

LYNX Board Agenda

Board Date: 12/8/2005

Time: 1:00 PM

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LYNX Offices
455 N. Garland Ave.
Orlando, FL 32801

1. Call to Order & Pledge of Allegiance

2. Approval of Minutes

-  Approval of October 27, 2005 Board Minutes (pg. 5-8)









3. Recognition

- Eagle Award of Excellence in Construction for the LYNX Central Station from the Associated Builders and Contractors, Inc.




4. Public Comments





5. Chief Executive Officer's Report

6. Consent Agenda



-  Authorization To File A Grant Application To FTA for FY 2006 Capital Investment Program for Bus Acquisition (pg. 9-10)
 -  Confirmation of the Appointment of Ellisa Darnall as Chief Operating Officer (pg 11-11)
 -  Authorization to Award and Negotiate a Contract with Akerman-Senterfitt for Federal Lobbying Services (pg. 12-14)
 -  Authorization to Appoint Pam Durkin as Assistant Secretary to the Board of Directors (pg 15)
 -  Authorization To File A Grant Application With FDOT For FY 2007 Rural Transportation Services (pg. 16-19)
- Attachment 
-  Authorization to amend the project budget for the LYNX Operations Center (LOC) and amend the FY2006 Capital Budget, accordingly. (pg. 20-21)
 -  Authorization to Issue a Request for Proposals (RFP) for an Advanced Traveler Information System and to Execute a Joint Participation Agreement with FDOT (pg. 22-25)

- Attachment 



- H.  Authorization to purchase sixteen vanpool vehicles for expansion of the Vanpool program. 26
- I.  LYNX Central Station - Amendment to Contract #02-032 for Construction Services (pg. 28-29)
- J.  Amendment to the Medicaid Non-Emergency Transportation Agreement between LYNX and the Florida Commission for the Transportation Disadvantaged (pg. 28-29)

- Attachment  
- K.  Authorization to Purchase up to Thirty-five (35) New Replacement Buses (pg. 36-37)
- L.  Authorization for LYNX to enter into a FY05/06 Funding Agreement with the City of Orlando (pg. 38-39)

7. Action Agenda

- M.  Authorization to implement recommendations made as a result of the Classification and Compensation Study. (pg. 40-41)
- N.  Authorization to provide additional expense relief to MV Transportation, authorization to execute a partial optional year extension, and authorization to release a Request For Proposal (RFP) for Paratransit and Stretcher Services. (pg. 42-43)

8. Work Session

- O.  Comprehensive Operations Analysis Project Update (pg. 44-45)
- P.  Presentation - LYNX Cost Allocation Model (Funding Formula) and Potential Dedicated Funding Sources (pg. 46-46)











9. Other Business






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Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Sarah Tirado at 455 N. Garland Ave, Orlando, FL 32801 (407) 841-2279, extension 3012, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

Information Items
(For Review Purposes Only - No action required)

- Q.  November/December Employee Travel (pg. 47-48)
- R.  Ridership Report (pg. 49-52)
 - Attachment  
- S.  Monthly Financial Reports (pg. 53-57)
 - Attachment   
- T.  Temporary Re-pricing Agreement of Mansfield Oil Company's Fixed Price Schedule (pg. 58)
- U.  Procurement Activities (pg. 59-60)
- V.  Marketing Report (pg. 61-64))
- W.  Almalgamated Transit Union Local 1596 Pension Update (pg. 65-66)
- X.  Planning Report (pg. 67-68)
- Y.  ACCESS LYNX Operations Report (pg. 69-70)
 - Attachment 
- Z.  LYNX Operations Center (LOC) Change Orders (pg. 71-78)
 - Attachment       
- a.  LYNX Operations Center Report (pg. 79-80)

- b.  LYNX Central Station Update (pg. 81-83)
- Attachment 
- c.  Rail Updates (pg. 84-87)
- d.  Federal Lobbyist's Activity Report (pg. 88)
- e.  Non-binding preliminary operating cost proposal for the Universal Boulevard Orlando Project
(pg. 89-90)

LYNX
Central Florida Regional Transportation Authority
Board of Directors Monthly Meeting

DATE: October 27, 2005

PLACE: LYNX Central Station
455 North Garland Avenue
2nd Floor Board Room
Orlando, FL 32801

TIME: 1:00 p.m.

MEMBERS IN ATTENDANCE:
Osceola County Commissioner, Atlee Mercer, Chair
Seminole County Chairman, Carlton Henley
City of Orlando Mayor, Buddy Dyer
Orange County Commissioner, Homer Hartage
FDOT District 5 Secretary, George Gilhooley

MEMBERS ABSENT:
None

1. Call to Order and Pledge of Allegiance

LYNX Chairman, Atlee Mercer, called the meeting to order at 1:00 p.m., and Commissioner Hartage led the Pledge of Allegiance.

Chairman Atlee Mercer welcomed Commissioner Hartage to the Board, replacing Mayor Crotty as the Orange County representative.

2. Approval of Minutes

Commissioner Henley moved to approve the minutes of the September 22, 2005 Board meeting, Mayor Dyer seconded and the motion passed unanimously.

Commissioner Mercer recognized Carol Frahn, Assistant Secretary to the Board, for her years of service and upcoming retirement on November 18th.

3. Public Comments

Chuck Graham, LYNX rider, commended Mark Elias, MV Transportation, for his service to paratransit riders. Mr. Graham commented that advertising on the ACCESS LYNX vans should be initiated to help raise money for paratransit service, and expressed his feelings that revenue raised from the advertising should not be used for TD service. He also commented that MV was ready to move forward with the advertising process. Chairman Mercer asked that this item be brought before the Board at the December 8 meeting for further discussion.

Mr. Jack Couture welcomed Commissioner Homer Hartage to the Board. He commended staff's work on the VA bus, and exclaimed his feelings that Dialysis Centers should help pay for the their priority service.

4. Chief Executive Officer Report

Linda Watson, CEO, presented information on the following items: Advised that LYNX received the Award of Excellence at the FPTA convention for the VA exterior bus design; reported that the inaugural 2005 Regional Transportation Leadership Awards, hosted by LYNX in partnership with the Metro Orlando Economic Development Commission, honored some organizations and individuals who attended including former employee, Ann Joslin, for establishing the LYNX Commuter Assistance program; she provided information on the establishment of a leadership training and development program that will help establish leadership standards within LYNX staff; noted that there was no service interruptions during hurricane Wilma and minimal damage to facilities and equipment; advised that Lake County will be provided transportation next year by LYNX through partnering with a developer who has committed \$200,000 of funding to help establish the service; noted that staff evaluated the wheelchair deployment issue and determined that LYNX was in compliance with ADA standards, and that deployments at LCS should take place directly in front of the entrance doors of the customer lobby to allow the lift to fully deploy; reported that officials from Blackburn, England and Knoxville, TN, recently visited LYNX Central Station, and would use LYNX as a model for their transit facilities; invited the Board to the November 22nd Thanksgiving potluck dinner coordinated by LYNX staff that will be held in the LCS operators' lounge; reported on meetings and ongoing discussions with public representatives and private entities who are pledging commitment and support of LYNX' vision in transit, including matching funds, increased bus shelters, and a new circulator in the Alafaya Trail area; she reported on media highlights published by the Sentinel and Orlando Sun relating to HMO/Medicaid issues, as well as other LYNX topics. She also welcomed Commissioner Hartage to the Board and thanked him for his willingness to serve.

Ms. Watson called on Lisa Darnall, Interim Chief Operating Officer, who introduced the LYNX Rodeo Team winners of the International Competition held at the APTA convention in September: Hemo Harnanan, Pat D'Amico, Fernando Polanco, Glen Chowtee and Pablo Perez. The team was recognized for finishing eighth in the competition.

5. Consent Agenda

- A. Award of Contract for the Consultant Team Program – Architecture and Engineering General Consultant Services Contract #A1 05-002 to Architects International, Inc., Contract #ET05-002 to EarthTech, and Contract #RSH 05-002 to Reynolds, Smith & Hills, Inc.**
- B. Request for Temporary Repricing of Mansfield Oil Company's Fixed Priced Fuel Contract to Provide for Economic Relief of Substantial Losses Resulting Directly from Hurricanes Katrina and Rita.**
- C. Authorization to Renew State Lobbying Services Contract #JEJ 02-026**
- D. Authorization for the Chief Executive Officer to Execute a Subrecipient Agreement for the Community Development Block Grant from City of Kissimmee**
- E. Transit Station License Agreement**
- F. Authorization to Award a Security System contract to Nu-Tech National**
- G. Reauthorization of Contract to Weiss and Woolrich for roof repairs at South Street**

G.1 Authorization to Execute a Contract with Public Risk Insurance Agency for renewal of Property, Liability, Workers' Compensation and Allied Insurances for FY 2005-2006. (This Consent item was provided at the meeting)

Motion: Vice Chair Carlton Henley moved to approve all consent items, FDOT Secretary District 5, George Gilhooley seconded and the motion passed unanimously.

6. Action Agenda

H. Approval of 2006 State Legislative Priorities

Mr. J. Marsh McLawhorn , Chief Governmental Affairs Officer, outlined the 2006 legislative priorities, which included: Support match funding for 5 new LYNX buses via the local member project process, Support funding to install an additional thirty bus stop shelters via the local member project process; support funding for alternative fuel buses from the state energy program funds, support legislation that authorizes a \$2 local option rental car surcharge, support legislation to restructure the Commission for the Transportation Disadvantaged, support increases to Medicaid and Transportation Disadvantaged funding for ACCESS LYNX, and support Lymmo via the "New Starts" program. He suggested opposition to Senate Bill SB 210, and monitoring of plans from AHCA to allow Medicaid HMOs to become vendors to coordinate and provide transportation services through their own separate networks of transportation providers, as well as all legislation or appropriations relating to rail projects.

Commissioner Mercer suggested that the \$2 local surcharge be supported exactly as stated, for a funding methodology for all of central Florida to increase transportation options and funding for everybody.

It was confirmed that there are sponsors for all member projects. George Gilhooley, FDOT, advised that FDOT doesn't endorse member projects, and he would abstain from that specific item's vote.

Ms. Lena Juarez, State Lobbyist, was acknowledged by Mr. McLawhorn and Commissioner Mercer for her efforts at the state level.

Motion: Mayor Dyer moved to approve the 2006 LYNX Legislative Priorities List, Commissioner Henley seconded, and the motion carried, with Mr. Gilhooley abstaining from the vote on local member projects.

7. Work Session

I. Advertising Sales Year End Update

Mr. Jeff Kaley, Manager of Advertising Sales, provided an overview of the advertising program for 2005, which included objectives relating to customer needs; promotional programs; multi-branding, advertising, and non-traditional opportunities; results obtained from advertising resources; changes made to the program - such as new credit policies, pre-payment and the addition of a contract seller. He also outlined the 2005 successes.

It was determined that a contract seller could be used to help sell advertising on paratransit vans.

8. Other Business

None

Meeting adjourned at 1:55 p.m.

Consent Agenda Item #6.A

To: LYNX Board Of Directors

From: Bert Francis II
CHIEF FINANCIAL OFFICER
Belinda Balleras
(Technical Contact)

Phone: 407.841.2279 ext: 3047

Item Name: Authorization To File A Grant Application With FTA for FY 2006 Capital Investment Program Funds for Bus Acquisition

Date: 12/8/2005

ACTION REQUESTED:

Authorization by the LYNX Board of Directors for the Chief Executive Officer (CEO) or designee to submit a grant application to the Federal Transit Administration (FTA) for Capital Investment Program funds and enter into a grant agreement with the FTA for the initial amount of \$2.087M for bus acquisition. This authorization includes future grant amendments to obligate the annual earmarks through FY2009. The initial funding will allow for the purchase of at least six transit coaches.

BACKGROUND:

On August 10, 2005, the surface transportation reauthorization bill entitled the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) was signed into law. The reauthorization provides transportation funding for the next four years through FY2009.

The reauthorization bill identifies High Priority Bus and Bus Facilities Projects which include funds earmarked for LYNX buses. The following summarizes the annual LYNX funding earmarks for approximately 30 buses:

FY 2006	\$ 2,087,172
FY 2007	\$ 2,173,136
FY 2008	\$ 2,358,064

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FY 2009	\$ 2,478,028
	=====
Total	\$ 9,096,400

These annual earmarks will be processed by FTA upon adoption of the annual appropriations bill, when the FTA budgets are approved. The FTA FY2006 grant will be amended each year to obligate the subsequent earmarks through FY2009.

FISCAL IMPACT:

The funding earmarks are programmed for bus acquisition beginning with the adopted FY2006 capital budget and will be programmed in LYNX annual capital budgets through FY2009.

Consent Agenda Item #6.B

To: LYNX Board Of Directors

From: Sylvia Mendez
CHIEF ADMINISTRATIVE OFFICER
Desna Hunte
(Technical Contact)

Phone: 407.841.2279 ext: 3129

Item Name: Confirmation of the Appointment of Ellisa Darnall as Chief Operating Officer

Date: 12/8/2005

ACTION REQUESTED:

Board confirmation of the appointment of Ellisa Darnall as Chief Operating Officer.

BACKGROUND:

In January, 2003 the Governing Board adopted amendments to Administrative Rules 1&2 pertaining to the appointment of Executive Officers. The amendment defines “Executive Officer” positions as Assistant Executive Directors, each Department Director, and the Department Deputy Director, the executive Manager of Government Affairs, and any other officer serving in a position designated by the Board as Executive Officer” position by the Chief Executive Officer are subject to the approval of the Board.

The appointment of Ms. Darnall finalizes the reorganization.

Consent Agenda Item #6.C

To: LYNX Board Of Directors

From: Linda Watson
CHIEF EXECUTIVE OFFICER
James McLawhorn
(Technical Contact)
Fatima Calkins
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: Authorization to Award and Negotiate a Contract with Akerman-Senterfitt for Federal Lobbying Services

Date: 12/8/2005

ACTION REQUESTED:

Authorization to award and negotiate a contract with Akerman-Senterfitt to provide federal lobbying services as outlined in the LYNX Request For Proposal (RFP)#: 06-001 “Federal Lobbying Consultant” for a two (2) year base period and three (3) one-year options.

BACKGROUND:

On May 17, 2000, a coalition was formed consisting of Orange County, the City of Orlando, Orlando-Orange County Expressway Authority, the Greater Orlando Aviation Authority and LYNX. The coalition contracted with Richard L. Spees of Akerman Senterfitt to perform federal lobbying services. In October 2004, the coalition did not continue participating in the contract and LYNX assumed the contract for lobbying services on its own. This lobbying contract expires on November 30, 2005.

Staff believes it is desirable to continue to contract for federal lobbying services to ensure that LYNX is assisted in efforts regarding transportation legislation and appropriations affecting Central Florida and LYNX directly or indirectly. These services also include any appropriate legislative or pre-legislative session committee meetings, hearings and conferences and the preparation of requests for funding for various transportation projects to the U.S. Department of Transportation, Federal Transit Administration, the U.S. Congress and other appropriate governmental agencies.

RFP EVALUATION PROCESS:

1. An RFP for Federal Lobbying Consultant was issued on October 3, 2005. The proposal due date was October 27, 2005. Eight (8) proposals were received on that date from the following firms listed in alphabetical order:

PROPOSER	SUB-CONSULTANTS
Akerman Senterfitt	
Carmen Group	
CHG & Associates	
Gray Robinson & Jenkins Hill Group, LLC	Ruye H. Hawkins
Jorden Burt LLP	The Mason Group
Tew Cardenas	
Van Ness Feldman	
Van Scoyoc Associates	The Francis Group, LLC

2. LYNX established a Source Evaluation Committee (SEC) to independently review and evaluate the “responsive” proposals. The SEC was convened on November 10, 2005, and was composed of five (5) members, including Linda Watson, Atlee Mercer, J. Marsh McLawhorn, Edward Johnson and Bert Francis.

3. Each proposal will be reviewed and evaluated by each member of the SEC utilizing the following criteria and assigned weight:

Experience and Expertise of Firm	25%
Work/Project Management Plan	25%
Creative Approach	25%
Cost Proposal	25%

4. After a thorough discussion of each proposal and Oral Presentation, the following ordinal ranking of the three (3) firms was developed based on the number of first place votes awarded by the voting members of the SEC.

