultant: EarthTech

Current Activities:

- Received Final Report from Consultant

Upcoming Activities:

- Choose Locally Preferred Alternative
- Project Closeout.

Financial Status:

- Money for the project has been encumbered.

Schedule Status:

- Completion of study is anticipated in June 2005.

Project Issues:

None

Information Item M: Federal Lobbyist's Activity Report

To: LYNX Board Of Directors

From: Linda Watson
EXECUTIVE DIRECTOR
James McLawhorn
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: Federal Lobbyist's Activity Report

Date: 7/28/2005

Transportation Reauthorization Bill (H.R. 3)

Before adjourning for the July 4th recess, Congress passed its eighth extension of the transportation authorization law (TEA-21). Congress has been working for almost two years to reauthorize the current law, which expired in September 2003. The new extension gives Congress until July 19 to complete the reauthorization bill. As you know, the House passed its version of the bill in March, and the Senate passed its bill in May. The Conference Committee has been working since then to resolve the differences in the two versions of the bill.

The Conferees continue to be optimistic that they will be able to complete the bill before the new extension expires on July 19. An overall funding framework for the bill has been agreed to which would authorize a \$286 billion bill through fiscal year 2009. The agreement is \$2 billion more than the House bill and the amount the Administration was supporting. It is less than the \$295 billion Senate-passed bill, but at least all the parties have reached accord on this fundamental question. The agreement also addresses the "donor-donee" state issue by guaranteeing a 92-cent rate of return to each state. In other words, states would get back at least 92 cents on each highway tax dollar they pay into the Highway Trust Fund. Finally, under the agreement, public transit programs would get nearly 18.6 percent of the total funding in the bill. This is an increase over the 18.2 percent transit programs get under the current transportation law.

Negotiations on other differences between the two versions continued on the staff level during the July 4th recess and will continue this week now that the Members are back in Washington. While there are a number of issues that need to be resolved by the Conferees, reaching an agreement on the funding framework in the bill removes some of the biggest obstacles to resolving the bill.

Despite the recent progress on the bill, it will still be difficult to complete the bill by July 19. Once the Conferees resolve all of the issues, the conference report will have to be written and

approved by both the House and Senate and signed into law by the President before that date. It is foreseeable that Congress will have to pass one more extension to give themselves until July 31 to complete the bill. Congress begins its annual August recess on August 1. They will be motivated to complete the bill before adjourning for the five-week break.

Another motivating factor to get the bill completed before the August recess is the recent retirement of Supreme Court Justice Sandra Day O'Connor. It is expected that the confirmation of a new Supreme Court Justice will demand much of the Senate's time. Senate Majority Leader Bill Frist has set a goal of confirming a new justice by October 1 – when the next court term begins. It is unclear when the President will announce his nomination. However, once the announcement is made and the confirmation process begins – given the recent controversies over Bush's judicial nominees and the magnitude of the appointment – the Senate's focus will be on confirming Justice O'Connor successor. Furthermore, if Chief Justice Rehnquist also decides to retire as speculated, the problem will only be compounded. The potential for the Senate to "shut down" during the debate on the nominee will help to motivate the conferees to complete the bill while they still can.

We will continue to work with the Orlando delegation on LYNX's transportation authorization projects. In particular, we will be focusing on Senators Nelson and Martinez as well as Representatives Corrine Brown and John Mica who are on the conference committee. The House version of the bill includes \$4.9 million for new LYNX buses. The House bill also includes an authorization for the commuter and light rail projects in Central Florida. The Senate does not include its member projects until conference.

We have provided all of the necessary forms and background materials to the Senators Nelson and Martinez. We have also met with and briefed their staff throughout the year, including our most recent meetings in late May and June with the transportation legislative assistants for both Senators. We also understand that you met with Senator Martinez in Orlando. In the remaining weeks, we will keep up our contact with their offices, as well as Representative Brown's and Mica's, to ensure that LYNX gets the maximum possible funding for its bus and bus facilities requests.

FY2006 Appropriations Process:

It is equally important that we continue to work with the Orlando delegation on obtaining appropriations earmarks for LYNX. The House passed all of its 11 FY2006 appropriations bills before adjourning for the July 4th recess. The Transportation/Treasury/HUD appropriations bill was the final bill to be passed by the House. It passed on June 30. The bill does not contain any member projects or "earmarks." They will be added during the conference committee between the House and Senate.

The Senate continues to make progress on its 12 FY2006 appropriations bills. The Senate Appropriation Subcommittee on Transportation, Treasury, the Judiciary, & HUD is scheduled to mark up the bill on Thursday, July 14. The full Appropriations Committee is scheduled to take up the bill on Thursday, July 21. After the full Committee has approved the bill it will be referred to the full Senate for consideration. The Senate Appropriations Committee will have

LYNX Board Agenda

approved 8 other appropriations bills before it finishes the Transportation/Treasury/HUD bill. We expect the Senate to take up several of these bills before it moves the Transportation appropriations bill. Therefore, it is unlikely the bill will be considered on the Senate floor before September.

As in the House version of the bill, we do not expect member projects to be included in the bill marked up by the Senate Appropriations Committee. It is our understanding that they will be included in the conference committee, which will occur this Fall. However, we will provide you with any relevant information following the full Senate Appropriations Committee mark up on July 21.