Proposer	1st Place Votes	2nd Place Votes	3rd Place Votes	Composite Ordinal Ranking
Akerman Senterfitt	5	0	0	1
Gray Robinson & Jenkins Hill Group, LLC	0	5	0	2
Van Scoyoc Associates	0	0	5	3

5. Based on a further discussion of this ordinal ranking, the Source Evaluation Committee voted unanimously to conclude the evaluation process. Accordingly, it is the recommendation of the Source Evaluation Committee that Akerman Senterfitt, Attorneys at Law be awarded the contract for this solicitation.

FISCAL IMPACT:

Funding for this service is reflected in the current budget FY05-06.

Consent Agenda Item #6.D

To: LYNX Board Of Directors

From: Linda Watson
CHIEF EXECUTIVE OFFICER
Edward Johnson
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: Authorization to Appoint Pam Durkin as Assistant Secretary to the Board of Directors

Date: 12/8/2005

ACTION REQUESTED:

To appoint the new Executive Assistant, Pam Durkin, as the Assistant Secretary to the Board of Directors, which enables her to perform the necessary functions as required by the Board and the LYNX agency.

Consent Agenda Item #6.E

To: LYNX Board Of Directors

From: Bert Francis II
CHIEF FINANCIAL OFFICER
Lachant Barnett
(Technical Contact)

Phone: 407.841.2279 ext: 3047

Item Name: Authorization To File A Grant Application With FDOT For FY 2007 Rural Transportation Services

Date: 12/8/2005

ACTION REQUESTED:

Authorization by the LYNX Board of Directors for the Chief Executive Officer (CEO) or designee to submit a grant application to the Florida Department of Transportation (FDOT) for FY2007 federal operating assistance for rural transportation services in the amount of approximately \$400,000.

BACKGROUND:

The federal government allocates non-urbanized area funds to the State of Florida as provided under Section 5311 of the Federal Transit Act. These funds are appropriated annually and allocated on a population-based formula. Such funds are to be used for public transportation in non-urbanized areas. The Florida Department of Transportation (FDOT) administers the federal grant under a Joint Participation Agreement (JPA) with LYNX.

Grant application is due January 18, 2006 and will be considered in the development of the State Work Program prior to July 1, 2006. All funded projects need to be in the State Work Program by the adoption of the State budget each July. The FY2007 funds will be programmed by FDOT and the JPA will be executed before the beginning of the next fiscal year, Oct. 2006.

LYNX currently provides fixed route services between Orlando and the rural communities of Bithlo, Zellwood, Sanford, Oviedo, Kissimmee, St. Cloud, and other rural portions of Orange, Osceola, and Seminole Counties. The mobility needs of the rural population will be a continuing priority in the LYNX Transportation Development Plan for the Region. Due to upcoming service changes and the outcome of the Comprehensive Operational Analysis (COA), rural services for fiscal year 2006/2007 have to be estimated. Map overlays and rural percentage calculations will take place in the future to provide more accurate data. Currently, it is estimated that 35 links will service the rural areas in FY 2006/2007. These links will generate approximately 143,600 revenue hours annually.

The federal operating assistance will offset some of the fixed route operating costs in FY2007 and the balance of the rural services transportation will be funded through farebox revenues, local funding contributions and other directly generated revenues. Once authorized, the funds to be programmed by FDOT in July 2006 will be incorporated into the Regional Funding Model and included in the LYNX FY 2007 operating budget.

Attached is the authorizing resolution for the FDOT grant application.

FISCAL IMPACT:

It is estimated that approximately \$400,000 of federal funds for rural operating assistance may be available in FY2007. Grant funds will be obligated after July 2006 under Joint Participation Agreement FM# 246616-1-84-01.

CFRTA RESOLUTION 05- 007

**A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY; AUTHORIZATION FOR
THE CHIEF EXECUTIVE OFFICER (CEO) TO SUBMIT A
GRANT APPLICATION WITH THE FLORIDA
DEPARTMENT OF TRANSPORTATION FOR FY 2007
RURAL OPERATING ASSISTANCE**

WHEREAS, LYNX has completed a Transportation Development Plan (TDP) for FY 2006-2010, which has been adopted by the Board and submitted to FDOT in June 2005, and the projects identified in the TDP are consistent with METROPLAN Orlando's Year 2025 Long Range Plan and five-year Transportation Improvement Program (TIP).

WHEREAS, this is a resolution of the GOVERNING BOARD of the Central Florida Regional Transportation Authority (hereinafter BOARD), which hereby authorizes the signing and submission of the FY 2007 grant application and supporting documents and assurances to the Florida Department of Transportation.

WHEREAS, this BOARD has the authority to authorize the execution of any future Supplemental Joint Participation Agreement, pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act, as amended

NOW THEREFORE, BE IT RESOLVED THAT:

1. The BOARD has the authority to authorize the execution of a Supplemental Joint Participation Agreement FM# 246616-1-84-01 to be issued by FDOT in July 2006.
2. The BOARD authorizes the Chief Executive Officer (CEO) to execute a Supplemental Joint Participation Agreement with the Florida Department of Transportation for operating assistance for rural transportation services in the amount of approximately \$400,000.
3. That the above authorizations shall be continuing in nature until revoked by the Chairman of the Governing Board.

APPROVED AND ADOPTED this 8th day of December 2005, by the
Governing Board of the Central Florida Regional Transportation Authority.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: _____
Chairman

Attest:

Assistant Secretary

Consent Agenda Item #6.F

To: LYNX Board Of Directors

From: Bert Francis II
CHIEF FINANCIAL OFFICER
Lisa Darnall
(Technical Contact)
Allan Lemaux
(Technical Contact)

Phone: 407.841.2279 ext: 3047

Item Name: Authorization to amend the project budget for the LYNX Operations Center (LOC) and amend the FY2006 Capital Budget, accordingly.

Date: 12/8/2005

ACTION REQUESTED:

Authorization by the LYNX Board of Directors to have the Chief Executive Officer or designee amend the project budget for the LYNX Operations Center (LOC) in the amount of \$3,864,000 for a total project cost of \$33,864,000. In addition, we are requesting authorization to amend the FY2006 Capital Budget, accordingly.

BACKGROUND:

The LYNX Operations Center is being constructed on approximately 24.1 acres located at the northwest corner of John Young Parkway and Princeton Street intersection. The Center will be accessed via LYNX Lane and is scheduled for completion in the fall of 2006.

In early 2002, the projected project scope of work was \$35.6M. The Center was designed as an operating base for 250 buses and a maintenance facility for 450 buses.

In Spring 2002, funding limitations reduced the original project scope of \$35.6M to \$30M. The \$5.6M reduction forced LYNX to change the operating base from 250 buses to 200 buses and the maintenance facility from 450 buses to 200 buses. The largest impact was the maintenance building which eliminated heavy maintenance, paint/body shop, and central parts and receiving. Additionally, furnishings and equipment were reduced as well as two of the three canopies.

In November 2003, the construction bid estimated at \$17.9M was received for \$15M. Because the bid received was so low, LYNX was able to add back into the project scope some of the critical elements previously eliminated in the amount of \$2.9M. The add back portion included central parts and receiving and portions of the heavy maintenance to approximately 40% of

original design. Although the operating base remained at 200 buses, the maintenance facility increased from 200 to 250 buses.

In November 2003, funding became available due to the SIB loan being awarded for the local match. Various delays caused escalation cost increases for structural steel, rebar, pipe, concrete, and concrete block. At that time, there were indications that staff was aware that the current contingency may be insufficient.

In addition to the material price escalation, there were a number of costs impacting the project such as:

- permitting delays
- the 120-day price guarantee for construction was exceeded
- estimates for equipment and systems were revised
- extension of program management and design services
- hurricanes
- unforeseen site conditions
- change order to install rotary and surface lifts
- site lighting modifications

FISCAL IMPACT:

In order to move forward with the project as planned, we are requesting the budget be revised by \$3,864,000 to complete the project.

A summary of the requested budget revision is as follows:

Increases due to extended construction timeframe	\$1,507,000
Change in site conditions	530,000
Revised budget estimates (equipment, systems, furnishings, etc.)	855,000
Construction change orders	142,000
Design services	330,000
Contingency increase	<u>500,000</u>
Total budget revision	\$3,864,000

The additional project funding recommendations are as follows:

Seminole County Capital Funds	\$ 400,000
Orange County One-time Capital Swap	1,532,000
State Urban Development Grant	<u>1,932,000</u>
Total additional funding	\$3,864,000

The additional funding will allow the project to move forward and meet the operating requirements for LYNX services. The proposed “One-time Capital Swap” with Orange County is subject to their approval and ultimate amendment of their Interlocal Agreement. Staff will monitor the budget on an ongoing basis and continue to explore potential cost savings.

Consent Agenda Item #6.G

To: LYNX Board Of Directors

From: **Peggy Gies**
CHIEF MARKETING OFFICER
Barbara Parker
(Technical Contact)
Tori Iffland
(Technical Contact)

Phone: 407.841.2279 ext: 3020

Item Name: Authorization to Issue a Request for Proposals (RFP) for an Advanced Traveler Information System and to Execute a Joint Participation Agreement with FDOT.

Date: 12/8/2005

ACTION REQUESTED:

Authorization by the LYNX Board of Directors to issue a Request for Proposals (RFP) for an Advanced Traveler Information System and for the Chief Executive Officer (CEO) or designee to execute a Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) in the amount of \$100,000.

BACKGROUND:

LYNX currently provides the public with service related information through traditional pre-trip information. The process includes Customer Service representatives who assist with travel plans by utilizing paper based schedules and maps. In addition, LYNX maintains its web site, GOLYNX.com, which provides the same information as the paper based schedules and maps.

Advanced Traveler Information Systems, also known as Itinerary Planning Systems automatically identify the specific transit vehicle routes, times and stops associated with a user specified origin and destination. This system provides the public with map-based door –to-door itineraries, based upon individual trip requirements, such as the quickest trip, fewest transfers, and shortest walking distance. The convenience of this system allows for 24-hour service via ordinary telephone, cell phone, Internet, kiosks and PDAs. This system will not only be available to the public but will be utilized daily by LYNX Customer Service to allow for improved consistency of the information provided to the public and improve the overall efficiency of Customer Service.

The Itinerary Planning System is a web based software application, which seamlessly integrates with existing LYNX Fixed Route Scheduling software for schedules and GIS application for

interactive mapping. Interactive Voice Recognition (IVR) can also be utilized through LYNX Telephone system to provide the same information to callers via their touchtone telephone or cell phone. LYNX's Intelligent Transportation System (ITS) Strategy identifies the use of this system as a next step in aligning ITS related technology with transit. LYNX has implemented the foundation of the necessary tools to allow for this system to be used successfully.

Benefits derived from the use of this system include:

- Allows for greater customer independence. Customers can plan their own trips using the Internet or kiosks
- Demand on customer service operators is relieved
- Facilitates the use of public transit
- Bolsters customer satisfaction, which retains current riders and helps attract new ones
- Provides convenience and improves customer service quality
- Provides 24 hour route assistance

RFP PROCESS

The RFP's scope of work encompasses design and implementation of interfaces, the loading of operational data, installation and configuration of software, training, provision of documentation, and project management services through system acceptance and post-implementation support.

The selection process will consist of a determination of responsiveness and a Source Evaluation Committee (SEC) ordinal ranking. The SEC will evaluate all responsive proposals received under the solicitation.

The SEC will be comprised of representatives from the following divisions:

Customer Service (Project Lead)
Planning
Information Technology
Marketing
Transportation

PROPOSED SOLICITATION SCHEDULE:

Issuance of Request for Proposal

December, 2005

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Due Date for Proposals	January, 2006
SEC meeting	February, 2006
Board Approval	February, 2006
Contract Negotiation and Award	February, 2006

FDOT has awarded LYNX a Service Development grant to implement a Customer Information/Advanced Traveler Information System. The state grant in the amount of \$100,000 will be funded 50% state and 50% local.

Attached are the Joint Participation Agreement and the Authorizing Resolution.

FISCAL IMPACT:

The project cost has been estimated at approximately \$200,000 and requires a local match. The project will be funded with \$100,000 in State Urban Transportation Funds and a \$100,000 local match, that will be secured through available carryover of capital funds.

CFRTA RESOLUTION 05- 0008

**A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY; AUTHORIZATION
FOR THE EXECUTIVE DIRECTOR TO EXECUTE A JOINT
PARTICIPATION AGREEMENT WITH THE FLORIDA
DEPARTMENT OF TRANSPORTATION FOR THE
SERVICE DEVELOPMENT GRANT FOR THE CUSTOMER
INFORMATION SYSTEM**

WHEREAS, this is a resolution of the GOVERNING BOARD of the Central Florida Regional Transportation Authority (hereinafter BOARD), which hereby authorizes the execution of a Joint Participation Agreement (JPA) with the Florida Department of Transportation.

WHEREAS, this BOARD has the authority to authorize the execution of a Joint Participation Agreement, pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The BOARD has the authority to authorize the execution of a Joint Participation Agreement.
2. The BOARD authorizes the Executive Director to execute Joint Participation Agreement with the Florida Department of Transportation for the Service Development Project – Customer Information System in the amount of \$100,000.
3. That the above authorization shall be continuing in nature until revoked by the Chairman of the Governing Board.

APPROVED AND ADOPTED this 8th day of December 2005, by the Governing Board of the Central Florida Regional Transportation Authority.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: _____
Chairman

Attest:

Assistant Secretary

Consent Agenda Item #6.H

To: LYNX Board Of Directors

From: Peggy Gies
CHIEF MARKETING OFFICER
Belinda Wilson
(Technical Contact)

Phone: 407.841.2279 ext: 3020

Item Name: Authorization to purchase sixteen (16) vanpool vehicles for expansion of the VanPool Program.

Date: 12/8/2005

ACTION REQUESTED:

Authorization to purchase sixteen (16) vanpool vehicles for expansion of the VanPool Program.

BACKGROUND:

As of September of this year, the agency reached a milestone of placing all of the available vanpool vehicles in service with commuters and employers. The rising cost of fuel and the increase of employers offering subsidized commuting benefits to employees are the primary factors driving demand for vanpool vehicles. Currently, ten vanpool groups are approved and awaiting vehicles. With the addition of these vanpool groups, the agency would increase the in-service vanpool fleet from forty-three (43) to fifty-three (53).

Staff is currently working with major employers such as Walt Disney World, Orange Lake Resort & Country Club, Transportation Security Administration, NAVAIR and other federal employers that have committed to implementing subsidized or pre-tax vanpool benefits for their employees in 2006. Since these employers have made this commitment, LYNX must commit to have vehicles available for their employees' commute.

FISCAL IMPACT:

LYNX is purchasing ten (10) and twelve (12) passenger conversion vans that are currently \$28,000 per vehicle. The unit price per vehicle increased after the capital budget was prepared and approved. In the FY 06 budget, six vehicles were allocated for purchase at \$120,000. With the current unit pricing only four (4) vehicles can be purchased with the \$120,000. However, the vanpool need would not be fully satisfied and an additional twelve vehicles must be purchased to meet existing and future needs for the current fiscal year. LYNX anticipates authorization of the FY2006 federal funding allocation in May of 2006. The purchase of the remaining or additional vehicles will only be executed contingent upon available federal funds.

Staff is requesting Board approval to procure four (4) vans not to exceed \$120,000 as originally authorized in the FY06 capital budget. When federal dollars are available, staff is requesting board approval to purchase the additional twelve (12) vans not to exceed \$366,000 and amend the capital budget, accordingly.

Consent Agenda Item #6.I

To: LYNX Board Of Directors

From: Lisa Darnall
Chief Operating Officer
Allan Lemaux
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: LYNX Central Station - Amendment to Contract #02-032 for Construction Services

Date: 12/8/2005

ACTION REQUESTED:

Authorization by the Board of Directors to have the Chief Executive Officer or designee execute a change order to Contract #02-032, Collage Design & Construction, d.b.a. the Collage Companies to perform construction services as outlined in the design packages prepared for the retail space build-out, and enhancements to the existing Operator's and public restrooms in LYNX Central Station, in an amount not to exceed \$575,000 and amend the operating and capital budgets accordingly.

BACKGROUND:

In October 2004, the Board authorized design and construction funds for the retail space of the LYNX Central Station (LCS). Two construction packages have been developed concurrently for the retail space build-out, of which, one is the construction package to complete the existing structure (shell package). The shell package consists of installing the necessary plumbing (floor drains, water piping, and restroom); installation of the electrical power to the retail space; placing the concrete floor, installing an exhaust fan, and other items that have been required by the City of Orlando Permitting Department.

The second construction package is the completion of the interior furnishings such as the counter, seating arrangement, and equipment locations.

The second design for these packages have been completed and submitted to the City. Initially, LYNX revised the drawings and specifications from the LCS construction documents. When the drawings were submitted to the City, the drawings were rejected requiring the construction of the retail space be done under a separate and new permit. The City would only accept an independent package of drawings. Subsequently, the engineers and architects had to generate additional drawings and specifications.

When LCS operations began November 14, 2004, it became apparent that although restrooms had been built to meet or exceed City Code requirements, the Operator's restrooms were

inadequate to handle the demand for male Operators. Limited layover times at LCS meant large peak demand for restroom use, resulting in late pull-outs, Operators not getting restroom breaks or through necessity, finding other inconvenient and time-consuming restroom locations.

The public restrooms for both men and women were also proving inadequate for many of the same reasons as the Operator's restrooms, although they too had been built to meet or exceed City Code requirements. An additional concern with the public restrooms was the need for hourly cleaning to maintain sanitary conditions, necessitating shutting down either the men's or women's restroom during cleaning. This often meant very limited opportunities for the public to use the restrooms around cleaning times and during brief layovers as customers tried to make connections.

Staff was requested to research how the Operator's restrooms and public restrooms could better service the employees and LYNX' customers. Staff determined the men's portion of the Operator's restrooms should be expanded, a new public men's restroom be built adjacent to the retail space, and the existing men's and women's restrooms be converted to all women's restrooms. This design will expand restroom availability greatly, as well as allow for adequate cleaning of a portion of the restroom while keeping the other portion open to the public. Based on this determination, architects and engineers finalized a complete set of drawings and specifications for each project, which was approved by the City.

There are economies of scale to having these three tasks; the retail space build-out, Operator's restrooms, and public restrooms, constructed in a concurrent timeframe.

FISCAL IMPACT:

The construction funds are programmed in the Five Year-Capital Improvement Program as part of the Board adopted LYNX Transportation Development Plan.

Two funding sources will be required for these projects. One funding source will be uncommitted contingency dollars for the LCS project that are within the overall Board approved budget of \$36.4 million and will not exceed \$505,000. The remaining amount of \$70,000 will be utilized from the carry-over of Capital Funds for FY05.

Consent Agenda Item #6.J

To: LYNX Board Of Directors

From: Lisa Darnall
Chief Operating Officer
William Hearndon
(Technical Contact)
Randolph Cantor
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Amendment to the Medicaid Non-Emergency Transportation Agreement between LYNX and the Florida Commission for the Transportation Disadvantaged

Date: 12/8/2005

ACTION REQUESTED:

Authorization by the Board of Directors to have the Chief Executive Officer or designee execute an amendment to the Medicaid Non-Emergency Transportation Agreement between LYNX and the Florida Commission for the Transportation Disadvantaged.

BACKGROUND:

In State FY 2005, the Agency for Health Care Administration (AHCA) added an additional \$5M to the statewide Medicaid Non-Emergency Transportation (NET) allocation. Conversely, in FY 2006, AHCA denied the Florida Commission for the Transportation Disadvantaged's request to fund the Medicaid NET Program at the same level as FY2005 and the General Appropriations Act (GAA) has further reduced the statewide base NET allocation by \$666,528. These two acts will result in reduced Medicaid funding for the residents of Orange, Osceola, and Seminole counties by 7.74% (\$458,533 annually).

At the same time, AHCA has agreed to allow Medicaid Health Maintenance Organizations (HMOs) the option of providing Medicaid NET services to their enrollees. Of the HMOs currently established in our service area, two will begin providing Medicaid NET services on December 1, 2005 – HealthEase and StayWell. The enrollees of these two HMOs represent approximately 11.1% of our current Medicaid NET customers and 8.4% of our current Medicaid NET trips.

The Amendment to the Medicaid Non-Emergency Transportation Agreement only changes the monthly dollar allocation to LYNX, through June 2006 to coincide with the State Fiscal Year. Because LYNX and other Subcontracted Transportation Providers (STPs) have already been

paid for the first four months of the State Fiscal Year at the previous contract rates, the overpayments will be reduced from payments for the remaining eight months.

The monthly allocations to LYNX for the previous State Fiscal Year were \$493,683. Had the reduction taken place in July 2005, our new monthly allocation would have been \$455,472. With the overpayments being deducted over the remaining eight months of the State Fiscal Year, our new monthly allocation for the Medicaid NET program, from November 2005 to June 2006, will be \$448,097.

FISCAL IMPACT:

The amendment to the Medicaid Non-Emergency Transportation Agreement would reduce the allocation of Medicaid funds to the residents of Orange, Osceola, and Seminole counties by \$458,533 annually. The reduction in trip volume due to HMOs providing Medicaid NET services could reduce LYNX expenses by \$300,000 to \$600,000 annually, which represents 4% to 8% of Medicaid trips.

At the same time, the potential shift of customers from the Medicaid HMOs to our ADA program is unknown and would represent an increase in LYNX expenses.

October 30, 2005

Mr. Bill Hearndon
Access LYNX
445 W Amelia Street, Ste. 800
Orlando, FL 32801
Re: CTD Medicaid Non-Emergency Transportation (NET) Program
Agreement (Orange, Osceola and Seminole Counties)

Dear Mr. Hearndon:

Enclosed is an Amendment to the Agreement between the Commission for the Transportation Disadvantaged (CTD) and the above referenced counties. This Amendment modifies your current STP Agreement with the Commission for the provision of services under the CTD Medicaid Non-Emergency Transportation program. To expedite this modification process please:

1. Print four (4) originals of the Amendment and attachments;
2. Execute all four (4) signature pages with original signatures in blue ink; and
3. Return all originals to me at your *earliest opportunity*, via overnight mail if possible.

Upon receipt of the four (4) executed originals, I will have them signed and return one (1) fully executed original to you for your records. The allocation amount of the Amendment reflects the total funding available to continue operations through June 30, 2006, after:

1. Applying the 7.74% reduction imposed by the Agency for Health Care Administration (AHCA),
2. Applying PPEC funding to the allocations of those counties serving PPECs,
3. Taking into consideration each county's respective start and end date in their original Agreement, and
4. Calculating the remaining funds that will be distributed in eight (8) equal payments over the period from November 1, 2005, through June 30, 2006.

This modification will now allow all future CTD Medicaid NET program Agreements to run concurrently with state fiscal year funding and should eliminate the many problems associated with crossovers between fiscal years.

I understand that some counties will need time to present the Amendment to their agencies for approval. If you are certain that your agency will ultimately approve the Amendment, please continue providing trips under the Scope of Services during the approval process to ensure minimal disruption to the beneficiaries. Once a determination has been made that your county will not approve the Amendment, please let me know as soon as possible so that I can proceed with the identification of an appropriate vendor through the competitive procurement

processes available to the Commission.

Another Amendment will be forthcoming after final deliberations with the Agency for Health Care Administration (AHCA) have been completed. I anticipate this occurring within the next 10 days and the subject of this Amendment will be the clarification and addition of certain contractual provisions that will enhance the abilities of STPs to manage the program at their local level. The necessity for separate Amendments was agreed to by AHCA and the Commission to 1) facilitate the continuity of the current effort in the first Amendment, while enjoying adequate time to consider 2) necessary improvements to the program which will be reflected in the second Amendment.

Additionally, I will be scheduling regional technical assistance and training sessions on the Medicaid NET program, including the improvements made in the operational aspects of the program, in the next few weeks. You will be notified as soon as dates and sites have been secured for these sessions.

Should you have any questions or concerns, please do not hesitate to contact me at (850) 410-5715.

Sincerely,

- *Original signed* -

Byron R. Underwood

Enclosures: Amendment (under separate e-mail cover)

STATE OF FLORIDA
COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
MEDICAID NON-EMERGENCY TRANSPORTATION (NET) PROGRAM
SUBCONTRACTED TRANSPORTATION PROVIDER AGREEMENT
AMENDMENT NO 1

AGREEMENT #: BDB01
FINANCIAL PROJECT ID#: 41604318201
F.E.I.D.# UNKNOWN

This agreement, entered into on November 1, 2005 by and between the State of Florida, Commission for the Transportation Disadvantaged, hereinafter called "Commission" and Access LYNX, 445 W Amelia Street, Ste. 800, Orlando, FL 32801, hereinafter called "Subcontracted Transportation Provider" for Orange, Osceola and Seminole Counties.

WITNESSETH:

WHEREAS, the Commission and the Subcontracted Transportation Provider heretofore on 1/1/2005 entered into an Agreement, hereinafter called the Original Agreement;

WHEREAS, the Commission desires to participate in all eligible items of development for this project as outlined in the attached amended Exhibit B.

WHEREAS, this amendment is necessitated by the amendment of the contract between the Commission, and the Agency for Health Care Administration for Medicaid Non-Emergency Transportation (NET) services.

NOW, THEREFORE, THIS INDENTURE WITNESSETH; that for and in consideration of the mutual benefits to flow from each to the other, the parties hereto agree that the above described Agreement is to be amended as follows:

1. Purpose of Agreement: The purpose of the agreement is not changed.
2. Accomplishment of the Agreement: The accomplishment of the agreement is not changed.
3. Project Cost: Paragraph 8, AGREEMENT AMOUNT AND PAYMENT of said Agreement is increased by \$2,597,953.00 bringing the revised total cost of the project to \$8,522,153.00.
4. Expiration of Agreement: Paragraph 2, TERM of said Agreement is amended to be June 30, 2006.
5. Exhibit B of said Agreement is replaced by Amended Exhibit B and is attached hereto and made a part hereof.

EXCEPT as hereby modified, amended, or changed, all other terms of the Agreement dated 1/1/2005 shall remain in full force and effect. This amendment cannot be executed unless all previous amendments to this Agreement have been fully executed.

In witness whereof, the parties hereto have caused these presents to be executed, the day and year first above written.

STATE OF FLORIDA
COMMISSION FOR THE TRANSPORTATION
DISADVANTAGED

ACCESS LYNX

NAME

NAME

Executive Director

TITLE

TITLE

EXHIBIT B
AMENDMENT # 1
METHOD OF COMPENSATION

For the satisfactory performance of the services and the submittal of Encounter Data as outlined in Exhibit A, Scope of Services, the Subcontracted Transportation Provider payments shall be changed from \$493,683.33 to \$448,164.99 monthly. The Subcontracted Transportation Provider shall be paid up to a maximum amount of \$8,522,153.00. The Subcontracted Transportation Provider shall submit invoices in a format acceptable to the Commission. The Subcontracted Transportation Provider will be paid, after the Commission has received payment from the Agency for Health Care Administration.

1. Project Cost:

The Subcontracted Transportation Provider shall request payment through submission of a properly completed invoice to the Commission Contract Manager or its designee. Once the Commission has signed the invoice for approval, the Commission shall submit the approved invoice to the DOT Disbursement Operations Office for payment to the Subcontracted Transportation Provider.

<u>Counties</u>	<u>Original Contract</u>	<u>Amendment Amount</u>	<u>Total Project Cost</u>
Orange	\$5,924,200.00	\$2,597,953.00	\$8,522,153.00
Osceola			
Seminole			

2. Disbursement Schedule of Funds

FY 05/06	November	\$448,164.99
	December	\$448,164.99
	January	\$448,164.99
	February	\$448,164.99
	March	\$448,164.99
	April	\$448,164.99
	May	\$448,164.99
	June	\$448,164.99

Consent Agenda Item #6.K

To: LYNX Board Of Directors

From: Lisa Darnall
Chief Operating Officer
Joe Cheney
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Authorization to Purchase up to Thirty-five (35) New Replacement Buses

Date: 12/8/2005

ACTION REQUESTED:

Authorization by the Board of Directors to have the Chief Executive Officer or designee execute a contract with the Gillig Corporation for up to thirty-five (35), Gillig transit buses at a not to exceed price of \$11,269,000. The bus purchase will include up to thirty (30) 40-foot buses and five (5) 35-foot buses.

BACKGROUND:

In accordance with the Transit Development Plan, LYNX has a continuous need to acquire new buses into the fleet to accommodate the fleet requirements. Up to thirty-five (35) buses will be purchased in this bus order to replace existing buses eligible for retirement. LYNX currently has an active bus fleet of 237 revenue vehicles of which 100 meet Federal Transit Administration's (FTA) requirements for retirement.

In 2003, Hillsborough Area Regional Transit (HART) developed an RFP for multi-year pricing for the purchase of transit buses, which allows the Florida Public Transportation Association Finance Corporation members and other Florida transit agencies to purchase transit buses on an as needed basis from Gillig Corporation under the contract administered by HART. This contract, also referred to as a "pooled procurement" contract, allows for reduced procurement time, lower and stabilized prices, and achieves production efficiencies from an established relationship with Gillig Corporation. This is the third multi-year contract made available for Florida transit agencies. There is an administrative fee of \$500 per bus that will be paid to the Florida Public Transportation Association Finance Corporation. The fee of \$500 per bus would be paid on the first twenty (20) buses in any given order. LYNX will order up to thirty-five (35) buses and will pay the administrative fee on twenty (20) buses. The contract term is for a five-year period, which began February 2, 2004 and ends February 1, 2009. The cost of each unit is based on the current HART contract price under the multi-year contract, which is tied to the Producer Price Index (PPI) for Truck and Bus Bodies.

The breakdown of the current costs is as follows:

**FY 2006 Bus Procurement
Cost Estimates for Thirty-Five (35) Buses**

Cost of thirty (30) 40-foot buses, with all options (\$318,291)	\$9,548,730
Cost of five (5) 35-foot buses, with all options (\$317,232)	\$1,586,160
Sub-total cost for thirty-five (35) buses	\$11,134,890
APC - five (5) units (\$13,855)	\$69,275
Bike Racks – fifteen (15) units (\$806)	\$12,090
Total Cost	
Total cost for thirty-five (35) buses	\$11,216,255
Spare Parts Package	\$9,983
Florida Consortium Fee for twenty (20) buses	\$10,000
Factory inspections/Pre-production meeting/Buy America meeting	\$26,000
Total cost for thirty-five (35) buses	\$11,262,238

* These spares parts are desired for the efficient operation of the new buses to ensure minimum equipment downtime during its infancy and during its normal service life. Spare parts include five (5) windshields – BRT style and one windshield installation tool.

FISCAL IMPACT:

LYNX funding has been made available through grant funds within LYNX’s FY 2006 budget for the purchase of transit buses. Accordingly, LYNX will issue a contract directly with Gillig under HART’s contract number 20033-07-01 for up to thirty (30) 40-foot Gillig transit buses and five (5) 35-foot transit buses at a not to exceed budgeted amount of \$11,269,000. The total bus acquisition will be funded 100% from FTA funds. The capital funds are programmed for bus acquisition and are included in the FY2006 LYNX Capital Improvement Budget.

Consent Agenda Item #6.L

To: LYNX Board Of Directors

From: Lisa Darnall
Chief Operating Officer
Jennifer Clements
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Authorization for LYNX to enter into a FY05/06 Funding Agreement with the City of Orlando

Date: 12/8/2005

ACTION REQUESTED:

Authorization for the Chief Executive Officer or designee to enter into a funding agreement, pending legal review, with the City of Orlando for a Downtown Transit Governance and Financing Feasibility Report. The participation amount for LYNX will be \$20,000 for Fiscal Year 2006.

BACKGROUND:

Over the past year, the City of Orlando and LYNX have been in discussions about potential future LYMMO expansions. As a result, the City of Orlando developed a generalized study scope for such expansions to determine appropriate funding mechanisms and provide a basis for other similar projects. The general study area consists of Florida Hospital to the North, Orlando Regional Hospital to the South, the Citrus Bowl to the West, and Baldwin Park to the East. This study will help LYNX by identifying future funding opportunities that local jurisdictions can use to help pay for transit service expansion.

LYNX applied for a Service Development Grant with the Florida Department of Transportation for what is termed the Downtown Transit Governance and Financing Feasibility Report. This request was not funded in Fiscal Year 2006. As such, LYNX and the City of Orlando have each sought other funding sources to move forward with Phase I of the study.

Phase I includes the following (current study):

- Task 1: Analysis of Potential Governance Options
- Task 2: Development of Preliminary Capital and Operating Requirements
- Task 3: Analysis of Potential Funding Options

The City has identified \$20,000 in funding toward Phase I and LYNX has identified \$20,000 of planning funds that could be used in addition to providing staff time and expertise as an in-kind service. This study has wider applications and could serve as a model adaptable to Florida city centers for the creation and financing of transit systems. Funding for Phase II is still being sought.

Phase II includes the following (future study):

- Task 4: Development of Preliminary Assessment Roll
- Task 5: Development of Preliminary Apportionment Methodologies
- Task 6: Preparation of an Analysis of Capital Financing Alternatives
- Task 7: Preparation of the Downtown Transit Feasibility Report

This type of partnership allows both agencies the ability to obtain information that will be beneficial and cost effective. LYNX' existing interlocal funding agreement with the City of Orlando does not have a reverse mechanism for LYNX to participate financially. The City of Orlando will take this to their Board on December 14, 2005.

FISCAL IMPACT:

Funding for payment of this participation amount is available through LYNX' Fiscal Year 2006 grant funds.

Action Agenda Item #7.M

To: LYNX Board Of Directors

From: Sylvia Mendez
CHIEF ADMINISTRATIVE OFFICER
Desna Hunte
(Technical Contact)

Phone: 407.841.2279 ext: 3129

Item Name: Authorization to implement January, 2006 recommendations made as a result of the Classification and Compensation Study (Study).

Date: 12/8/2005

ACTION REQUESTED:

Staff requests authorization to implement recommendations from the Classification and Compensation Study (Study), effective January 2006. The estimated cost for FY06 is \$166,090.

BACKGROUND:

In February 2005 the Board authorized issuance of a Request for Proposals for a Classification and Compensation Study of LYNX administrative positions. The estimated project cost was \$58,000. The project was subsequently awarded to Management Advisory Group (MAG) in May 2005 at a cost of \$24,000. Staff held meetings with MAG to identify the process and solidify the Study objectives, which were identified as follows:

- 1) Recommend changes to the current classification system to assure equity and competitiveness;
- 2) Develop a systematic approach for determining relative worth of classifications;
- 3) Conduct a comprehensive salary survey of benchmark jobs within LYNX' market and address major compensation questions;
- 4) Develop and present cost impacts;
- 5) Design the most beneficial and effective implementation strategy; and
- 6) Recommend compensation policies for maintaining the classification and salary structure integrity;
- 7) Develop Class Descriptions

Findings:

MAG has completed the Study. A total of forty-one benchmark positions were surveyed. Survey findings included the following:

- Of the jobs classes compared in the survey, LYNX' entry level salaries are 8.43% below market survey salaries;
- 52% of entry level salaries for positions surveyed are below market;
- Adjustments of positions are necessary to insure internal and external equity issues.

Recommendations:

MAG presented staff the following recommendations:

- Adopt a new Compensation Schedule that provides greater competitiveness with the market;
- Adopt an open range plan that will promote fairness and internal equity and serve as the foundation for a performance based compensation program for administrative positions;
- Implement individual adjustments based on salary lag behind market, internal equity and relief of salary compression issues;
- Establish one hundred two (102) job classification titles;
- Maintain two pay structures (One for Administrative Non-Union and one for Union)
- Adjust current payroll by 2.54% or \$221,454 for a twelve-month period or \$166,090 for FY 2006.

FISCAL IMPACT:

The estimated cost of implementing the recommendations as made by the Management Advisory Group (MAG) in FY2006 is \$166,090. Monies are available within the FY06 Budget. If approved, adjustments will be implemented in January 2006.

Action Agenda Item #7.N

To: LYNX Board Of Directors

From: **Lisa Darnall**
Chief Operating Officer
William Hearndon
(Technical Contact)
Blanche Sherman
(Technical Contact)
Kevin Plasterer
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Authorization to provide additional expense relief to MV Transportation, authorization to execute a partial optional year extension, and authorization to release a Request For Proposal (RFP) for Paratransit and Stretcher Services.

Date: 12/8/2005

ACTION REQUESTED:

Authorization to provide additional expense relief to MV Transportation in the amount of \$450,000, authorization to execute a partial optional year extension of both the Paratransit Services Contract (#01-022R) and the Stretcher Services Contract (#03-002) through September 30, 2006, and authorization to release a Request For Proposal (RFP) for Paratransit Services and a RFP for Stretcher Services.

BACKGROUND:

LYNX entered into contract with MV Transportation to provide Paratransit Services in the Spring of 2002 and to provide Stretcher Services in the Spring of 2003. LYNX has already exercised our first option year on the Paratransit Services contract. Both contracts are currently scheduled to expire in Spring 2006.

The second option year of the Paratransit Services contract and the first option year of the Stretcher Services contract were both offered to MV to continue through Spring 2007. Although LYNX recently provided MV with a 3% rate increase and a \$465,000 annual fuel accommodation, MV was not able to accept those option years at the current reimbursement rates, considering their increase in labor and fuel expenses experienced over the past year.

MV has requested an additional \$500,000 to \$600,000 annually, beginning in January 2006, to continue providing services through April 30, 2007. Staff recommendations are to extend both

contracts through September 30, 2006. This will result in a prorated payment in FY2006 in the amount of \$450,000 to MV from January 2006 to September 2006.

The execution of a partial option year on both contracts will allow staff to release a new RFP for Paratransit Services and a new RFP for Stretcher Services in January 2006. This would allow us to have responses and a selection early enough to include new rates when calculating our FY2007 budget and, thereby, include those new rates in our budget requests. The new contracts would then begin on the first day of FY2007. This would allow MV and other providers to bid a more appropriate rate to provide these services.

FISCAL IMPACT:

MV's total annual request of \$500,000 to \$600,000 annually will only be in place from January 2006 to September 2006, resulting in an additional \$450,000 allocation to MV in FY2006.

Staff analysis considered additional funding anticipated from the American Cancer Society, reduced Medicaid trips due to HMOs, reduced Medicaid allocations, anticipated additional funding from Developmental Services, anticipated additional funding from the New Freedom Initiative ct, the proposed fare increase, Fuel Tax Credits for MV's pass-through fuel purchases, and maximizing all revenue sources to support MV's request through September 30, 2006.

Staff has identified additional revenues and expense reductions to cover MV's additional request from January 2006 to September 2006; contingent upon LYNX moving forward with ADA and TD fare increases in April 2006 and contingent upon fuel tax credits received from MV continuing to purchase fuel through LYNX at their current volume. Should either of these two variables change – or trip levels drop significantly enough to cause MV to request additional relief – we would not be able to honor MV's request fiscally and would need to consider other cost savings measures, such as revisiting the special services provided to the dialysis facilities.

Work Session Item #8.O

To: LYNX Board Of Directors

From: **Lisa Darnall**
Chief Operating Officer
Jennifer Clements
(Technical Contact)
Glen Waters
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Comprehensive Operations Analysis Project Update

Date: 12/8/2005

BACKGROUND:

A presentation along with an update of activities to date will be made by Staff and consultants on the Comprehensive Operations Analysis (COA) study.

In March 2005, the LYNX Board approved a contract award to Manuel Padron & Associates, Inc. for the COA Study. The COA will ultimately provide fixed route bus service recommendations for the near-term (1-3 years), short-term (4-5 years), and long-term (10-15 years).

The following Technical Memoranda have been received and reviewed by staff:

- Technical Memorandum #1 “Staff and Public Input”
- Technical Memorandum #2 “Summary of Existing Data”
- Technical Memorandum #3 “Ridecheck Methodology & Results Report”
- Technical Memorandum #4 “On-Board Survey Results”

The work remaining on the study will include the following:

-
- The Geographic Information Systems (GIS)-based analysis of the on-board survey

LYNX Board Agenda

- Origin and Destination information
- The Comprehensive Analysis
- Latent Demand Analysis
- Near-Term Service Recommendations
- Short-Term Recommendations
- Long-Term Recommendations.

Once the recommendations have been developed, there will be another presentation to the Board on the COA's findings, in the Spring of 2006.

Work Session Item #8.P

To: LYNX Board Of Directors

From: Bert Francis II
CHIEF FINANCIAL OFFICER
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 3047

Item Name: Presentation - LYNX Cost Allocation Model (Funding Formula) and Potential Dedicated Funding Sources

Date: 12/8/2005

On December 8, 2005, Sharon Greene & Associates will be presenting the final results of the LYNX Cost Allocation Study to the LYNX Board, as follows:

- a) Summary of Phase I – Alternative Cost Allocation Approaches
- b) Summary of Peer Selection Criteria and Resulting Peers
- c) Comparison of LYNX to Peers – Revenues for O&M and Capital
- d) Phase II - Describe Potential Dedicated Funding Sources and Criteria for Selection
- e) Summary of Results of Recent Transit Elections
- f) Proposed Next Steps

Information Item Q: Employee Travel Report

To: LYNX Board Of Directors

From: Linda Watson
CHIEF EXECUTIVE OFFICER
Edward Johnson
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: November/December Employee Travel

Date: 12/8/2005

EMPLOYEE/ DEPARTMENT	DESTINATION	PURPOSE	DATE Departure and Return	COMPANY COST
Linda Watson, Executive	Tallahassee, FL	Meet with Secty. Of Transportation	11/09-11/09/05	411.90
Commissioner Atlee Mercer, Board Chair	Tallahassee, FL	Meet with Secty. Of Transportation	11/09-11/09/05	431.90
J. Marsh McLawhorn, Government Affairs	Tallahassee, FL	Meet with Secty. Of Transportation	11/09-11/09/05	431.90
Linda Watson, Executive	Washington, DC	TRB – SPPR meeting	11/02-11/04/05	TRB Paid
Jennifer Clements, Planning	San Francisco, CA	APTA workshop	11/05-11/12/05	Grant Paid
Doug Jamison, Planning	San Francisco, CA	APTA workshop	11/05-11/12/05	Grant Paid
Gerardo Ocasio Reyes, Operations	Tampa, FL	Advanced TriM Maint, Training	11/14-11/15/05	CUTR Paid
Victor DeJesus, Operations	Tampa, FL	Advanced TriM Maint, Training	11/14-11/15/05	CUTR Paid
Daniel Rousseau, Operations	Tampa, FL (Hartline)	Vault/Receiver/Cashbox Training	11/16-11/16/05	9.00
Elisamuel Sierra, Operations	Tampa, FL (Hartline)	Vault/Receiver/Cashbox Training	11/16-11/16/05	9.00
Richard Solimano, Administrative	Hayward, CA (Gillig Corp.)	FTA buy American Pre- Award Compliance	11/15-11/17/05	Grant Funded
Randall Killgore, Operations	Hayward, CA	Meeting with Gillig re: New Bus Production	11/03-11/06/05	Grant Funded
Lisa Darnall, Operations	Hayward, CA	Meeting with Gillig re: New Bus Production	11/03-11/06/05	Grant Funded

LYNX Board Agenda

Genevieve Iacovazzi, Administrative	San Diego, CA	NTI DBE Training	11/14-11/18/05	Grant Funded
Mira Bourova, Operations	Tampa, FL	Nat'l Center for Transit Research Conference	11/01-11/03/05	Grant Funded
Carter Krone, Administrative	Mainstream Networks	Refresher 1 on 1 course for Microsoft	12/12/05	51.00
Fred Rice, Finance	St. Petersburg, FL	Ceridian Class	12/09/05	9.00
TOTAL				\$1,353.70

Information Item R: Ridership Report

To: LYNX Board Of Directors

From: **Lisa Darnall**
 Chief Operating Officer
Glen Waters
 (Technical Contact)
Terry Jordan
 (Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Ridership Report

Date: 12/1/2005

September 2005 – FINAL

All Services

During September 2005, LYNX recorded a total of 2,138,794 passenger boardings for all services, comprised of Fixed Route, Special Shuttles, Access LYNX and Van Pool. Comparison to the previous year's ridership represents an increase of 16.9% from the 1,829,943 boardings recorded in September 2004. Ridership for all services during September 2005, averaged 83,713 passengers per weekday, an increase of 10.7% when compared to 75,617 passengers per weekday averaged in September 2004. Total annual ridership for FY 2005 reflects an increase of 5.8% over FY 2004. During Fiscal Year 2005, LYNX provided a record setting 24.8 million passenger trips.

Fixed Route

Fixed route ridership for September 2005, totaled 2,077,239 and reflects an increase of 16.9% when compared to the 1,777,347 riders carried in September 2004. Once again, the substantial increase over the previous year's ridership can be attributed to an unprecedented two hurricanes striking Central Florida during the month of September 2004. Hurricane Frances struck on Sunday the 5th with Hurricane Jeanne following on Sunday the 26th. The storms forced LYNX to suspend operations for three and one-half days of service; local school and business closings also affected ridership negatively during the days following each storm. Meanwhile, comparisons of September 2005 to the prior month's boardings reflect a -3.3% ridership decrease from the record setting ridership experienced in August 2005.

When comparing individual route ridership during September 2005 to September 2004, three routes (Links 2, 12 and 14) experienced declines in ridership greater than 10%. Service Planning staff will continue to monitor these Links for continued weakening and opportunities for improvements.

Route Decreases Greater Than 10%

- Link 2 – Colonialtown (-28.2%)
- Link 12 – Buenaventura Lakes/Boggy Creek (-22.5%)
- Link 14 – Princeton Street/Plymouth Apartments (-11.0%)

In contrast, September 2005, produced 40 routes (or 65% of LYNX fixed routes) with increases of 10% or greater when compared to September 2004. Twenty-three of the 40 routes displayed more significant gains with a greater than 20% increase over the previous year's ridership.

Route Increases Greater Than 20%

- Link 19 – Richmond Heights (+20.8%)
- Link 20 – Malibu/Pine Hills (+20.7%)
- Link 21 – Carver Shores/Tangelo Park (+24.2%)
- Link 25 – Silver Star Road (+21.4%)
- Link 26 – Pleasant Hill Road/Poinciana (+39.4%)
- Link 33 – Midway/Sanford Airport (+34.6%)
- Link 37 – Park Promenade Plaza/Florida Mall (+22.5%)
- Link 39 – U.S. 17-92/Sanford (+21.9%)
- Link 42 – International Drive/Orlando Intl. Airport (+31.3%)
- Link 43 – Central Florida Parkway (+54.4%)
- Link 46 – West S.R. 46/Seminole Towne Center (+36.0%)
- Link 48 – West Colonial Drive/Park Promenade Plaza (+25.1%)
- Link 50 – Downtown Orlando/Magic Kingdom (+20.2%)
- Link 55 – West U.S. 192/Orange Lake (+24.4%)
- Link 56 – West U.S. 192/Magic Kingdom (+29.2%)
- Link 57 – John Young Parkway (+20.3%)
- Link 200 – Volusia Express (+33.3%)
- Link 300-304 – Downtown Disney Direct (+47.8%)
- LYMMO – Downtown Orlando Circulator (+38.1%)

LYNX MONTHLY RIDERSHIP SEPTEMBER 2005 - FINAL

FY 2005

Service Mode	Oct-04	Nov-04	Dec-04	Jan-05	Feb-05	Mar-05	Apr-05	May-05	Jun-05	Jul-05	Aug-05	Sep-05	TOTAL YEAR
LYMMO	88,774	91,389	92,433	98,789	99,916	103,613	106,431	97,391	96,514	95,721	110,496	104,413	1,185,880
25% OF VOTRAN	329	295	289	302	313	345	290	302	316	297	344	372	3,794
(all other Links)	2,028,139	1,920,348	1,891,693	1,918,273	1,822,895	1,927,035	1,876,977	1,836,846	1,804,808	1,803,988	2,037,024	1,972,454	22,840,480
Total Fixed Route	2,117,242	2,012,031	1,984,415	2,017,364	1,923,124	2,030,993	1,983,698	1,934,539	1,901,638	1,900,006	2,147,864	2,077,239	24,030,153
Special Shuttles	965	51	105	26,333	112	464	74	584	433	22	59	14	29,216
Access LYNX	50,321	48,556	48,628	47,910	45,939	52,989	48,781	47,001	48,679	44,935	50,333	47,907	581,979
VanPlan	16,024	16,794	15,408	13,356	13,932	14,366	12,892	12,400	11,456	11,670	13,522	13,634	165,454
TOTAL	2,184,552	2,077,432	2,048,556	2,104,963	1,983,107	2,098,812	2,045,445	1,994,524	1,962,206	1,956,633	2,211,778	2,138,794	24,806,802

% CHANGE FROM FY 2004 TO FY 2005

Service Mode	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL YEAR
LYMMO	-13.0%	10.0%	12.8%	14.5%	19.8%	8.0%	23.4%	9.6%	6.5%	13.2%	43.6%	38.1%	14.5%
25% OF VOTRAN	-6.2%	9.6%	-2.4%	-2.3%	3.0%	-13.5%	-8.8%	-5.9%	-19.4%	-12.0%	-4.0%	33.3%	-3.6%
(all other Links)	6.6%	14.2%	8.0%	6.1%	4.7%	1.3%	2.8%	2.0%	-3.9%	-2.6%	13.1%	15.9%	5.5%
Total Fixed Route	5.6%	14.0%	8.2%	6.5%	5.4%	1.6%	3.7%	2.4%	-3.4%	-1.9%	14.3%	16.9%	5.9%
Special Shuttles	665.9%	-56.8%	-78.4%	1283.8%	-81.5%	N/A	-90.4%	56.1%	783.7%	-92.9%	103.4%	-97.1%	456.2%
Access LYNX	2.6%	14.3%	6.3%	5.2%	1.5%	0.8%	-4.6%	-4.6%	-7.0%	-12.2%	10.0%	22.5%	2.2%
VanPlan	-20.8%	5.9%	-4.4%	-18.1%	-17.2%	-13.5%	-12.8%	-3.9%	-20.8%	-19.2%	-4.5%	4.9%	-10.9%
TOTAL	5.3%	14.0%	8.1%	7.5%	5.1%	1.5%	3.3%	2.2%	-3.6%	-2.3%	14.1%	16.5%	5.8%

FY 2004

Service Mode	Oct-03	Nov-03	Dec-03	Jan-04	Feb-04	Mar-04	Apr-04	May-04	Jun-04	Jul-04	Aug-04	Sep-04	TOTAL YEAR
LYMMO	102,052	83,104	81,924	86,294	83,373	95,922	86,262	88,849	90,653	84,594	76,966	75,624	1,035,617
25% OF VOTRAN	351	269	296	309	304	399	318	321	392	338	359	279	3,934
(all other Links)	1,902,065	1,681,115	1,751,313	1,807,967	1,741,101	1,902,063	1,826,644	1,800,237	1,878,350	1,852,723	1,801,448	1,701,444	21,646,470
Total Fixed Route	2,004,468	1,764,488	1,833,533	1,894,570	1,824,778	1,998,394	1,913,224	1,889,406	1,969,395	1,937,655	1,878,772	1,777,347	22,686,020
Special Shuttles	126	118	486	1,903	606	0	773	374	49	311	29	478	5,253
Access LYNX	49,038	42,479	45,748	45,548	45,259	52,543	51,147	49,246	52,336	51,190	45,742	39,116	569,392
VanPlan	20,224	15,856	16,125	16,308	16,819	16,600	14,778	12,906	14,460	14,438	14,164	13,002	185,680
TOTAL	2,073,856	1,822,941	1,895,892	1,958,329	1,887,462	2,067,527	1,979,922	1,951,932	2,036,240	2,003,594	1,938,707	1,829,943	23,446,345

ROUTE RIDERSHIP REPORT

Link No	Route	FY04 Average Monthly Ridership	July05	% Change July 05 to August 05	Aug05	% Change August 05 to September 05	Sep-05	% Change September 04 to September 05	September 05 Change as Compared to FY04 Avg. Monthly Ridership
1	N Orange Ave/Altamonte Mall	18,213	15,463	12.9%	17,455	3.6%	18,091	-0.9%	-0.6%
2	Coloniatown	4,710	3,016	22.8%	18,986	-4.1%	18,224	7.5%	-25.10%
3	Lake Margaret	18,174	15,465	7.3%	151,505	-5.7%	142,826	12.8%	-0.15%
4	South U.S. 44/Kissimmee	143,042	141,186	5.3%	5,389	-4.7%	5,115	2.3%	-0.34%
5	Lake George/Fort Gallin	5,132	3,504	17.0%	19,251	-3.8%	18,513	5.6%	-3.52%
6	Dixie Belle	19,188	17,083	12.7%	27,427	-7.6%	25,350	18.8%	5.65%
7	S. Orange Ave/Florida Mall	23,949	23,231	18.1%	163,199	-1.3%	161,041	17.0%	12.53%
8	W. Oak Ridge Rd/Hnt Dr	143,115	26,257	10.3%	29,925	0.6%	29,925	7.3%	2.07%
9	N. Orange Ave/Rosemont	29,317	20,552	13.3%	22,350	-10.1%	20,087	17.3%	-2.26%
10	East U.S. 192/St. Cloud	18,998	19,898	7.0%	36,463	-2.7%	35,476	-0.2%	-1.97%
11	S. Orange Ave/OJA	36,190	34,068	5.14%	7,233	11.2%	8,041	-5.7%	-7.22%
12	Buena Ventura Lakes/Boggy Ck	8,667	4,776	21.6%	35,730	3.3%	36,897	12.4%	4.89%
13	University of Central Florida	35,177	29,380	23.9%	6,259	5.1%	6,581	-22.5%	-18.56%
14	Princeton Street/Plymouth Arts	8,081	5,051	19.1%	49,480	4.1%	51,510	19.0%	13.17%
15	Curry Ford Rd./V.C.C. East	45,516	41,547	19.1%	10,142	-3.1%	27,960	12.7%	15.9%
16	College Park/The Meadows	12,191	7,430	46.3%	10,870	-5.3%	10,255	-11.0%	-15.55%
17	North U.S. 44/Abopoka	51,748	48,026	12.5%	54,049	-0.4%	53,830	8.9%	4.02%
18	S. Orange Ave/Kissimmee	34,941	32,076	11.5%	35,751	-0.6%	35,552	12.8%	1.75%
19	Richmond Heights	27,450	24,362	28.0%	31,195	0.4%	31,309	20.8%	14.06%
20	Malibu/Pine Hills	59,676	55,599	22.7%	68,235	-1.6%	67,152	20.7%	12.53%
200	Volusia Express	328	297	15.8%	344	8.1%	372	33.3%	13.45%
21	Carver Shores/Langelo Park	70,050	79,537	13.0%	89,840	-5.9%	84,507	24.2%	20.64%
22	Richmond Estates	27,153	21,447	38.2%	29,641	0.9%	29,900	10.8%	10.12%
23	Winter Park/Forest City	26,778	23,867	20.9%	28,854	-3.1%	27,960	12.7%	12.41%
24	Millenia	7,745	9,200	10.2%	10,142	-7.4%	9,389	19.1%	21.23%
25	Silver Star Rd.	69,482	69,325	14.5%	79,348	-2.8%	77,133	21.4%	11.01%
26	Pleasant Hill Rd./Poinciana	14,163	13,224	23.2%	16,289	-1.4%	16,062	39.4%	13.40%
27	Plant St/Oakland	7,480	6,563	20.1%	7,894	-9.3%	7,149	7.0%	-4.43%
28	E. Colonial Dr/Azalea Park	40,434	41,896	13.8%	47,502	-5.5%	44,895	15.9%	11.03%
29	E. Colonial Dr/Goldenrod	38,373	40,421	9.8%	44,386	-4.2%	42,540	10.7%	8.04%
30	Colonial Dr. Crosstown	48,215	48,801	3.3%	50,422	3.2%	52,026	16.0%	7.90%
300-304	Downtown Disney Direct	13,425	16,732	2.4%	17,126	-7.8%	15,795	47.8%	17.65%
Unknown	Lymmo	88,301	95,721	15.4%	110,496	-5.5%	104,413	38.1%	20.99%
32	Union Park/Bithlo	4,221	3,756	34.0%	5,032	-5.8%	4,740	18.1%	12.28%
33	Milway/Sanford Airport	1,643	2,234	8.6%	2,427	-8.6%	2,219	34.6%	35.03%
34	Sanford/Goldsboro	7,707	6,629	22.2%	8,099	-5.0%	7,695	-2.8%	-0.15%
36	Lake Richmond	23,946	20,511	21.5%	24,928	0.8%	25,138	4.98%	4.98%
37	Park Promenade Plaza/Florida Mall	51,921	59,227	10.1%	65,237	-3.3%	63,111	22.5%	21.55%
38	Downtown Orlando/Hnt Dr.	13,718	15,711	-4.6%	14,981	-4.4%	14,315	18.9%	4.35%
39	U.S. 17-92/Sanford	56,655	57,803	12.7%	65,161	-1.2%	64,398	21.9%	13.67%
40	American/Universal Orlando	36,384	34,947	11.8%	39,082	-5.3%	36,998	12.3%	1.69%
41	S.R. 436/Crosstown	117,584	118,342	8.8%	128,710	-3.8%	123,814	13.8%	5.30%
42	International Dr/OJA	65,827	85,486	2.5%	87,587	-2.5%	85,385	31.3%	29.71%
43	Central Florida Pkwy.	11,127	14,234	21.8%	17,342	-15.1%	14,731	54.4%	32.39%
44	Clarcornal/Zellwood	16,955	14,716	28.0%	18,830	-4.5%	17,900	6.8%	6.10%
45	Lake Mary	2,582	3,459	26.5%	4,374	-7.1%	4,063	13.9%	57.38%
46	W. S.R. 46/Seminole Towne Ctr.	9,814	11,752	7.1%	12,587	1.2%	12,738	36.0%	29.79%
47	Oviedo	3,970	3,662	7.5%	3,937	5.4%	4,148	7.6%	4.48%
48	W. Colonial Dr./Park Promenade	45,110	43,918	17.6%	51,654	-4.0%	49,579	25.1%	9.91%
49	W. Colonial Dr./Pine Hills	46,402	39,472	25.9%	49,676	1.7%	50,572	6.6%	8.87%
50	Downtown Orlando/Magic Kingdom	34,962	45,361	-2.2%	44,364	-7.2%	41,166	20.2%	17.75%
51	Conway/OJA	31,191	31,668	16.3%	36,835	-4.9%	35,048	13.5%	12.37%
52	Pine Castle/Tradeport	5,198	5,227	1.9%	5,820	0.1%	5,828	1.0%	0.52%
53	Story Rd./Tildenville	8,318	7,861	22.6%	9,638	-5.8%	9,081	11.6%	9.17%
54	Old Winter Garden Rd.	13,966	14,014	17.1%	16,414	-5.9%	15,440	14.5%	10.21%
55	West U.S. 192/Orange Lake	26,477	31,469	3.8%	32,666	-10.7%	29,181	24.4%	10.21%
56	West U.S. 192/Magic Kingdom	28,315	34,593	4.8%	36,244	-14.4%	31,040	29.2%	9.62%
57	John Young Pkwy.	14,036	12,901	26.3%	16,290	-5.0%	15,476	20.3%	10.26%
Unknown	Facebook Errors	17,556	18,626	24.3%	23,144	-5.3%	21,916	6.9%	24.94%
Total		1,892,163	1,900,066	13.0%	2,147,984	-3.3%	2,077,239	16.9%	9.8%

Information Item S: Financial Reports

To: LYNX Board Of Directors

From: Bert Francis II
CHIEF FINANCIAL OFFICER
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 3047

Item Name: Monthly Financial Reports

Date: 12/8/2005

For your review, please find attached the Preliminary Monthly Financial Report for the twelve months ending September 30, 2005. The final report will be presented to the Board upon completion of the annual audit.

The Monthly Financial Report for the one month ending October 31, 2005 will be provided as a handout at the December 8, 2005 Board meeting.

LYNX

**OPERATING STATEMENT
PRELIMINARY
PRIOR TO YEAR END ACCRUALS AND ADJUSTMENTS
TWELVE MONTHS ENDING SEPTEMBER 30, 2005**

	CURRENT MONTH INCURRED	YEAR TO DATE INCURRED	ANNUAL BUDGET	VARIANCE (OVER) OR UNDER	PERCENTAGE OF BUDGET
REVENUES:					
Customer Fares	\$ 1,494,889	\$ 17,085,954	\$ 16,201,286	\$ (864,668)	105.34%
Contract Services	1,322,364	15,900,848	15,663,060	(237,788)	101.52%
Interest and Other Income	206,458	2,331,275	1,996,154	(335,121)	116.79%
Operating Assistance:					
Federal	854,317	10,250,517	12,278,039	2,027,522	83.49%
State	790,059	9,400,189	11,370,068	1,969,879	82.67%
Local	2,453,382	29,225,589	30,112,106	886,517	97.06%
Fund Balance	-	-	150,000	150,000	-
TOTAL REVENUES	7,121,469	84,174,372	87,770,713	3,596,341	95.90%
EXPENSES:					
Salaries and Wages	2,674,493	32,230,899	32,615,708	384,809	98.82%
Fringe Benefits	1,425,377	16,945,614	17,419,487	473,873	97.28%
Professional Services	397,191	5,020,783	10,642,670	5,621,887	47.18%
Materials and Supplies	1,035,242	11,404,112	8,876,100	(2,528,012)	128.48%
Utilities and Taxes	88,478	1,142,940	1,039,067	(103,873)	110.00%
Casualty and Liability Insurance	63,114	1,013,397	1,481,157	467,760	68.42%
Purchased Transportation Services	1,231,060	13,972,012	13,612,586	(359,426)	102.64%
Leases and Misc. Expenses	99,032	1,494,562	2,068,518	573,956	72.25%
Interest Expense	351	5,027	15,420	10,393	32.60%
Reserves	-	-	0	0	-
TOTAL EXPENSES	7,014,337	83,229,346	87,770,713	4,541,367	94.83%
EXCESS (DEFICIT) OF REVENUES OVER EXPENSES	\$ 107,132	\$ 945,026	\$ -		
TWELVE MONTHS BENCHMARK PERCENTAGE					100.00%

EXECUTIVE SUMMARY REPORT
Preliminary
Prior to Year End Accruals and Adjustments
For the Twelve Months ending September 30, 2005

LYNX' Operating Statement for the twelve months ending September 30, 2005, indicates total revenue earned in the amount of \$84,174,372 and total expenses incurred in the amount of \$83,229,346 resulting in an operating profit in the amount of \$945,026. In addition:

- The Fixed Route Services resulted in an operating profit in the amount of \$1,371,611 for the twelve months of operations.
- ACCESS LYNX' operations resulted in an operating loss in the amount \$(426,585) for the twelve months of operations.

The Fixed Route Services positive results relate to less than anticipated expenses year to date. During the fiscal year-end close, outstanding expenses will be accrued and various adjustments will be made to account for all appropriate transactions. We are anticipating year-end expenses in the amount of \$900,000, which will significantly decrease the amount of operating profit to approximately \$45,000 for the year. Over the last few months, LYNX staff has curtailed expenses related to discretionary items in order to defuse the impact of any revenue shortfalls and dramatic increases in fuel. The increase in customer fare revenue, as a result of the significant ridership increase for the last two months, has provided the additional revenue needed to offset projected shortfalls.

In regard to the ACCESS LYNX program, the number of paratransit trips increased slightly for the last two months consistent with the increase in Fixed Route ridership. However, the total estimated trips year-to-date, 552,444, are still below the annual projected trips of 574,264. This is primarily due to the March 2005 fare increase and changes in the Medicaid program policy and procedures. The year-end adjustments reflecting final trips, costs, and related revenue of this program will decrease the current deficit.

The Comprehensive Annual Financial Report (CAFR) will be presented to the Board in February 2006 with all final adjustments and reports.

REPORT ON FINANCIAL OPERATIONS
Preliminary
Prior to Year End Accruals and Adjustments
Twelve Months Ending September 30, 2005

Summary

For the period October 1, through September 30, 2005, revenues totaled \$84,174,372 and expenses totaled \$84,229,346, which indicates excess revenue in the amount of \$945,026 for the twelve months of the fiscal year. Listed below are significant facts regarding operations for the twelve months of FY 2004-2005:

Revenues

Customer Fares - These fares are generated from fixed route bus operations and the ACCESS LYNX paratransit operations. Revenue is earned through either fares collected directly from customers at the time of boarding or through prepayment by customers participating in various pass and ticket programs offered by LYNX. Revenue earned year-to-date represent 105.34% of the annual budgeted amount, which is above the amount anticipated. In addition, customer fares increased \$2,179,775 or 14.64% as compared to the same period last year. This is primarily due to the significant increase in ridership year-over-year and the fare increase implemented in March 2005.

Contract Services - These are public transportation services provided by LYNX (MV Transportation) as part of both the fixed route operations and the ACCESS LYNX paratransit operations. Contract services provided as part of the fixed route operation are based on a mutually agreed upon service area and related customer fares for each entity. Other entities contracting with LYNX to provide service are billed on a cost per hour basis for each hour or portion of an hour of service provided. Contract services provided as part of the ACCESS LYNX paratransit operations are provided on a cost per trip basis. Revenue earned year-to-date represent 101.52% of the annual budgeted amount, which is above the amount anticipated.

Interest and Other Income - These are revenues earned from interest on cash balances and displaying advertising materials on the outside of buses and other non-transportation type revenue. Revenue earned year-to-date represent 116.79% of the annual budgeted, which is above the amount anticipated. This is due to higher amounts for interest income and shelter advertising revenue than planned.

Operating Assistance - These revenues consist of funds received from the Federal government, the State of Florida, and local governmental entities located within jurisdictions currently served by LYNX. Revenue earned year-to-date represents 90.92% of the annual budgeted amount, which is below the amount expected. Revenue earned year-to-date indicates an increase in the amount of \$640,478 or 1.33% as compared to the same period last year. The budget variance is primarily due to lower than anticipated revenues/expenses incurred relating to planning projects, specifically the Flex Bus.

Fund Balance - These funds are undesignated excess dollars from prior years that are recorded as deferred revenues until needed to support current year operating expenses. Such funds are included in the budget to support the current year reserves and other operating expenses.

Expenses

Labor - These are expenses incurred for the pay and allowances due employees in exchange for the labor services they render on behalf of the transit system. Expenses incurred year-to-date represent 98.82% of the annual budgeted amount, which is below the target for the *twelve months* of this fiscal year.

Fringe Benefits - These are expenses in the form of payments or accruals to others on behalf of an employee and payments or accruals direct to an employee arising from something other than performance. Expenses incurred year-to-date represent 97.28% of the annual budgeted amount, which is below the targeted amount budgeted year-to-date.

Professional Services - These are expenses incurred in the form of labor and other work provided by outside organizations for fees and related expenses. Expenses incurred year-to-date represent 47.18% of the annual budgeted amount. Expenses such as other professional fees pertaining to planning projects are lower than anticipated for the *twelve months* of the fiscal year. In addition, expenses for legal fees, contract maintenance, and various promotional and production expenses are less than budgeted. This line item reflects only invoices paid to date, because LYNX does not accrue these expenses on a monthly basis.

Materials and Supplies - These are expenses incurred for the purchase of tangible products obtained from outside suppliers or manufactured internally. Expenses incurred year-to-date represent 128.48% of the annual budgeted amount, which is higher than the amount anticipated for *twelve months* of the fiscal year due to significant increases in fuel prices and vehicle repairs and maintenance.

Utilities and Taxes - These are expenses incurred for utilities and for taxes levied by federal, state, and local governments. Expenses incurred year-to-date represent 110.00% of the annual budgeted amount, which is higher than anticipated due to additional utility expenses related to operating the LCS and increased telephone expenses.

Casualty and Liability Insurance Costs - These are expenses incurred that include cost elements covering protection of the system from loss through insurance programs and compensation of others for their losses due to acts for which the transit system is liable. Expenses incurred year-to-date represent 68.42% of the annual budgeted amount.

Purchased Transportation Services - These are expenses incurred in the form of payments or accruals to other transit systems for providing transportation service. Expenses incurred year-to-date represent 102.64% of the annual budgeted amount, which is slightly above the amount anticipated for the *twelve months* of the fiscal year due to increases in trips.

Leases and Miscellaneous Expenses - These are expenses incurred for vehicle and facility leases and other miscellaneous expenses. Expenses incurred year-to-date represent 72.25% of the annual budgeted amount, primarily due to significantly lower than anticipated lease expenses, as a result of the ELC amendment relinquishing the 3rd floor.

Interest Expense - These are expenses incurred for amounts charged on general long-term debt. The interest expense relates to the leasing of vehicles for LYNX' Road Rangers Program. Expenses incurred year-to-date represent 32.60% of the annual budgeted amount.

Reserves - The reserves are established as a percentage of the total budgeted operating expenses for the current fiscal year. Such reserves provide a contingency for unanticipated expenses.

Information Item T: Finance and Administrative Support Report

To: LYNX Board Of Directors

From: Sylvia Mendez
CHIEF ADMINISTRATIVE OFFICER
Jim Canty
(Technical Contact)

Phone: 407.841.2279 ext: 3129

Item Name: Temporary Re-pricing Agreement of Mansfield Oil Company's Fixed Price Schedule

Date: 12/8/2005

In October the Board ratified a supplemental agreement with Mansfield Oil Company temporarily re-pricing LYNX fixed priced diesel fuel contract for a period of 36 days retroactive to September 26th through October 31, 2005. The agreement was in response to severe financial losses by Mansfield Oil resulting from Hurricanes Katrina and Rita.

The agreement expired on October 31, 2005 and Mansfield is now honoring the fixed price contract of \$2.07 /gallon. This contract will expire in late January 2006. Staff will be issuing an Invitation for Bids for fuel in December.

Information Item U: Finance and Administrative Support Report

To: LYNX Board Of Directors

From: **Sylvia Mendez**
 CHIEF ADMINISTRATIVE OFFICER
Karen Kenning
 (Technical Contact)
Richard Solimano
 (Technical Contact)

Phone: 407.841.2279 ext: 3129

Item Name: Procurement Activities

Date: 12/8/2005

A. PROCUREMENT ACTIVITIES

The Administrative Support Department's responsibilities include procurement of goods and services through a competitive process. The report below lists all current Bids and RFPs with their release date and opening date for end of FY 2005 and FY2006.

RFP/IFB Number	Description	Date Issued	Opening Date	SEC Meeting Date
IFB 06-018	Security System for LOC	November	December	None
IFB 06-019	Cabling for LOC	November	December	None
IFB 06-020	Signage for LOC	December	January	None
IFB 06-015	General Printing	December	January	January
IFB 06-014	Employee Assistance Program	November	December	None
RFQ 06-013	Collections Agency Service	November	November	None
IFB 06-012	Towing Services	November	November	None
IFB 06-010	Self Insurance Actuarial Evaluation	October	November	None
IFB 05-056	Printing of LYNX Schedule Books	August	September	None
RFP/IFB Number	Description	Date Issued	Opening Date	SEC Meeting Date

LYNX Board Agenda

RFP 06-001	Federal Lobbying	October	October	November
IFB 06-002	Printing of Access LYNX Tickets	October	November	None
RFP 06-003	TVA Consultants	October	November	None
IFB 06-004	Lawn Maintenance	November	November	None
IFB 06-005	Shelter Maintenance	November	December	None
IFB 06-006	Trash Removal at Bus Stops/Shelters	November	December	None
IFB 06-007	Steam Cleaning of Bus Stops/Shelters	November	December	None
RFP 06-009	Educational Campaign	October	November	November

Information Item V: Government Affairs and Communications Report

To: LYNX Board Of Directors

From: Peggy Gies
 CHIEF MARKETING OFFICER
Deborah King
 (Technical Contact)

Phone: 407.841.2279 ext: 3020

Item Name: Marketing Report

Date: 12/8/2005

Monthly Activity Report –

BUS ADVERTISING / SALES

	LYNX Contracts	Contracts FYTD
Advertising Sales Revenue October	88,325	
Advertising Sales Revenue November (to date)	143,445	
Net Revenue to LYNX Per Agreement	231,770	231,770

The Dew Action Sports Tour came to Orlando for the final stop of the 2005 season. With the help of the LYNX Advertising and Marketing teams we were an important part in the most successful stop on the tour.

We advertised the event thru King and Tail panels as well as Interior cards. And web site inclusion. LYNX gave riders the opportunity to attend the event over the 4 days by giving over 200 tickets to passengers.

BUSINESS RELATIONS

Monthly Activity Report – October 2005

Commuter Choice Transportation Program

Activity	CCP Performance	
Carpool/Vanpool Inquires	Phone: 138 Internet: 62	
Carpool/Vanpool Transit Letters & Matches	Letters: 89 Matches: 40	
Number of Commuter Choice Vanpool Participants	663	<u>Total Revenue Miles</u> 787,537
Vanpools	New: 4 Returned: 3	<u>Current Vans In Service</u> 43
Pending Vanpool Interest	Disney Coleman Federal Prison FPI Staffing Workers Temporary Staffing Gaylord Palms Orange Lake Resort Sheraton Studio City	
Number of Employers Contacted	260	
Number of Employees Contacted	900	
Employer Program Presentations	NAVAIR Lockheed Martin LSG Skychefs Gaylord Palms Kelmin Products	
Employee Vanpool Presentations	Loews Hotels (2 events total 200 employees) Peabody Hotel (100) Federal Prison in Coleman (600)	<u>Total Participants</u> 900
Other Business Presentations/Meetings	IDRACC Luncheon (75) Regional Transportation Leadership Awards (250)	<u>Total Participants</u> 325

Bus Pass Consignment

Retail Consignors

Orlando Financial Services opened three new retail locations during the previous quarter.

New Employer Agreements

UCF Ventures (Loews Hotel at Universal Orlando)

Kelmin Products

Vanpool

LYNX added the following Vanpools:

Team Fishell (2 Vans)

Coleman Federal Prison

NAVAIR

Business Relations Events

I-Drive Chamber Luncheon

LYNX sponsored the I-Drive Chamber’s monthly meeting. Linda Watson presented on behalf of LYNX. Business Relations team was able to network with chamber members and local officials. This event was attended by approximately 75 people and led to several good leads.

Regional Transportation Leadership Awards Luncheon

LYNX, Metro Orlando EDC, METROPLAN Orlando and the Orlando Business Journal sponsored the 2005 Regional Transportation Leadership Awards luncheon. LYNX Board Chairman, Commissioner Atlee Mercer was the MC and top management of all four sponsors were featured presenters. This event allowed LYNX to “raise the bar” on our annual Commuter luncheon by highlighting individuals and organizations that have had an impact on the transportation needs in our community. Our partnership with the OBJ and EDC provided greater visibility to this event. Members of LYNX management and program account executives were able to network with attendees. LYNX received media coverage from local television stations and greater interest from the business community.

MARKETING

Website Usage

Average Hits per Day	56,129
Average Users per Day	2,265
Average Hits per User	24.78
Average Time Spent on Site	9 min 47 sec
Approximate Visits per User	2.67

Total Page Hits	402,173
Total User Visits	70,222
Total Unique IP (visits)	26,303

Marketing Activities

Fun Friday celebrated Hispanic Heritage month by featuring a Salsa orchestra this month. The response? Dancing in the terminal!

Marketing also was a sponsor for Festival Calle Orange. Along with promoting the event with bus cards, we provided information about LYNX to attendees.

LYNX hosted Leadership Orlando for a session on Smart, Quality Growth where we were able to get the message out to the business community on the importance of transportation to the region and it’s growth.

We had a ribbon cutting ceremony for the new Apopka Superstop with Mayor Land and Commissioner Sindler.

The 2005 LYNX Veteran’s bus was unveiled at the VA Outpatient Clinic and featured 22 LYNX employees who are military veterans.

LYNX partnered with Bobbi Brown Cosmetics, Saks Fifth Avenue and Lowe and Behold Event solutions to provide free makeovers to female veterans on Veteran's Day at The Florida Mall. This event received coverage on Channel 6 as well as Channel 13.

CUSTOMER SERVICES

Customer Service is provided through the call center (providing travel information), fare media sales and information, eligibility/certification section, customer relations, lost & found, LYNX customer ID program and "How To Ride" presentations.

The **Call Center** received 25,916 with an average call-wait time of time of: 30 (thirty seconds).

The **Sales & Information** section serviced 31,183 customers through fixed route inquiries and sales. LYNX fare media sales were \$166,252.

Customer Services responded to 675 Internet inquiries and assisted 29 riders and non-riders through "How To Ride" presentations.

The **Customer Relations** section assisted 2,979 customers by telephone, fax and one-on-one. Customer Relations documented:

- 471 concerns/suggestions for fixed route
- 34 compliments for fixed route
- 309 concerns/suggestions for paratransit
- 4 compliments for paratransit

The **Lost & Found** section recovered 526 items.

33.46% of recovered items were returned to owners.

70 Advantage ID's were issued.

32 Kids In School ID's were issued

The **Eligibility** section received 508 Paratransit applications.

Information Item W: Human Resources Report

To: LYNX Board Of Directors

From: Sylvia Mendez
CHIEF ADMINISTRATIVE OFFICER
Desna Hunte
(Technical Contact)

Phone: 407.841.2279 ext: 3129

Item Name: Amalgamated Transit Union Local 1596 Pension Update

Date: 12/8/2005

Plan Update:

Board of Trustees Meeting: A meeting was held on November 8, 2005. The following is provided as a brief overview of issues addressed:

1) Mr. Jeff Swanson with Merrill Lynch, the investment consultant, presented a report for the period ending September 30, 2005. He reported that the fund had a total market value of \$47,820,700 for the quarter ending September 30, 2005. The total fund earned \$1,596,836 and received \$917,554 in net contributions for a total increase in value of \$2,514,390.

2) Jill Hanson, attorney for the Pension plan provided the Trustees with copies of proposals received in response to an RFP issued for administrative services. The Trustee board received three proposals. Administrative services are currently provided by Pension Resource Center.

The Trustees also received five proposals which were submitted in response to their RFP for investment consulting services, provided by Merrill Lynch. The Trustees agreed to hold a special meeting in December to discuss the proposals.

Board of Trustees Appointments:

LYNX B ard Agenda

Mr. Bob Doane was nominated and confirmed as the new Chairperson to the Trustees board and Blanche Sherman was nominated and confirmed as the secretary to the board. Mr. Doane is the Union representative while Ms. Sherman is a management representative. Mr. Bert Francis was recognized as the new management representative.

Disability Provision:

No response has been received from the Pension to address LYNX Board concerns regarding the potential cost impact to the plan which may occur as a result of the revised disability language provisions. The Pension Trustees indicated that a response should be expected by the next Board meeting.

Information Item X: Planning Division Report

To: LYNX Board Of Directors

From: **Lisa Darnall**
Chief Operating Officer
Jennifer Clements
(Technical Contact)
Lachant Barnett
(Technical Contact)
Glen Waters
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Planning Report

Date: 12/8/2005

STRATEGIC PLANNING

Amenities

The Apopka Superstop opened for service to LYNX customers October 9, 2005. LYNX hosted a ribbon cutting at the Apopka Superstop on November 8, 2005. Currently, LYNX staff is coordinating with the City of Apopka to provide additional lighting around the perimeter of the Superstop. The Superstop has solar lightning under the roofed area and the perimeter lighting will provide coverage for customers as they access the Superstop. The perimeter lighting will be funded through Federal transit safety and security funds.

The Florida Department of Transportation, City of Orlando and LYNX joint shelter initiative on S.R. 436 (Semoran Boulevard) has been completed. Through this effort, twenty new shelters were installed along S.R. 436 from Curry Ford Road to S.R 528 (Beachline). Additional shelter pads are installed to meet LYNX future services needs or, as our customer base expands additional shelters can be installed. Shelter pads preserve the Right-of-Way (ROW) needed for future expansion and ensure that as roadway changes are made LYNX is included in the process.

The installation of two shelters in Azalea Park have been completed. The first shelter is located immediately off of S.R. 436 at the first bus stop on Dahlia near the community convenience store and the second shelter is located in front of the Christ of King Episcopal Church.

LYNX staff continues to review the service area for locations with adequate Right-of-Way to place shelters.

Geographic Information Systems (GIS)

LYNX participated in the third annual National Center for Transit Research (NCTR) GIS in Transit Conference, facilitated by the Center for Urban Transportation Research (CUTR) on November 1-3, 2005. The conference provided a unique opportunity for GIS and Transit personnel to interact, meet vendors and gain knowledge from people who have experience and understand the challenges posed by integrating GIS into the transit field. LYNX staff completed a presentation in the Data Integration Module, discussing how LYNX integrates collected APC data with GIS for automated reporting and mapping.

Building a Path to Regional Partnerships Transit Summit

LYNX Staff attended and presented at the Lake County Transit Summit on October 27, 2005. The summit was planned for all modes of transportation to come together and discuss their part in regional decision making to support future population and development growth. The participants included the following: FDOT District 5, Turnpike, Orlando-Orange County Expressway Authority, Florida Transportation Disadvantaged Commission, Lake-Sumter Metropolitan Planning Organization (MPO), Sumter County Transit, Lake County Connection, Central Florida MPO Alliance and many others. LYNX staff discussed FY2007 service development grant opportunities in partnership with Lake County along with other major capital projects (LCS, LOC and Amenities) to support population growth in Central Florida.

SERVICE PLANNING AND SCHEDULING

FY 2006 Operators' System-wide Bid

In anticipation of the December 11, 2005 service change, LYNX Bus Operators have begun the process of selecting their work shifts for the upcoming year. Operators will first select their work locations (South Street or Princeton facility). As per the labor agreement, the Operators' work location assignment will remain the same for twelve months. Second, Operators will select the routes, work days and work shifts from the run cuts prepared by the LYNX Scheduling section. Their selections will remain in effect until late April. At that time, Operators will select again their current work assignments or select another, based on their seniority placement.

Information Item Y: ACCESS LYNX Operations Report

To: LYNX Board Of Directors

From: **Lisa Darnall**
Chief Operating Officer
William Hearndon
(Technical Contact)
Randolph Cantor
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: ACCESS LYNX Operations Report

Date: 12/8/2005

Ridership Information

There were 53,112 trips booked in October 2005. Of the 53,112 trips scheduled to operate, 10,047 (18.91%) were cancelled and 1,461 (2.75%) were classified as “no-shows.” The number of billable trips provided by Paratransit Operations in October 2005 was 41,419 (77.98% of the total trips booked), with an additional 2,356 trips provided to Personal Care Attendants/Escorts/Companions.

The total number of billable trips provided by the coordinated system for the fiscal year to date is 41,419, with an additional 2,356 trips provided to Personal Care Attendants/Escorts/Companions. These trips were provided to customers who are elderly, transportation disadvantaged, or disabled.

In fiscal year 2006, we have budgeted 49,983 billable trips per month. We have exceeded our budgeted billable trip level by approximately 6.3% in October 2005. Year-to-date, we are over our budgeted billable trip level by approximately 6.3%.

A rolling 13-month report is provided to compare service today to service a year ago. The final column shows percentage of change from October 2004 to October 2005.

MONTHLY PARATRANSIT STATISTICAL BREAKDOWNS

Category	October 2004	November 2004	December 2004	January 2005	February 2005	March 2005	April 2005	May 2005	June 2005	July 2005	August 2005	September 2005	October 2005	2004 to 2005 Difference
Commendations	3	6	18	11	9	17	16	16	7	11	19	4	7	533.33%
Customer Service	12	11	24	23	14	23	20	15	10	15	28	28	25	211.11%
Discourtesy	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Drivers and Driving	57	39	28	49	40	53	38	36	41	29	60	54	42	0.00%
Equipment	6	1	3	3	3	5	1	6	4	6	5	7	4	25.00%
Passenger	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
Risk Management	2	1	3	1	1	2	3	2	3	0	0	1	2	-100.00%
Scheduling	14	5	5	14	13	7	9	6	5	4	8	7	11	100.00%
Other	1	2	2	3	4	7	2	2	3	0	7	4	3	250.00%
Timeliness	170	127	93	153	247	267	233	202	153	215	230	208	147	101.75%
Total Concerns	262	186	158	246	322	364	306	269	219	269	338	309	234	73.33%
Total Reservations Accepted	57,012	57,534	60,287	56,565	54,023	61,617	56,835	59,307	56,403	53,593	59,191	56,507	53,112	5.25%
Concerns per 1,000 Trips *	4.60	3.23	2.62	4.35	5.96	5.91	5.38	4.54	3.88	5.02	5.71	5.47	4.41	64.69%
No-Shows	2,300	2,025	2,190	1,908	1,809	2,253	1,901	2,598	1,996	1,995	1,984	1,703	1,461	-13.10%
Cancellations & Sub. Changes	8,354	10,433	13,186	10,184	9,470	10,233	9,504	12,864	9,344	9,770	10,077	10,080	10,047	-14.38%
Completed Trips	46,358	45,076	44,911	44,473	42,744	49,131	45,430	43,845	45,063	41,828	47,130	44,724	41,419	11.72%
No-Show Rate	4.03%	3.52%	3.63%	3.37%	3.35%	3.66%	3.34%	4.38%	3.54%	3.72%	3.35%	3.01%	2.75%	-17.43%
Cancellation Rate	14.65%	18.13%	21.87%	18.00%	17.53%	16.61%	16.72%	21.69%	16.57%	18.23%	17.02%	17.84%	18.92%	-18.65%
Completed Trips	81.31%	78.35%	74.50%	78.62%	79.12%	79.74%	79.93%	73.93%	79.89%	78.05%	79.62%	79.15%	77.98%	6.15%
ADA	21,446	20,359	20,279	20,592	19,908	22,346	20,118	18,962	19,471	18,109	19,818	18,806	18,110	8.05%
TD	5,348	5,616	5,911	5,906	5,744	6,848	6,366	6,185	6,154	5,951	6,591	6,117	6,251	35.14%
Medicaid	14,461	13,903	13,761	13,129	12,157	13,774	13,004	12,946	13,647	12,804	14,185	13,853	12,897	4.20%
Coordinated Medicaid	8,774	8,476	8,441	8,077	7,876	9,690	9,036	8,581	9,105	7,828	9,541	8,965	6,717	12.02%
Other	7	2	2	0	0	16	0	8	0	8	0	12	44	-100.00%
Ambulatory Passengers	33,838	32,398	32,056	32,138	30,902	35,417	32,454	31,172	32,394	29,476	33,235	31,305	28,308	8.90%
Wheelchair Passengers	11,333	11,515	11,675	11,318	10,868	12,689	12,016	11,784	11,708	11,317	12,767	12,317	12,475	20.11%
Stretcher Passengers	1,187	1,163	1,180	1,017	974	1,025	960	889	961	1,035	1,128	1,102	880	8.46%
Escort/Attendant Passengers	3,678	3,280	3,483	3,231	2,941	3,543	3,094	2,837	3,314	2,872	3,005	3,029	2,356	-5.32%
Average Call Hold Time *	2:57	3:02	2:12	2:36	2:31	2:35	3:30	2:44	2:08	2:09	2:32	2:24	2:16	8.57%
On Time Performance *	84%	83%	89%	91%	87%	89%	90%	91%	87%	86%	82%	87%	91%	0.39%
Productivity (Passengers/Hour)	1.29	1.29	1.21	1.39	1.24	1.28	1.33	1.32	1.38	1.32	1.45	1.51	1.45	13.28%

Estimated based on information available at the time of report compilation

* System Standards: Concerns per 1,000 Trips - Less than 1.0 Exceeds Standards; 1.0 to 2.0 Meets Standards
 Average Call Hold Time - 2:00 or less Exceeds Standards; 2:01 to 3:00 Meets Standards
 On Time Performance - More than 96% Exceeds Standards; 94% to 95.9% Meets Standards

Information Item Z: LYNX Operations Center Change Order

To: LYNX Board Of Directors

From: Bert Francis II
CHIEF FINANCIAL OFFICER
Allan Lemaux
(Technical Contact)

Phone: 407.841.2279 ext: 3047

Item Name: LYNX Operations Center (LOC) Change Orders

Date: 12/8/2005

Please find attached Change Orders Number 25 through 29, revised Change Order Number 23, and Contingency Release Number 1, relating to the LOC project. These change orders are being submitted as information items in accordance with the proposed Administrative Rules. The change orders result in NO CHANGE in the total project budget. The net effect of the change orders is to increase the Project Contingency amount to \$1,277,533.

LYNX OPERATIONS CENTER
Revised Budget Including Change Order #27
December 8, 2005

<u>Cost Category</u>	<u>Budget prior to change order</u>	<u>Change Order #27</u>	<u>Revised Budget</u>
Collage Contract	\$ 15,374,788	\$ (158,284)	\$ 15,216,504
Collage Owner Direct Purchases	<u>5,334,598</u>	<u>-</u>	<u>5,334,598</u>
Subtotal Collage Contract + Direct Purchases	20,709,386	(158,284)	20,551,102
LYNX Lane	\$ 1,151,500	\$ -	\$ 1,151,500
Hazardous Waste Removal - Earth Tech	369,996	0	369,996
Specialties	180,000	0	180,000
Equipment	2,040,000	0	2,040,000
Systems	861,032	0	861,032
Furnishings	209,262	0	209,262
Program Management	1,525,465	0	1,525,465
Permitting	537,356	0	537,356
Design Services	3,320,164	0	3,320,164
Construction Management	1,378,813	0	1,378,813
LYNX Oversight	409,761	0	409,761
Contingency	<u>1,171,265</u>	<u>158,284</u>	<u>1,329,549</u>
TOTALS	<u>\$ 33,864,000</u>	<u>\$ -</u>	<u>\$ 33,864,000</u>

SUMMARY:

Change in Total Budget:		\$ -
Change in Contingency:	Increase	\$ 158,284.00

Description of Change:

This Change Order is a result of negotiations with the Contractor on September 30, 2005. This is in final settlement for the removal of unsuitable material under the building foundations and replacement fill by another contractor. Change Order #9 was previously issued for \$132,292 in partial settlement for this effort. This is for the balance of the settlement. We had included \$480,000 in our budget estimate for this settlement, therefore we are adding back a savings of \$158,284 into the "Contingency" line item.

LYNX OPERATIONS CENTER
Revised Budget Including Change Order #28
December 8, 2005

<u>Cost Category</u>	<u>Budget prior to change order</u>	<u>Change Order #28</u>	<u>Revised Budget</u>
Collage Contract	\$ 15,216,504	\$ (95,995)	\$ 15,120,509
Collage Owner Direct Purchases	<u>5,404,638</u>	<u>90,000</u>	<u>5,494,638</u>
Subtotal Collage Contract + Direct Purchases	20,621,142	(5,995)	20,615,147
LYNX Lane	\$ 1,151,500	\$ -	\$ 1,151,500
Hazardous Waste Removal - Earth Tech	369,996	0	369,996
Specialties	180,000	0	180,000
Equipment	2,040,000	0	2,040,000
Systems	861,032	0	861,032
Furnishings	209,262	0	209,262
Program Management	1,525,465	0	1,525,465
Permitting	537,356	0	537,356
Design Services	3,320,164	0	3,320,164
Construction Management	1,378,813	0	1,378,813
LYNX Oversight	409,761	0	409,761
Contingency	<u>1,259,509</u>	<u>5,995</u>	<u>1,265,504</u>
TOTALS	<u>\$ 33,864,000</u>	<u>\$ -</u>	<u>\$ 33,864,000</u>

SUMMARY:

Change in Total Budget:		\$ -
Change in Contingency:	Increase	\$ 5,995.00

Description of Change:

This is a DEDUCTIVE Change Order for the direct purchase of drywall products and building materials.

LYNX OPERATIONS CENTER
Revised Budget Including Change Order #25
December 8, 2005

<u>Cost Category</u>	<u>Budget prior to</u> <u>change order</u>	<u>Change Order #25</u>	<u>Revised Budget</u>
Collage Contract	\$ 15,487,957	\$ (42,468)	\$ 15,445,489
Collage Owner Direct Purchases	<u>5,228,517</u>	<u>39,802</u>	<u>5,268,319</u>
Subtotal Collage Contract + Direct Purchases	20,716,474	(2,666)	20,713,808
LYNX Lane	\$ 1,151,500	\$ -	\$ 1,151,500
Hazardous Waste Removal - Earth Tech	369,996	0	369,996
Specialties	180,000	0	180,000
Equipment	2,040,000	0	2,040,000
Systems	861,032	0	861,032
Furnishings	209,262	0	209,262
Program Management	1,525,465	0	1,525,465
Permitting	537,356	0	537,356
Design Services	3,320,164	0	3,320,164
Construction Management	1,378,813	0	1,378,813
LYNX Oversight	409,761	0	409,761
Contingency	<u>1,164,177</u>	<u>2,666</u>	<u>1,166,843</u>
TOTALS	<u>\$ 33,864,000</u>	<u>\$ -</u>	<u>\$ 33,864,000</u>

SUMMARY:

Change in Total Budget:		\$ -
Change in Contingency:	Increase	\$ 2,666.00

Description of Change:

This is a DEDUCTIVE Change Order for the direct purchase of supply metal studs, track and framing accessories.

LYNX OPERATIONS CENTER
Revised Budget Including Contingency Release #1
December 8, 2005

<u>Cost Category</u>	<u>Budget prior to change order</u>	<u>Contingency Release #1</u>	<u>Revised Budget</u>
Collage Contract	\$ 15,216,504	\$ -	\$ 15,216,504
Collage Owner Direct Purchases	<u>5,334,598</u>	<u>70,040</u>	<u>5,404,638</u>
Subtotal Collage Contract + Direct Purchases	20,551,102	70,040	20,621,142
LYNX Lane	\$ 1,151,500	\$ -	\$ 1,151,500
Hazardous Waste Removal - Earth Tech	369,996	0	369,996
Specialties	180,000	0	180,000
Equipment	2,040,000	0	2,040,000
Systems	861,032	0	861,032
Furnishings	209,262	0	209,262
Program Management	1,525,465	0	1,525,465
Permitting	537,356	0	537,356
Design Services	3,320,164	0	3,320,164
Construction Management	1,378,813	0	1,378,813
LYNX Oversight	409,761	0	409,761
Contingency	<u>1,329,549</u>	<u>(70,040)</u>	<u>1,259,509</u>
TOTALS	<u>\$ 33,864,000</u>	<u>\$ -</u>	<u>\$ 33,864,000</u>

SUMMARY:

Change in Total Budget:		\$ -
Change in Contingency:	Decrease	\$ (70,040.00)

Description of Change:

This is the first release of the Contingency amount. This is a direct purchase of electrified locksets "not" included in the original Collage contract. This is additional hardware needed to change from magnetic strike to electrical locksets so that security and access controls can be integrated into the project. There is no labor associated with this effort.

LYNX OPERATIONS CENTER
Revised Budget Including Change Order #23
December 8, 2005

<u>Cost Category</u>	<u>Budget prior to change order</u>	<u>Change Order #23</u>	<u>Revised Budget</u>
Collage Contract	\$ 15,487,957	\$ -	\$ 15,487,957
Collage Owner Direct Purchases	<u>5,228,517</u>	<u>-</u>	<u>5,228,517</u>
Subtotal Collage Contract + Direct Purchases	20,716,474	-	20,716,474
LYNX Lane	\$ 1,151,500	\$ -	\$ 1,151,500
Hazardous Waste Removal - Earth Tech	369,996	0	369,996
Specialties	180,000	0	180,000
Equipment	2,040,000	0	2,040,000
Systems	1,100,000	(238,968)	861,032
Furnishings	209,262	0	209,262
Program Management	1,525,465	0	1,525,465
Permitting	537,356	0	537,356
Design Services	3,320,164	0	3,320,164
Construction Management	1,378,813	0	1,378,813
LYNX Oversight	409,761	0	409,761
Contingency	<u>925,209</u>	<u>238,968</u>	<u>1,164,177</u>
TOTALS	<u>\$ 33,864,000</u>	<u>\$ -</u>	<u>\$ 33,864,000</u>

SUMMARY:

Change in Total Budget:		\$ -
Change in Contingency:	Increase	\$ 238,968.00

Description of Change:

This item was necessary to correctly reflect change order #23. After preparing the budget presentation it was discovered that the amount for site lighting included in Change Order #23 had already been included in the amount for the "Collage Contract" line item and thus was duplicated in the "Systems" line item. Therefore, we have deducted this amount from the "Systems" line and added that amount back to the "Contingency".

LYNX OPERATIONS CENTER
Revised Budget Including Change Order #26
December 8, 2005

<u>Cost Category</u>	<u>Budget prior to</u> <u>change order</u>	<u>Change Order #26</u>	<u>Revised Budget</u>
Collage Contract	\$ 15,445,489	\$ (70,701)	\$ 15,374,788
Collage Owner Direct Purchases	<u>5,268,319</u>	<u>66,279</u>	<u>5,334,598</u>
Subtotal Collage Contract + Direct Purchases	20,713,808	(4,422)	20,709,386
LYNX Lane	\$ 1,151,500	\$ -	\$ 1,151,500
Hazardous Waste Removal - Earth Tech	369,996	0	369,996
Specialties	180,000	0	180,000
Equipment	2,040,000	0	2,040,000
Systems	861,032	0	861,032
Furnishings	209,262	0	209,262
Program Management	1,525,465	0	1,525,465
Permitting	537,356	0	537,356
Design Services	3,320,164	0	3,320,164
Construction Management	1,378,813	0	1,378,813
LYNX Oversight	409,761	0	409,761
Contingency	<u>1,166,843</u>	<u>4,422</u>	<u>1,171,265</u>
TOTALS	<u>\$ 33,864,000</u>	<u>\$ -</u>	<u>\$ 33,864,000</u>

SUMMARY:

Change in Total Budget:		\$ -
Change in Contingency:	Increase	\$ 4,422.00

Description of Change:

This is a DEDUCTIVE Change Order for the direct purchase of supply electrical components.

LYNX OPERATIONS CENTER
Revised Budget Including Change Order #29
December 8, 2005

<u>Cost Category</u>	<u>Budget prior to</u> <u>Change Order</u>	<u>Change Order #29</u>	<u>Revised Budget</u>
Collage Contract	\$ 15,120,509	\$ (192,600)	\$ 14,927,909
Collage Owner Direct Purchases	<u>5,494,638</u>	<u>180,571</u>	<u>5,675,209</u>
Subtotal Collage Contract + Direct Purchases	20,615,147	(12,029)	20,603,118
LYNX Lane	\$ 1,151,500	\$ -	\$ 1,151,500
Hazardous Waste Removal - Earth Tech	369,996	0	369,996
Specialties	180,000	0	180,000
Equipment	2,040,000	0	2,040,000
Systems	861,032	0	861,032
Furnishings	209,262	0	209,262
Program Management	1,525,465	0	1,525,465
Permitting	537,356	0	537,356
Design Services	3,320,164	0	3,320,164
Construction Management	1,378,813	0	1,378,813
LYNX Oversight	409,761	0	409,761
Contingency	<u>1,265,504</u>	<u>12,029</u>	<u>1,277,533</u>
TOTALS	<u>\$ 33,864,000</u>	<u>\$ -</u>	<u>\$ 33,864,000</u>

SUMMARY:

Change in Total Budget:		\$ -
Change in Contingency:	Increase	\$ 12,029.00

Description of Change:

This is a DEDUCTIVE Change Order for the direct purchase of supply paint and overhead doors.

Information Item a: LYNX Operating Center Report

To: LYNX Board Of Directors

From: **Lisa Darnall**
Chief Operating Officer
Allan Lemaux
(Technical Contact)
Jennifer Clements
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: LYNX Operations Center Report

Date: 12/8/2005

Summary:

This project includes an operations base and a maintenance facility on 24.1 acres located at the corner of John Young Parkway and Princeton. The site is divided by LYNX Lane, a roadway project that is complete.

Maintenance Building (Building “A”) - Pre-engineered metal building. Current construction status is as follows:

- The masons are completing the installation of the exterior masonry walls.
- The electricians continue to pull wire.
- The plumbers are installing compressed air, radiant heat, and water piping.
- Steel framing has been installed on top of the block wall for the exterior wall panels
- Exterior wall panels have been installed on the east side of the building.
- Exterior walls panels are being installed on the north side of the building.
- The second floor has been poured.
- Foundations for the building expansion have been formed and poured.
- The vaults for the Rotary lifts are being installed. Currently, four vaults have been installed and the concrete collars will be poured in the near future.

Administration Building (Building “B”) – Building consists of structural steel framing and tilt-up exterior wall panels. Current construction status is as follows:

- The masons are installing the concrete block walls for stairwells and elevator shaft.
- Imperfections have been rubbed out on the exterior wall panels.
- Roof joists have been installed and welded to the exterior wall panels over the finance area.

Pre-wash/Fueling/Wash Facilities (Building “C”) - Building consists of structural steel framing and tilt-up exterior wall panels. Current construction status is as follows:

- All precast concrete wall panels and steel framing are in place.
- The masons have completed the masonry walls.
- The electricians continue to rough in the electrical items in the masonry walls.
- The mechanical subcontractor continues to rough in for the ductwork.

Fuel Storage Facility (Building “D”) - Building consists of structural steel framing and tilt-up exterior wall panels. Current construction status is as follows:

- All of the precast concrete wall panels are in place.

Canopy Building (Building “E”) – Pre-engineering metal building. Current construction status is as follows:

- No activities to report.

LOC Schedule:

Issue IFB	September 15, 2003
Due Date for Bids	November 19, 2003
LYNX Board Approval-Construction	January 22, 2004
Construction Start	May 2004
Receipt of Building permit	August 2004
Construction Completion	August 2006
Facility Start-up	September 2006
Grand Opening	October 2006

Information Item b: LYNX Central Station Report

To: LYNX Board Of Directors

From: Lisa Darnall
Chief Operating Officer
Allan Lemaux
(Technical Contact)
Jennifer Clements
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: LYNX Central Station Update

Date: 12/8/2005

BACKGROUND

This project is on a 4.4-acre site bordered on the west side by Garland Avenue, the north by Amelia Street and the south by Livingston Street. It consists of (24) bus bays, a terminal with waiting area, ticketing and retail space. The north end of the terminal has a six-story office tower.

In November 2004, two significant events took place. The construction of the LYNX Central Station (LCS) was completed to the point that a temporary Certificate of Occupancy was received and subsequently the administration move took place from November 3 through November 7, 2004. The permanent Certificate of Occupancy was received on November 12, 2004 and Bus Operations started on November 14, 2004.

Over the past year, the contractor has worked through the punch list items and with the relocation of the fire hydrant on the corner of Amelia Street and Garland Avenue, the main project is considered complete. The contract is being extended to include the construction of the retail space and a new public restroom. The contract will be closed out after the completion of the construction of the retail space and the restroom.

The Board approved the retail space build-out at the December 2004 meeting. Over the past year, the architects have developed two construction packages for the build-out project and the staff has negotiated a lease agreement with Champs. This lease agreement has been executed. It was reported last month that the construction packages for the retail space have been reviewed and the permits received from the City of Orlando. Construction of the retail space is anticipated to begin in January 2006.

When LCS operations began on November 14, 2004, it became apparent the Operators' restrooms were inadequate to handle their daily demands, especially the male Operators. In addition, usage demands placed on the public restrooms have been more heavily utilized than anticipated. Staff was requested to look into how the Operators' restrooms and public restrooms could better service the employees and the public. Staff determined that the men's portion of the

LYNX Board Agenda

Operators' restrooms should be expanded, a new public restroom should be built adjacent to the retail space for men's use and the existing men and women restrooms be converted for use by women. Based on this determination, architects and engineers have finalized a complete set of drawings and specifications for each project.

LYNX CENTRAL STATION

Baseline Budget / Revised Budget & Commitments September 2005 (Pre-Close)

<u>Cost Category</u>	<u>Original Budget</u>	<u>Cumulative</u> <u>Changes</u>	<u>Revised Budget</u>	<u>Current</u> <u>Commitments</u>	<u>Additional</u> <u>Commitments</u>	<u>Updated</u> <u>Commitments</u>	<u>Available Budget</u>
Collage Contract	\$ 14,642,000	\$ (808,777)	\$ 13,833,223	\$ 13,833,223		\$ 13,833,223	\$ -
Collage Owner Direct Purchases (Sales Tax BPOs)	0	4,738,942	4,738,942	4,738,942	500,000	5,238,942	0
Subtotal Collage	\$ 14,642,000	\$ 3,930,164	\$ 18,572,164	\$ 18,572,164		\$ 19,072,164	\$ -
 <u>Non-Collage Project Costs</u>							
Equipment	\$ 965,787	\$ -	\$ 965,787	\$ 163,057	\$ -	\$ 163,057	\$ 802,730
Systems	1,650,000	0	1,650,000	956,878	\$ -	956,878	693,122
Furnishings	1,000,000	100,112	1,100,112	1,100,112	\$ -	1,100,112	0
Specialties	169,557	0	169,557	5,442	\$ -	0	164,115
Other misc. non-Collage Hard Costs	39,957	0	39,957	39,957	\$ -	39,957	0
Program Management	850,000	353,743	1,203,743	1,203,743	\$ -	1,203,743	(0)
Permitting	200,000	40,782	240,782	240,782	\$ -	240,782	(0)
Design	2,000,000	365,811	2,365,811	2,365,811	\$ -	2,365,811	(0)
Construction Management	975,000	231,229	1,206,229	1,206,229	\$ -	1,206,229	(0)
Force Accounts	300,000	(19,000)	281,000	276,718	\$ -	276,718	4,282
Contingency	6,437,463	(5,002,841)	1,434,622	0	\$ -	0	934,622
	\$ 29,229,764	\$ 0	\$ 29,229,764	\$ 26,130,894	\$ 500,000	\$ 26,625,453	\$ 2,598,870

Information Item c: Rail Update

To: LYNX Board Of Directors

From: **Lisa Darnall**
Chief Operating Officer
Jennifer Clements
(Technical Contact)
Sherry Zielonka
(Technical Contact)

Phone: 407.841.2279 ext: 3036

Item Name: Rail Updates

Date: 12/8/2005

The progress reports submitted by the Florida Department of Transportation for the month of October 2005 are attached for review. All of the studies have been completed except for FlexBus, Commuter Rail, and the OIA Intermodal Center.



Production Meeting Summary

October 2005

Project ID Number: 408409
Description: Flex Bus
Project Manager: Young
Project Consultant: TranSystems (formerly Multisystems, Inc.)

Current Activities:

Final Design tasks.
Conducted project kick-off meeting.
Initial data gathering tasks commencing.

Upcoming Activities:

Schedule Status:

None

Project Issues:

None



Production Meeting Summary

October 2005

Project ID Number: 412994
Description: North/South Commuter Corridor Environmental Assessment
Project Manager: Olore
Project Consultant: Earth Tech

Current Activities:

- Met with FTA to discuss project October 5, 2005.
- Met with AAUW to discuss project October 8, 2005.
- Met with Association of Young Professionals October 10, 2005.
- Met with Florida Coalition of Rail Passengers October 15, 2005.
- Met with Counties to discuss Interlocal Agreement October 17, 2005.
- Met with FTA to discuss project October 25, 2005.
- Met with City of Orlando October 28, 2005 to discuss project.
- Met with Progress Energy October 31, 2005 to discuss project.
- Preparing materials for Public Hearing.
- Draft Wetlands Evaluation Report submitted to TRT for review and comment.
- Draft Endangered Species Biological Assessment Report submitted to TRT for review and comment.
- Draft Water Quality Inventory Checklist submitted to TRT for review and comment.
- Draft Contamination Screening Evaluation Assessment Report submitted to TRT for review and comment.
- Draft Operations Plan submitted to TRT for review and comment.
- Draft Operations Results Report to TRT for review and comment.
- Analyzing Build traffic forecasts to determine impacts on traffic.
- Obtained additional information on existing parking for previous and new stations.
- Provided corridor maps to assist with valuation of property.
- Existing conditions analysis progressed for use in the EA document.
- Analyzing transit impacts with Build forecasts.
- Researched parking plans
- Continued to calculate volume-to-capacity ratios for 2025 No-Build condition.
- Continued evaluation of potential grade closures.
- Continued to support development of station conceptual cost estimates.
- Adjusted station layouts as necessary to accommodate results of drainage and pond siting analysis.
- Laid out schematic design for VSMF at Rand yard and layover facilities at Saxon, ORMC & Poinciana Blvd..
- Progressed VSMF technical memorandum.

Upcoming Activities:

- Begin preparing Environmental Assessment.
- Preparing Engineering Documentation

Schedule Status:

- EA to be finalized in Winter 2005.

Project Issues:

None



Production Meeting Summary

October 2005

Project ID Number: 415349-1-22-01
Description: OIA Intermodal Center
Project Manager: Percival
Project Consultant: HNTB

Current Activities:

- Public Hearing materials being developed
- Comments on 30% Plans provided to study team.

Upcoming Activities:

- Public Hearing for PD&E scheduled for November 3, 2005.

Financial Status:

- Monies for project encumbered.

Schedule Status:

- Completion of PD&E study is anticipated in December 2005.

Project Issues:

None

Information Item d: Federal Lobbyist's Activity Report

To: LYNX Board Of Directors

From: Linda Watson
CHIEF EXECUTIVE OFFICER
James McLawhorn
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: Federal Lobbyist's Activity Report

Date: 12/8/2005

As we write this report today, the Conferees are completing the conference on the Fiscal Year 2006 Transportation, Treasury, HUD, the Judiciary and DC Appropriations bill. This bill funds the programs of the Department of Transportation, including the Federal Transit Administration. In all likelihood, the Conference Report on the bill will be available tomorrow (November 18) or over the weekend. At that time we will know what level of funding LYNX received from Congress in that bill.

As reported previously, the House version of the bill did not include any earmarks. The Senate version includes \$3 million to LYNX for bus purchases.

During the last month, we visited with the staff of several Central Florida delegation members to push for the highest possible number for LYNX in conference. Specifically we met with the offices of Senators Martinez and Nelson, and with the staff of Congresswoman Brown. We also had telephone conversations with the offices of Congressmen Keller and Mica. In every conversation we stressed the absolute need to get at least the Senate figure for LYNX, and to increase the funding if possible.

After the conference is complete, we will notify you of the final conference figures.

Information Item e: Non-Binding Preliminary Operating Cost Proposal for the Universal Boulevard Orlando Project

To: LYNX Board Of Directors

From: Linda Watson
CHIEF EXECUTIVE OFFICER
Edward Johnson
(Technical Contact)

Phone: 407.841.2279 ext: 3017

Item Name: Non-binding preliminary operating cost proposal for the Universal Boulevard Orlando Project

Date: 12/8/2005

Universal Boulevard Orlando, the developer of a 1,800-acre development in the South Orlando area near the Convention Center, has requested LYNX to submit a proposal to provide bus services to its proposed Project. LYNX intends to include "new technology" buses, which will likely be introduced to its system on the downtown LYMMO system in 2006.

By way of background, this 1,800-acre development is part of what was originally the Lockheed Martin land in the Sand Lake Road/International Drive area of about 5,000 acres. A few years ago, Lockheed decided to sell off much of the vacant land not needed for its plant. A portion was ultimately purchased by Orange County to construct its new convention center annex; Harris Rosen also bought land for his new Shingle Creek development and also donated land for the new UCF Rosen School. The remainder and bulk of the land was bought by Universal Studios. Last year, this land was sold by Universal to this developer.

The developer's plans call for a new state of the art development, consisting of 5,400 hotel rooms, 6,200 condos and time-shares, 2.2 million square feet of upscale shopping, a water resort and equestrian center. Its theme focuses on the "business traveler" particularly in connection with the Convention Center, and to move these travelers to and from the Convention Center and other areas. The developer intends to have a state of the art transportation system, which will include roads and pedestrian walks, as well as an integrated state-of-the-art mass transportation network. The developer has contracted with HDR, Inc., a transportation-consulting firm, to develop a comprehensive transportation plan for the Project that will efficiently move people throughout the area.

The Project Developer has met with LYNX and has requested LYNX to present a preliminary proposal for LYNX to operate the transit component of the project. LYNX was asked to submit a proposal based on the recommendation of two Orange County Commissioners. The proposals

LYNX Board Agenda

are to be submitted prior to December 20, the date of a workshop on this Project with Orange County Commissioners.

Staff would like to begin exploratory work with the principals of this Project to develop a non-binding operating cost proposal based on fully allocated costs. It is anticipated that no LYNX, federal, state or local capital costs will be involved with the development, capital acquisition and operation of the system. Funding mechanisms remain under consideration by the developer and legal issues also need to be reviewed. The business model for operating this service would be similar to the LYMMO service in downtown Orlando. Currently, LYNX is fully reimbursed for the operating costs of providing LYMMO service by the Downtown Development Board. No final action or funding agreements would take place on this effort without LYNX Board approval.